

# **MUSIC GUIDEBOOK**

Department of Music  
Information, Policies and Degree Planning

**2017-2018**



# Welcome

Welcome to the Department of Music at North Central College! This Guidebook is designed to assist music majors and minors plan their course of study and to familiarize all music students with policies and procedures of the department. We know that the Guidebook will be an important and necessary tool enabling students and faculty to communicate effectively and helping students to move efficiently through the program.

While we are here to help and advise you, the ultimate responsibility for your success lies in your hands. This means you must make it a priority to consult with the proper advisors and college documents to double-check your progress and to keep current regarding requirements. We hope that this Guidebook will save you much time and effort in this regard.

If you have any questions or concerns, please bring them to your academic advisor immediately. We wish you the very best for an exciting and successful academic year!

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# I. Programs of Study

## Music (Liberal Arts).

The B.A. in Music (Liberal Arts) is designed for the music student who does not wish to pursue teaching or who wishes to combine music interests with interests in other areas (music and business, music and journalism, music and computer science). Music students in this degree program work with their advisor(s) to plan a program of study that will meet the student's needs.

### The following are required courses:

- MUS 101, 102, 201, 202, 370 (Theory sequence; must be taken concurrently with Aural Skills)
- MUS 108, 109, 208, 209, 343 (Aural Skills sequence; must be taken concurrently with Theory)
- MUS 258 (Introduction to Musical Styles and Ideas)
- MUS 301, 302, 303 (Music History)
- MUS 342 (Orchestration and Arranging)
- MUS 344 (Elements of Conducting)
- One 300- or 400-level nonperformance music course.
- Four additional credit hours of Music electives.

### Additional requirements are as follows:

- Private studio lessons in primary instrument/voice; must be taken for minimal credit, .5 for 12 terms totaling 6 credit hours.
- Participation in an approved choral or instrumental ensemble each term in the program. Private piano lessons until the PPE is completed.
- Junior (Half) and Senior (Full) Recitals. Under special circumstances, a Senior Project (such as a composition recital or a conducting lecture/recital) may substitute for a Senior Recital. Permission must be granted by the department chair for a Senior Project. A Senior Project is expected to take the same amount of preparation time as a recital; therefore, a proposal for a project should be formulated, and permission sought, at least three terms prior to the project completion.
- Completion of the requisite number of concert attendances. (see details under Concert Attendance in this guidebook)
  - Students must register in order to be eligible to participate in ensembles. Students must register for credit unless they have already reached the 12.0 credit limit. In the case of certain smaller ensembles, students may be required to register for credit, even if this means they will exceed 12.0 credits and will need to pay an overload fee.
  - Students should consult the North Central College catalog for other degree requirements. (General Education classes, etc.)
  - Students interested in pursuing a B.A. in Music (Liberal Arts) should contact Prof. Kirk as early in their program as possible to plan a course of study.

## Sample Plan for Music Liberal Arts Major

	Fall		Winter		Spring		Summer
<b>Freshman</b>	MUS 101	3.0	MUS 102	3.0	MUS 201	3.0	
	MUS 108	1.0	MUS 109	1.0	MUS 208	1.0	
	ENG 115 or 125	3.0	MUS 258	2.0	Gen Ed	3.0	
	FYE 100	1.0	IDS 125 or Gen Ed	3.0	Gen Ed	3.0	
	Gen Ed	3.0	Primary lesson	0.5	Primary lesson	0.5	
	Primary lesson	0.5	Piano lesson	0.5	Piano lesson	0.5	
	Piano lesson	0.5	Ensemble	0.5	Ensemble	0.5	
	Ensemble	0.0					
	Total hours	12.0	Total hours	10.5	Total hours	11.5	
<b>Sophomore</b>	MUS 202	3.0	MUS 370	3.0	MUS 342	3.0	
	MUS 209	1.0	MUS 343	1.0	MUS 344	2.0	
	Foreign Language	3.0	Foreign Language	3.0	Gen Ed	3.0	
	Gen Ed	3.0	Gen Ed	3.0	Primary lesson	0.5	
	Primary lesson	0.5	Primary lesson	0.5	Piano lesson	0.5	
	Piano lesson	0.5	Piano lesson	0.5	Ensemble	0.5	
	Ensemble	0.5	Ensemble	0.5			
	Total hours	11.5	Total hours	11.5	Total hours	9.5	
<b>Junior</b>	MUS 301	2.0	MUS 302	2.0	MUS 303	2.0	
	ENG 315	3.0	Gen Ed	3.0	MUS elective	3.0	
	Minor	3.0	Minor	3.0	(300 or 400 level)		
	MUS 407 or 408 (recommended)	3.0	Primary lesson	0.5	Minor	3.0	
Junior recital (any term)	Primary lesson	0.5	Piano lesson	0.5	Primary lesson	0.5	
	Piano lesson	0.5	Ensemble	0.5	Piano lesson	0.5	
	Ensemble	0.0			Ensemble	0.5	
	Total hours	12.0	Total hours	9.5	Total hours	9.5	
<b>Senior</b>	Gen Ed	3.0	Gen Ed	3.0	Gen Ed	3.0	
	Gen Ed	3.0	Minor	3.0	Minor	3.0	
	Minor	3.0	Elective	3.0	Elective	3.0	
	Primary lesson	0.5	Primary lesson	0.5	Primary lesson	0.5	
	Piano lesson	0.5	Piano lesson	0.5	Piano lesson	0.5	
Senior recital (any term)	Ensemble	0.5	Ensemble	0.5	Ensemble	0.5	
	Total hours	10.5	Total hours	10.5	Total hours	10.5	

