

**Quanisha Charles**

Jefferson Community & Technical College  
109 East Broadway Street, Rm 304  
Louisville, KY 40202  
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**EDUCATION****Ph.D. in English: Composition & TESOL**

Indiana University of Pennsylvania, Indiana, PA, 2017

- Recipient of First Place Award at 2016 English Graduate Organization Conference for Dissertation titled, “*Black Teachers of English in South Korea*”

**M.A. in Education: English Language Learners**

Ashford University, San Diego, CA, 2012

- Recipient of Fall 2012 commencement scholarship

**B.A. in Psychology**

Clark Atlanta University, Atlanta, GA, 2008

- Honors: Cum Laude

**STATE LICENSURE****Professional Educator’s License**

State of Indiana

Issued: May 2022

**CERTIFICATIONS****ELT Management Certificate**

TESOL International Organization

In-person/Online Program

Year of Completion: 2019

**TESOL Leadership Development Certificate**

TESOL International Organization

Online Program

Year of Completion: 2019

**Creating and Maintaining a Robust Faculty Mentoring Program Certificate**

Jefferson Community & Technical College,

Louisville, KY 40202

Year of Completion: 2019

**TESOL for ALL Certificate**

University of North Carolina at Greensboro, Greensboro, NC, 2012

Hours: 16

**Business English TEFL Certificate**

The International TEFL Corporation, Denver, CO, 2009

Hours: 50

**ITTT TEFL Certificate**

The International TEFL Teacher Training, Denver, CO, 2009

Hours: 100

**TERTIARY TEACHING EXPERIENCE****Associate Professor of English**

North Central College – Naperville, IL (2022 - present)

- Communicate meaning effectively through written, spoken and visual forms.
- Access information using effective research strategies and appropriate sources.
- Evaluate arguments, context, relevance, audience, and bias of texts and other artifacts.
- Identify transitional issues that affect how students adapt to the personal, social, and academic challenges of college life, and identifies available resources to support the transition.

**Courses Taught***Undergraduate Level*

CARD 101: Writing I

ENG 270: Foundations of Language Study

ENG 272: Style, Usage, and Grammar

**Assistant Professor of English/TESOL**

Jefferson Community & Technical College – Louisville, KY (2017 - 2022)

- Provide in-person and virtual instruction on academic writing, critical thinking, responding to texts, addressing specific audiences, researching and documenting sources.
- Advise, teach, & tutor a diverse body of first-year, dual credit, and non-traditional, students.
- Design language learning techniques with the objectives of teaching ESL/EFL.
- Survey current theory and practice in identity formation and language learning.

**Courses Taught***Undergraduate Level*

ENG 101: Writing I

ENG 102: Writing II

TES 100: Introduction to TESOL

TES 102: Methods & Practices

TES 103: Practicum

**Teaching Associate**

Indiana University of Pennsylvania, Indiana, PA (2015 – 2016)

- Assisted students in accessing relevant print and electronic resources, artifacts, or human resources that pertain to research.
- Helped students manage and sustain an inquiry project that includes essay critiques and cohesive syntheses.
- Enabled students to reflect upon reading and research processes, writing processes, and rhetorical effectiveness through research.
- Designed syllabi focused on effective rhetorical communicative approaches in English composition.

**Courses Taught**

*Undergraduate Level*

ENGL 101: Composition I (College Writing)

ENGL 202: Composition II (Research Writing)

**English Instructor**

American Language Institute – Intensive English Program at IUP, Indiana, PA (2015 - 2016)

- Developed and implemented ESL curricula/syllabi that ensured an easy transition into academe within the U.S.
- Sensitized students to issues such as cultural values, cultural adjustment, and cultural differences in communication along with strategies for effective oral and written communication.
- Helped students to explore the dynamics of communication between and among different cultures.
- Assisted students in practicing critical reading through identifying the possibilities of juxtaposition and rhetorical analysis within news sources around the world.