- This plan accounts for the maximum number of general education courses required.
- If additional ensembles or lessons (or hour-long lessons for 1.0 credit), the credit loads shown will need to be adjusted.
- All music majors must be enrolled in Concert Winds, Symphony Band, Cardinal Chorus, Concert Choir, Women's Chorale, or Chamber Strings every term. Jazz students must enroll in a jazz ensemble.
- Music majors may choose a minor in another field. All North Central College students are required to complete 69 credit hours outside their major.
- It is possible that a student can proficiency out of some or all of the foreign language requirement if a foreign language was taken in high school.
- Music majors are strongly encouraged to consider studying abroad, preferably in their junior year. This may fulfill the foreign language requirement.

## **Music Performance.**

The Music Performance major chooses from the following emphases: vocal, instrumental, piano or composition.

The Music Performance track is designed for students who wish to pursue careers as performers, private studio teachers or composers, and who plan to pursue graduate school in these related areas, such as music therapy. Music Performance majors are required to take a rigorous core of music theory, history and techniques/pedagogy courses, as well as private study on their primary instrument, musical ensemble study and all liberal arts and general education courses required of all students at North Central College. Entrance into the Music Performance track is determined by audition with the Music Department.

The following are required courses:

- MUS 101, 102, 201, 202, 370 (Theory sequence; must be taken concurrently with Aural Skills)
- MUS 108, 109, 208, 209, 343 (Aural Skills sequence; must be taken concurrently with Theory)
- MUS 258 (Introduction to Musical Styles and Ideas)
- MUS 301, 302, 303 (Music History)
- MUS 344 (Elements of Conducting)
- Two 300 or 400 level theory, history or non-performance courses (Composition Majors must take MUS 342 and MUS 382 as their courses; vocal must take MUS 408, instrumental must take MUS 407 and piano majors must take MUS 407 or MUS 408 as one of these courses and can choose among other 300 and 400 level courses for the other)

Within the major, students must then select one of the following emphases:

### **Vocal:**

- MUS 228 – Diction for Singers I
- MUS 229 – Diction for Singers II
- MUS 329 – Vocal Pedagogy and Techniques
- MUS 428 – Vocal Literature

### **Instrumental:**

- MUS 452 – Instrumental Literature

### **Three of the following:**

- MUS 322 – Woodwind Techniques I
- MUS 323 – Brass Techniques
- MUS 324 – String Techniques
- MUS 325 – Percussion Techniques
- MUS 326 – Woodwind Techniques II

**Piano:**

- MUS 334 – Piano Pedagogy
- MUS 336 – Collaborative Piano
- MUS 428 – Vocal Literature
- MUS 434 – Piano Literature

**Composition:**

Four credit hours of composition lessons:

- MUS 231 – Applied Composition Lessons

**Additional requirements are as follows:**

- Private instrumental or vocal study on primary instrument with NCC faculty each term in the program: .5 credit for six terms, 1.0 credit for six terms, totaling nine credit hours.
- Large ensemble participation on primary instrument each term in the program, four terms required for credit at .5 each.
- Junior (Half) and Senior (Full) Recitals. Additional information listed under Audition Requirements.
- Completion of the requisite number of concert attendances (see details under Concert Attendance in this guidebook).
- Students must register in order to be eligible to participate in ensembles. Students must register for credit unless they have already reached the 12.0 credit limit. In the case of certain smaller ensembles, student may be required to register for credit, even if this means they will exceed 12.0 credits and will need to pay an overload fee.
- Students should consult the North Central College catalog for other degree requirements. (General Education classes, etc.)
- Auditions for entrance into this degree will take place at the end of the 2016-2017 academic year.

## Performance Track Audition Process

Getting started during the first year:

- Begin appropriate coursework in consultation with your academic advisor, applied faculty, and area coordinator.
- Work with applied faculty to gain experience in public performance.
- Prepare to submit an unofficial transcript and 300 – 500 word reflective essay.
- Schedule a date for the performance track audition in consultation with applied faculty and the area coordinator.
- Remember that the scheduling of the audition or composition portfolio review should happen at end of the first year, but prior to the submission of all written materials (transcript and essay)

An unofficial transcript and a reflective essay should be submitted to the area coordinator during Week 10 of the term previous to the actual audition.

- For example, if a student will be auditioning at the end of Spring Term, the audition materials (transcript and essay) should be submitted Week 10 of Winter Term.
- Preparations for the performance audition or composition portfolio review involve the following shared responsibilities between the student and faculty:

### Responsibility of the Applied Area Coordinator or Private Applied Teacher:

- Monitor progress in coursework
- Monitor progress in performance (applied lessons, ensembles, etc.)

### Responsibility of the Student:

- Submit an unofficial transcript as part of the application to audition. (The transcript show demonstrate a required 2.75 minimum GPA, with no grade below C in the music major.)
- Submit a 300-500 word reflective essay. Students should clearly and effectively communicate their reasons for 1) pursuing the performance degree track and 2) stating their professional and creative goals.

### Audition Details:

The student's performance audition committee will consist of 3 faculty members chosen by the student's applied teacher and the area coordinator. The committee should include:

- The student's applied instrumental, voice, piano, or composition teacher
- Any faculty member in the student's applied area
- An additional full-time faculty member

Most performance entrance auditions and composition portfolio reviews will take place no later than spring term of the first year. In rare occasions, a student may be permitted to audition by the spring term of the student's second year. If this is the case, then the student is responsible for communicating this special circumstance with the applied teacher, the area coordinator, and the music department chair. The length of the audition will be about 20 minutes in duration.

All members of the committee will attend the performance audition or composition portfolio review and render a yes/no vote. A simple majority is needed for acceptance into the Bachelor of Arts: Music Performance Track. The committee should confer after the audition to complete the Audition Report listing the student's strengths and areas for consideration in order to provide feedback. The applied teacher will then email the student with

the results and request to meet with that student within a certain time period to give feedback. The decision of the committee is final.

#### Composition Portfolio Review Details

A student who applies for the performance track in composition will submit a portfolio of single copies of at least two compositions created during their study at North Central College. The format is to be determined. If applicable, students may submit at most one composition created before matriculation to NCC.

The student's composition portfolio review committee will consist of 3 faculty members chosen by the student with the advice of the student's applied teacher. The committee should include:

- The student's applied composition teacher
- Any full-time or half-time faculty member in the student's applied area
- An additional full-time faculty member

During the scheduled composition portfolio review the student will be present, though the committee will also meet privately. The student should be prepared to discuss and answer questions about the portfolio compositions and/or recordings. Written comments from each faculty member in attendance will be forwarded to the student's composition instructor. The determination of the composition portfolio review committee will be conveyed to the student in letter form. The student must declare the Bachelor of Arts: Music Performance Track upon completion of a successful review.

#### Second Year Continuation Review

Once a student has been admitted to the music performance track, a second-year barrier examination will be given to determine if the student can successfully continue on the performance track. The continuation barrier examination will be scheduled with guidance from the student's applied teacher and will be in the form of a performance jury or a second composition portfolio review.