**Courses Taught**

*Undergraduate Level*

ALI 5300 – Intercultural Communication (Intermediate)

ALI 6110 – Writing Across the Curriculum (Advanced)

ALI 6231 – Critical Reading: World News (Advanced)

**English Instructor**

Thai Nguyen University, Centre for Human Resource Development for Foreign Language Studies (CFORD), Thai Nguyen City, Vietnam, (2014)

- Taught English courses that prepared students for standardized examinations, such as International English Language Testing System (IELTS), Cambridge Preliminary English Test (PET), and Cambridge Key English Test (KET).
- Enhanced student proficiency skills by focusing explicitly on pronunciation, vocabulary, and conversation activities.

- Designed English course syllabi aimed to prepare Vietnamese English teachers for communicative conversations.
- Actively participated and conducted English clubs comprised of American-Vietnamese cultural exchanges.

### Courses Taught

#### *Adult Level – Test Preparation*

International English Language Testing System (IELTS)

Cambridge Preliminary English Test (PET)

Cambridge Key English Test (KET)

### **Graduate Assistant**

Indiana University of Pennsylvania, Indiana, PA (2013 – 2015)

- Introduced students to works of imaginative literature of various genres through careful analysis of poetry, drama, and prose fiction in a Humanities Literature course.
- Aided students with developing an initial appreciation for reading or elaborating a continuing appreciation for literary works.
- Provided students with opportunities to read a broad spectrum of literature from a variety of cultures.
- Helped students improve writing skills, research skills, ability to identify good writing and quality reference sources, ability to recognize plagiarism and to quote reference material accurately within an English Composition course.

### Courses Co-Taught

#### *Undergraduate Level*

ENGL 121: Humanities Literature

ENGL 202: Composition II (Research Writing)

## **PK - 12 TEACHING EXPERIENCE (INTERNATIONAL)**

### **English Teacher**

Beijing 21<sup>st</sup> Century International School, Beijing, China (2016 – 2017)

- Advised instructors on educational and pedagogical techniques.
- Taught American literature to 10th & 11th grade students.
- Provided guidance to students seeking oral and written practice with their English skills.
- Prepared students for cultural adjustments and academic life within the U.S.

### Grades/Course Taught

#### *High School Level*

Grade 10 - American Literature; Intensive Reading

Grade 11 - American Literature; Intensive Reading

### **English Teacher**

Hyoseong High School, Incheon, South Korea (2010 – 2013)

- Facilitated lessons that catered to students' needs or professional interests.
- Directed, prepared, and conducted, English conversation clubs, courses, and English camps.
- Used technological resources to foster learning on a more digital, modernized, scope.
- Assisted non-native English teachers with exam preparations and student evaluations.

#### Grades/Course Taught

##### *High School Level*

Grades 9 - 11 – English Conversation; American Culture

### **ADDITIONAL EXPERIENCE**

#### **Writing Tutor / Conversationalist**

Iroquois High School, Louisville, KY (2018 - present)

- Assists English language learners with writing their narratives regarding water insecurity within their home country.
- Mentor students seeking necessary skills as a first-year college student within first-year writing courses.
- Converse with English language learners on worldly topics of their choice.

#### **Mock Interviewer**

Indiana University of Pennsylvania, Career & Professional Development Center, Indiana, PA (2014 – 2015)

- Facilitated and helped students develop in-person and virtual interview skills.
- Conducted telephone and in-person mock interviews for students on the job market.
- Mentored students seeking assistance with drafting and editing their resumes.
- Coordinated dinner etiquette ceremonies for students to apply their learned skills within a professional dinner setting.

#### **Interview Specialist (Ethics & Compliance)**

The Network, Inc., Norcross, GA (2008 – 2010)

- Conducted one-on-one phone interviews with clients reporting issues within the company.
- Documented claim reports to help companies investigate unethical occurrences.
- Sought ethical solutions to matters that appear illegal, accidental, or critical within the company.
- Analyzed and reviewed workman's compensation reports.

#### **Educational Psychology Intern**

Sandtown Middle School, Atlanta, GA (2008)

- Assisted the head-teacher by helping students advance in assignments and activities that appear complex or difficult.

- Created reading and literature topics for students to use as study guides.
- Enhanced student active listening skills through hands-on reading material.
- Utilized technology to increase student literacy skills and monitor student performance.

### **ADMINISTRATIVE EXPERIENCE**

#### **Senator Representative & Local Chair, Curriculum Review Committee (CRC)**

Jefferson Community & Technical College, Louisville, KY 40202 (2019)

- Convene the local CRC up to 4 times a year to review & endorse curriculum proposals.
- Vote to endorse or decline curriculum proposals throughout state colleges submitted to Kentucky Community & Technical College System.
- Present and deliver information to faculty council and staff regarding curriculum policy changes and updates.
- Assist faculty and staff with submitting curriculum changes for all programs.

#### **Curriculum Developer & Program Coordinator, TESOL Certificate Program**

Jefferson Community & Technical College – Louisville, KY (2017 - present)

- Provide instruction and advising on best practices for TESOL.
- Employ faculty to teach TESOL courses.
- Market & lead TESOL-related matters and meetings.

#### **Officer, English Department Hiring Committee**

Jefferson Community & Technical College – Louisville, KY (Spring 2018)

- Prepare interview questions for potential candidates within the English department.
- Consult committee members about the hiring procedural process.
- Interview candidates for the Humanities Division.

#### **Social Events Chair, Black Affairs & Advisory Committee**

Jefferson Community & Technical College, Louisville, KY 40202 (2018 - present)

- Create & conduct social events around and outside of campus for faculty & staff gatherings.
- Request & manage funding that supports team-building strategies.
- Facilitate activities that foster trust, communication, and strong relationships between faculty & staff.

### **PUBLICATIONS**

#### **Peer-Reviewed Articles**

Webb, Charles, Lee, Tanghe, & Park. (2023). Reimagining women leadership in TESOL. Advocating for change, harnessing reflexivity, and humanizing practices. (forthcoming)

Charles, Q.D. & Bryan, K. (2023). When “Technology Saves Us”: Exploring and Advocating Pandemic Pedagogies in English Language Teaching. *The Journal of English Language Teaching*. (forthcoming)

- Charles, Q.D. (2019). Black Teachers of English in South Korea: Constructing Identities as a Native English Speaker and English Language Teaching Professional. *TESOL Journal*. doi: 10.1002/tesj.478
- Charles, Q.D. (2016). Knowledge transfer: Literature perspectives on first-year writers. *Working Papers in C&T*, 1-10. Retrieved from <https://wpctiup.files.wordpress.com/2016/03/knowledge-transfer-by-quanisha-charles2.pdf>
- Charles, Q.D. (2015). Native Korean speakers' attitudes toward *Konglish* as a standardized variety of English. *International Journal of Literature and Arts*, 3(6), 136-141. doi: 10.11648/j.ijla.20150306.12
- Charles, Q.D. (2014). Promoting cross-culturalism in the EFL context: A teacher's perspective. *International Journal of Language and Linguistics. Special Issue: Teaching English as a Foreign/Second Language*, 2(4), 39-46. doi: 10.11648/j.ijll.s.20140204.16

### Book Reviews

- Charles, Q.D. (2016, March 30). [Review of the book *Contending with globalization in world Englishes* by Saxena, M., & Omoniyi, T. (Eds.)]. Working Papers in Composition & TESOL, Spring 2016. Retrieved from <https://wpctiup.files.wordpress.com/2016/03/book-review-by-quanisha-charles2.pdf>