## Audition Requirements.

### Vocal.

Auditions and Barrier Exams. Entrance into the Vocal Performance track will take place at the end of freshman year (or year-end of application), and consist of the following:

- Students must provide a repertoire list (art songs/arias completed indicating which selections have been sung in performance)
- Presentation of 5 classical selections which include the following languages: English, German, French and Italian; one selection must be an aria by Handel or Mozart in the original language.
- A written recommendation from the studio teacher is required.
- If the student does not pass the 1st barrier they will receive a written response from the voice faculty stating their reason(s) for this decision.
- If the student passes this barrier they may declare the performance degree.

Additionally, a second barrier jury will take place at the end of sophomore year (or the year following admittance) and consist of the following:

- Students must provide a repertoire list (art songs/arias completed indicating which selections have been sung in performance)
- Students must provide a list of performances given (student voice recitals, vocal honor auditions/recital, studio class performances, etc.)
- Presentation of 5 classical selections which include the following languages: English, German, French and Italian (This literature should display advanced difficulty compared to selections which were sung at the 1st barrier hearing.) One of the selections must be an aria including its recitative, either from oratorio or opera and sung in the original language.
- A written recommendation from the studio teacher is required.
- If the student does not pass the 2nd barrier, they will be denied to continue on the performance track and will be recommended to pursue a B.A. in Music degree.
- If the student does not pass the 2nd barrier, they will receive a written response from the voice faculty stating their reason(s) for this decision.

**Recitals:** Both recitals will be graded by the studio teacher and one other voice faculty member. The combined grade must be a "B" or higher.

- Required 1/2 Junior Recital (25 mins. of music.)
- Required full Senior Recital (50 mins. of music.)

### Piano.

Audition requirements – All pieces to be memorized

- Bach – 2-part Invention, Prelude and Fugue, Toccata, or movement from a Partita or Suite
- Classical Allegro movement – excluding Beethoven Op. 49 and Moonlight Sonata
- Romantic or 20<sup>th</sup> Century piece
- All Major and harmonic minor scales, 4 octaves, quarter note = 76-84, 4 to a beat

All piano performance students will be required to do two juries per year plus two public performances.

### Sophomore barrier exam – All pieces to be memorized

- Complete multi-movement work from the Baroque or Classical period
- Etude by Chopin, Liszt, Rachmaninoff or Scriabin
- 20<sup>th</sup> Century work of moderate difficulty (i.e. Khachaturian Sonatina, Mikrokosmos books 5-6 (4-6 minutes))
- All Major and minor scales (all forms), 4 octaves, quarter note = 88-96, 4 to a beat
- Major and minor arpeggios 4 octaves, quarter note = 76-84, 4 to a beat

### Junior Recital

Recital should be 45 minutes in length; one-half solo memorized piano music, one-quarter collaborative piece(s). Recital will be graded and will require a grade of B or above.

### Senior Recital

Full length (60 minutes) solo piano music (memorized). Recital will be graded and will require a grade of B or above.

## **Composition.**

### **Audition Requirements**

The audition for composition students consists of submitting a portfolio (scores and/or recordings) of original works and/or arrangements in any variety of media: solo works, chamber works, large ensemble, electronic, and/or multimedia.

### Junior Recital

Recital should be 30-45 minutes in length, and can include a recital on the student's primary instrument.

### Senior Recital

Full length (60 minutes) recital of original works. Recital will be graded and will require a grade of B or above.

## **Instrumental.**

Auditions and Barrier Exams. Entrance into the Instrumental Performance track will take place at the end of freshman year (or year-end of application), and consist of the following:

- Students must provide a repertoire list (solos/etudes completed indicating which selections have been played in performance)
- Presentation of 3 classical selections which include the following genres: Baroque, Classical, and 20<sup>th</sup> Century/Contemporary
- A written recommendation from the studio teacher
- If the student does not pass the 1st barrier they will receive a written response from the instrumental faculty stating their reason(s) for this decision.
- If the student passes this barrier they may declare the performance degree.

Additionally, a second barrier jury will take place at the end of sophomore year (or the year following admittance) and consist of the following:

- Students must provide a repertoire list (solos/etudes completed indicating which selections have been played in performance)
- Students must provide a list of performances given (student voice recitals, instrumental honors recitals and/or auditions, individual or collaborative recitals, studio class performances, etc.)