### Newsletters

- Charles, Q.D. (2021). Exploring Intercultural Communication via Conversation Analysis. *Intercultural Communication-Interest Section Newsletter*. Retrieved from <http://newsmanager.commpartners.com/tesolicis/issues/2021-08-03/4.html>
- Charles, Q.D. (2021). Asserting Racial Identity to Unpack the Invisible Knapsack in TESOL. *NNEST-Interest Section Newsletter*. Retrieved from <http://newsmanager.commpartners.com/tesolnnest/issues/2021-06-24/3.html>
- Charles, Q.D. & Montgomery, J. (2020). Examining social (in)justices through literacy narratives in a community college “ESL” writing course. *Higher Education-Interest Section*. Retrieved from <http://newsmanager.commpartners.com/tesolheis/issues/2020-12-01/2.html>
- Charles, Q.D. (2020). Examining gaps between language pedagogy and SLA research. *English as a Foreign Language-Interest Section*. Retrieved from <http://newsmanager.commpartners.com/tesoleflis/print/2020-11-03/4.html>
- Milbourn, T., Bruno, T., Charles, Q.D., Magee A., & Stasik, T. (2019). Current best strategies for working with content specialists: Results of a TESOL dialogue. *TESOL Connections*.

Charles, Q.D. (2019). Bridging developmental education via teacher leadership. *Kentucky Association for Developmental Education*.

Charles, Q.D. (2018). Increasing student engagement, participation, and understanding via Kahoot! *Computer-Assisted Language Learning-Interest Section*. Retrieved from <http://newsmanager.commpartners.com/tesolcallis/textonly/2018-07-30/5.html>

Charles, Q.D. (2016). Intercultural communication: Learning English through Korean. *Intercultural Communication-Interest Section* Retrieved from <http://newsmanager.commpartners.com/tesolcallis/issues/2016-02-29/5.html>

## **PRESENTATIONS**

**Charles, Q.D.** (forthcoming). *Creating and Sustaining Vibrant ELT Communities Across the Globe*. Panelist presentation via webinar at the annual Black English Language Professionals & Friends Symposium. TE

**Charles, Q.D.** (2020, November). *Confluences of Culturally Responsive Pedagogy and English Learners in Biology Courses*. Research presentation via webinar at the NCTE annual convention in Denver, C.O.

**Charles, Q.D.** (2020, March). *Constructing Identities as a Black Native English Speaker and English Language Teaching Professional*. Research presentation via webinar on the TESOL Applied Linguistics Interest Section.

**Charles, Q.D.** (2020, March). *Examining Culturally Responsive Pedagogy in Biology Courses*. Poster presentation at the TYCA/NCTE annual convention in Milwaukee, W.I. (accepted)

**Charles, Q.D.** (2020, March). *Examining Social (In)Justices through Literacy Narratives in a Community College Multilingual Writing Course*. Research presentation at the TYCA/NCTE annual convention in Milwaukee, W.I. (accepted)

**Charles, Q.D.** (2019, March). *Voices from Within the Margins of TESOL: An Ethnodramatic Performance*. Panelist at the 2019 TESOL annual conference in Atlanta, GA.

**Charles, Q.D.** (2019, March). *Global TESOL Professionals of African Descent: Negotiating Identity and Inequity*. Panelist at the 2019 TESOL annual conference in Atlanta, GA.

**Charles, Q.D.** (2019, January). *Lessons Learned to Transform Qualitative Research and Teaching*. Panel presentation at the annual Qualitative Report conference in Ft. Lauderdale, FL.

**Charles, Q.D.** (2018, November). *Examining Social (In)Justices through Literacy Narratives in a Community College Multilingual Writing Course*. Research presentation at the NCTE annual convention in Houston, T.X.



**Charles, Q.D.** (2018, October). *Exploring and Addressing Contextualized Privilege-Marginalization in English Language Teaching*. Webinar presentation for the “Non-Native” English Speakers in TESOL IS.

**Charles, Q.D.** (2018, October). *Examining Social (In)Justices through Literacy Narratives in a Community College Multilingual Writing Course*. Research presentation at the 2018 KYTESOL annual convention in Louisville, K.Y.

**Charles, Q.D.** (2018, March). *Black Male Educators in Korea*. Paper presentation at the Conference on College Composition and Communication in Kansas City, MO.

**Charles, Q.D.** (2018, February). *Welcome to English 101: Race and the Writing Classroom*. Paper presentation at the Two-Year College Association-Southeast in Louisville, KY.

**Charles, Q.D.** (2017, March). *Black Teachers of English in South Korea*. Paper presented at the American Association for Applied Linguistics in Portland, OR.

**Charles, Q.D.** (2017, March). *Cultivating Awareness and Creating Change through English Language Teaching in South Korea*. Paper presented at the Conference on College Composition and Communication in Portland, OR.

**Charles, Q.D.** (2016, April). *The Frustrations and Successes of Undergraduates Writing within Academe*. Paper presented at the Conference on College Composition and Communication in Houston, TX.

**Charles, Q.D.** (2016, April). *Ebony Teacher: Exploring Intercultural Interactions in the Korean Classroom*. Paper presented at the TESOL Convention and Expo in Baltimore, MD.

**Charles, Q.D.** (2016, April). *Black Teachers of English in South Korea*. Paper presented at the College English Association in Denver, CO.

**Charles, Q.D.** (2016, March). *Black Teachers of English in South Korea*. Paper presented at the Frederick Douglass Institute Issues of Diversity: Voices from the Field in Indiana, PA.

**Charles, Q.D.** (2015, October). *Black Teachers of English in South Korea*. Paper presented at the 15<sup>th</sup> Annual Diversity Challenge: Race, culture, and social justice in Boston, MA.

**Charles, Q.D.** (2015, October). *Black Teachers of English in South Korea*. Paper presented at the 2015 English Association of the Pennsylvania State Universities in Slippery Rock, PA.

**Charles, Q.D.** (2015, March). *Ebony Teacher: Exploring Intercultural Interactions in the Korean Classroom*. Paper presented at the Frederick Douglass Institute Issues of Diversity: Voices from the Field in Indiana, PA.

**Charles, Q.D.** (2015, February). *Globalization & Language Teaching*. Paper presented at Indiana University of Pennsylvania in Indiana, PA.

**Charles, Q.D.** (2014, October). *Ebony Teacher: Exploring Intercultural Interactions in the Korean Classroom*. Paper presented at the Diversity Challenge: Racial or ethnic discrimination across the lifespan in Boston, MA.

**Charles, Q.D.** (2014, October). *Korean English Speakers' Attitudes toward English as a Standard Variety of English*. Paper presented at the 21<sup>st</sup> Century Englishes in Bowling Green, OH.

**Charles, Q.D.** (2014, April). *Becoming Black: Rap and Hip-Hop, Race, Gender, Identity, and the Politics of ESL learning*. Paper presented at Indiana University of Pennsylvania in Indiana, PA.

**Charles, Q.D.** (2014, February). *Promoting Cross-Culturalism in the EFL Context: A Teacher's Perspective*. Paper presented at the Graduate Scholar Forum in Indiana, PA.

**Charles, Q.D.** (2013, October). *Ethical Socio-Cultural Approaches to Second Language Writing Assessments*. Paper presented at Indiana University of Pennsylvania Indiana, PA.

### **COMPETITIVE AWARDS, GRANTS, & HONORS**

**Early Career Educators of Color Leadership Award**, National Council for Teachers of English (June 2019)

**Faculty Recognition Award for Outstanding Contribution in Service**, Jefferson Community & Technical College (April 2019)

**Professional Development Travel Grant (\$300)**, Indiana University of Pennsylvania, (March 2017)

**Research Presentation Travel Award (\$750)**, Indiana University of Pennsylvania, (March 2017)

**2017 TESOL Professional Development Scholarship**, TESOL International Association (March 2017)

**Professional Accomplishments in Research Award**, Indiana University of Pennsylvania, (April 2016)

**Division K Seminar for Advanced Graduate Students Travel Grant (\$200)**, American Educational Research Association (April 2016)

**First Place Award Recipient (\$100)**, English Graduate Organization's Annual Interdisciplinary Conference (February 2016)