- Presentation of 3 selections, which include the following genres: Baroque, Classical, and 20<sup>th</sup> Century/Contemporary (This literature should display advanced difficulty compared to selections which were performed at the 1st barrier hearing.)
- A written recommendation from the studio teacher
- If the student does not pass the 2nd barrier, they will receive a written response from the voice faculty stating their reason(s) for this decision.
- If the student does not pass the 2nd barrier, they will be denied to continue on the performance track and will be recommended to pursue a B.A. in Music degree.

### Recitals

Both recitals will be graded by the studio teacher and one other instrumental faculty member. The combined grade must be a "B" or higher.

- Required 1/2 Junior Recital (25 minutes of music.)
- Required full Senior Recital (50 minutes of music.)

## Music (Jazz Studies).

The following are required courses for the B.A. in Music (Jazz Studies):

- MUS 101, 102, 201 (Theory sequence; must be taken concurrently with Aural Skills)
- MUS 108, 109, 208 (Aural Skills sequence; must be taken concurrently with Theory)
- MUS 258 (Introduction to Musical Styles and Ideas)
- MUS 181, 182, 281, 282 (Jazz Improvisation sequence)
- MUS 260 and 201 ((Jazz Harmony I and II)
- MUS 305 and 306 (Jazz History I and II)
- MUS 360 (Jazz Arranging and Composition)
- Four additional credit hours of Music electives.

Additional requirements are as follows:

- Participation in an approved jazz ensemble each term in the program; participation in applied jazz study each term in the program.
- Three terms of applied classical study (MUS 211, 221, or 231)
- Private piano lessons until the jazz PPE is completed.
- Senior (Full) Recital. Under special circumstances, a Senior Project (such as a composition recital or a conducting lecture/recital) may substitute for a Senior Recital. Permission must be granted by the department chair for a Senior Project. A Senior Project is expected to take the same amount of preparation time as a recital; therefore, a proposal for a project should be formulated, and permission sought, at least three terms prior to the project completion.
- Completion of the requisite number of concert attendances. (see details under Concert Attendance in this guidebook)

Students must register in order to be eligible to participate in ensembles. Students must register for credit unless they have already reached the 12.0 credit limit. In the case of certain smaller ensembles, students may be required to register for credit, even if this means they will exceed 12.0 credits and will need to pay an overload fee.

Students should consult the North Central College catalog for other degree requirements. (General Education classes, etc.)

Students interested in pursuing a B.A. in Music (Jazz Studies) should consult Prof. Mouse, Coordinator of Jazz Studies, for more details regarding curriculum and policies in the jazz area.

## Sample Plan for Jazz Studies

	<b>Fall</b>		<b>Winter</b>		<b>Spring</b>		<b>Summer</b>
<b>Freshman</b>	MUS 101	3.0	MUS 102	3.0	MUS 201	3.0	
	MUS 108	1.0	MUS 109	1.0	MUS 208	1.0	
	ENG 115 or 125	3.0	MUS 258	2.0	Gen Ed	3.0	
	FYE 100	1.0	IDS 125 or Gen Ed	3.0	Gen Ed	3.0	
	Gen Ed	3.0	Primary lesson	1.0	Primary lesson	1.0	
	Primary lesson	1.0	Jazz Piano lesson	0.5	Jazz Piano lesson	0.5	
	Jazz Piano lesson	0.0	Jazz Ensemble	0.5	Jazz Ensemble	0.5	
	Jazz Ensemble	0.0					
	Total hours	12.0	Total hours	11.0	Total hours	12.0	
<b>Sophomore</b>	MUS 260	3.0	MUS 261	3.0	MUS 181	3.0	
	Gen Ed	3.0	Gen Ed	3.0	Gen Ed	3.0	
	Gen Ed	3.0	Gen Ed	3.0	Gen Ed	3.0	
	Primary lesson	0.5	Primary lesson	0.5	Primary lesson	1.0	
	Jazz Piano lesson	0.5	Jazz Piano lesson	0.5	Jazz piano lesson	0.5	
	Jazz Ensemble	0.5	Jazz Ensemble	0.5	Jazz ensemble	0.5	
	Total hours	11.0	Total hours	11.0	Total hours	11.0	
<b>Junior</b>	MUS 182	3.0	MUS 281	3.0	MUS 282	3.0	
	ENG 315	3.0	MUS 305	3.0	MUS 306	3.0	
	Gen Ed	3.0	Gen Ed	3.0	Gen Ed	3.0	
	Primary lesson	1.0	Primary lesson	1.0	Primary lesson	1.0	
Junior recital (any term)	Jazz piano lesson	0.5	Jazz piano lesson	0.5	Jazz piano lesson	0.5	
	(required until the Jazz PPE is passed)		Jazz ensemble	0.5	Jazz ensemble	0.5	
	Jazz ensemble	0.5					
	Total hours	11.0	Total hours	11.0	Total hours	11.0	
<b>Senior</b>	Gen Ed	3.0	MUS 360 or Gen Ed	3.0	MUS 360 or Gen Ed	3.0	
	Gen Ed	3.0	Elective	3.0	Elective	3.0	
	Gen Ed	3.0	Elective	3.0	Elective	3.0	
	Primary lesson	1.0	Primary lesson	1.0	Primary lesson	1.0	
Senior recital (any term)	Jazz piano lesson	0.5	Jazz piano lesson	0.5	Jazz piano lesson	0.5	
	(required until the Jazz PPE is passed)		Jazz ensemble	0.5	Jazz ensemble	0.5	
	Jazz ensemble	0.5					
	Total hours	11.0	Total hours	11.0	Total hours	11.0	

- This plan accounts for the maximum number of general education courses required.
- If additional ensembles or lessons (or hour-long lessons for 1.0 credit), the credit loads shown will need to be adjusted.
- Music majors may choose a minor in another field. All North Central College students are required to complete 69 credit hours outside their major.
- It is possible that a student can proficiency out of some or all of the foreign language requirement if you a foreign language was taken in high school.
- Music majors are strongly encouraged to consider studying abroad, preferably in their junior year. This may fulfill the foreign language requirement.

## **Music Minor.**

Students may earn a minor in music by completing at least 18 credit hours of music courses, including the following:

- MUS 101 and 102 (Theory I and II)
- MUS 108 and 109 (Aural Skills I and II)
- MUS 258 (Introduction to Musical Styles and Ideas)

### **Five credit hours of performance music to be allocated as follows:**

- Four terms of private vocal or instrumental study (2.0 total credits)
- Six terms in a large ensemble or chamber ensemble (3.0 total credits)
- One 300- or 400-level nonperformance music course.

### **Additional requirements:**

- Completion of the requisite number of concert attendances (see details under Concert Attendance in this guidebook).
- Students must register in order to be eligible to participate in ensembles. Students must register for credit unless they have already reached the 12.0 credit limit. In the case of certain smaller ensembles, students may be required to register for credit, even if this means they will exceed 12.0 credits and will need to pay an overload fee.
- Students may take an Independent Study with a member of the Music faculty to help fulfill requirements for the minor. These may be taken as MUS 299, 399, or 499 and can be requested for different credit amounts. Interested students should acquire an "Application for Independent Study" form from the Registrar's office and bring it, along with ideas, to a member of the Music faculty. This should be done as far in advance as possible, since the faculty member's availability to work with a student in a particular term is dependent on that person's teaching load during that term.

## Music Education (Instrumental and Choral)

To be admitted into the Music Education program, the student must pass an audition/interview during one of the Audition Days program dates (February and March of each year). Under special circumstances, prospective students may audition at other times, but this may compromise scholarship and ensemble placement opportunities, depending on the time of the year.

The Music Education major at North Central College completes a major in Music and a major in Secondary Education. Upon successful completion of the program, you will receive a Bachelor of Arts (B.A.) Degree in Music and an Illinois K–12 teacher's certificate in music (meaning that you would be certified to teach music in the public schools in Illinois, grades kindergarten through 12th grade).

As a Music Education student, you are responsible to three areas regarding academic coursework and teacher certification:

- Department of Music (academic and performance-based music courses)
- Department of Education (which oversees completion of State of Illinois certification requirements, as well as professional education requirements)
- North Central College (general education requirements)

### **Department of Music**

Listed below are all of the courses you are required to take as a Music Education major.