**The Professional Development Travel Grant for Practicing ESL/EFL Teachers (\$1500),**  
TESOL International Association (December 2015)

**2016 Scholar for the Dream Travel Award (\$750),** Conference on College Composition &  
Communication, (December 2015)

**Research Presentation Travel Award (\$750),** Indiana University of Pennsylvania,  
(October 2015)

**Research Presentation Travel Award (\$750),** Indiana University of Pennsylvania,  
(October 2014)

**Diversity Counts Award,** Indiana University of Pennsylvania, (November 2013)

**Twenty-Seventh Annual IUP Foundation Doctoral Fellowship (\$250),** Indiana University of  
Pennsylvania (September 2013)

### **SERVICE TO THE PROFESSION**

**Academic Peer-Reviewer (2020),** TESOL Journal

**TESOL Council for the Accreditation of Educators Preparation Reviewer (2019),** TESOL  
International Association

**TESOL Convention Abstract Reviewer (2019),** TESOL International Association

**TESOL Committee & Curriculum Head (2018),** Jefferson Community & Technical College,  
Louisville, KY

**KRM Rise Up Mentor (2018),** Kentucky Refugee Ministries, Louisville, KY

**Ruth Crymes TESOL Academies Fellowships Reviewer (2018),** TESOL International  
Association

**Abstract Submission Reviewer (2017),** American Educational Research Association (AERA)

**Abstract Submission Reviewer (2017),** TESOL International Association

**Professional Development Council Member (2017),** TESOL International Association

**Professional Development Professional Council (2016),** TESOL International Association

**Editor for Working Papers in Composition and TESOL (2015-2016),** Indiana University of  
Pennsylvania, Indiana, PA

**CTA Public Relations Officer (2013-2014),** English Department, Composition & TESOL,  
Indiana University of Pennsylvania, Indiana, PA

### **SERVICE TO THE COMMUNITY**

**Editor & Reviewer (2020),** Iroquois High School, Louisville, KY

**English Conversationalist (2020),** Iroquois Library, Louisville, KY

**Humanities Talk Presenter (2019),** New Albany Public Library, New Albany, IN

### **PROFESSIONAL AFFILIATIONS**

**Member** (Since 2018), National Council for Teachers of English (NCTE)  
**Member** (Since 2018), Kentucky TESOL (KYTESOL)  
**Member** (Since 2017), Two-Year College Association (TYCA)  
**Member** (Since 2017), Kentucky Association for Developmental Education (KADE)  
**Member** (Since 2015), College English Association (CEA)  
**Member** (Since 2015) College Language Association (CLA)  
**Member** (Since 2015) Conference on College Composition and Communication (CCCC)  
**Member** (Since 2015) English Journal  
**Member** (Since 2015) American Educational Research Association (AERA)  
**Member** (Since 2014) TESOL International Association (TESOL)  
**Member** (Since 2014) American Association for Applied Linguistics (AAAL)

**REFERENCES:**

**Name:** Gloria Park, Ph.D.  
**Title:** Professor - Composition & TESOL/  
TESOL GCoR Program Coordinator  
**Employer:** Indiana University of Pennsylvania (IUP)  
**Email:** Gloria.Park@iup.edu  
**Phone:** 1-301-775-7174

**Name:** Jonathan Montgomery, M.A.  
**Title:** Instructor of English/TESOL  
**Employer:** Jefferson Community &  
Technical College (JCTC)  
**Email:** jonathan.montgomery@kctcs.edu  
**Phone:** 1-570-447-1810

**Name:** Amelia Stewart, Ph.D.  
**Title:** Humanities Division Chair (HDC)  
**Employer:** JCTC  
**Email:** amyS.stewart@kctcs.edu  
**Phone:** 1-502-213-2290

**Name:** Marlisa Austin, M.A.  
**Title:** Professor/Formal HDC  
**Employer:** JCTC  
**Email:** marlisa.austin@kctcs.edu  
**Phone:** 1-502-213-5073