#### **All Music Education Students**

Music courses required for all Music Education majors:

- MUS 101, 102, 201, 202, 370 (Theory sequence; must be taken concurrently with Aural Skills)
- MUS 108, 109, 208, 209, 343 (Aural Skills sequence; must be taken concurrently with Theory)
- MUS 258 (Introduction to Musical Styles and Ideas)
- MUS 301, 302, 303 (Music History)
- MUS 344 (Elements of Conducting)
- EDN 200, 201 (Teaching I and Field Experience)
- EDN 351 (Elementary School Music Methods)
- EDN 302 (Middle School Music Practicum)
- EDN 353 and EDN 373 (Secondary School Music Methods and Clinical Lab)

#### **Instrumental Music Education Students**

- MUS 407 – Instrumental Conducting and Techniques

Instrumental (band) majors are required to take MUS 322, MUS 323, MUS 326, and one of their choosing;

Instrumental (string) majors are required to take MUS 324 and three others of their choosing.

- MUS 322 – Woodwind Techniques I
- MUS 323 – Brass Techniques
- MUS 324 – String Techniques

- MUS 325 – Percussion Techniques
- MUS 326 – Woodwind Techniques II

### Choral Music Education Students

- MUS 408 – Choral Conducting and Techniques
- MUS 228 – Diction for Singers I
- MUS 229 – Diction for Singers II
- MUS 329 – Vocal Pedagogy
- MUS 352 – General Music Classroom Instrument Techniques

### **Additional requirements for ALL Music Education majors:**

- Private study with NCC faculty each term in the program; .5 for 11 terms, totaling 5.5 credit hours.
- Large ensemble participation on primary instrument/voice each term in the program; six terms required for credit at .5 each; totaling three credit hours.
- Private piano lesson with NCC faculty until successful completion of the Piano Proficiency Exam Junior Recital.
- Successful completion of the Piano Proficiency Exam and the Comprehensive Musicianship Exam Completion of 11 terms of Concert/Recital Attendance.
- Membership in national NAFME, attendance at the annual Illinois Music Education Conference (both at the student's expense), and regular participation in campus NAFME chapter meetings and events. Students must register to be eligible to participate in ensembles. Students also must register for credit, unless they have already reached the 12.0 credit limit for full time. In the case of certain smaller ensembles, students may be required to register for credit, even if this means they will exceed 12.0 credits and will need to pay an overload fee.

### Department of Education

Professional Education courses (required for your major and for State of Illinois certification)

### North Central College

General Education (Core) requirements:

Following the sample plans are the advising sheets for Education students, which list all coursework necessary for completion of the Music Education program, including as professional education courses and general education (core) courses. Students should use these sheets to keep track of their program of study, and they should bring them to advising appointments to help determine the next year's class schedule.

Students still must obtain their own copy of the Department of Education Student Handbook (available from the departmental office in the stadium), and they will be required to access the Department of Education's online resources (application information and forms for admission into the Teacher Education program, for Student Teaching, and for many other important documents). Students should also keep for the entire time they are here as a student the North Central undergraduate catalog under which they entered the program.

For further questions, contact the Department of Education directly at 630-637-5747.

## Sample Plan for Music Education Major (Instrumental)

	Fall	Winter	Spring	Summer
<b>Freshman</b>	MUS 101 3.0 MUS 108 1.0 PSY 100 3.0 FYE 100 1.0 Gen Ed 3.0 Primary lesson 0.5 Piano lesson 0.5 Ensemble 0.0  Total hours 12.0  Complete background check and TB test	MUS 102 3.0 MUS 109 1.0 MUS 258 2.0 EDN 101 3.0 Primary lesson 0.5 Piano lesson 0.5 Ensemble 0.5  Total hours 10.5  Take TAP 400 if needed or ACT writing	MUS 201 3.0 MUS 208 1.0 MUS 325 1.0 PSY 205 3.0 Gen Ed 3.0 Primary lesson 0.5 Piano lesson 0.5 Ensemble 0.0  Total hours 12.0  Take TAP 400 if needed or ACT writing	
<b>Sophomore</b>	MUS 202 3.0 MUS 209 1.0 MUS 322 1.0 PSY 220 3.0 Primary lesson 0.5 Piano lesson 0.5 Ensemble 0.5  Total hours 9.5	MUS 370 3.0 MUS 326 1.0 MUS 343 1.0 Gen Ed 3.0 Gen Ed 3.0 Primary lesson 0.5 Piano lesson 0.5 Ensemble 0.0  Total hours 12.0	MUS 344 2.0 EDN 200 1.0 EDN 201 1.0 EDN 351 3.0 Primary lesson 0.5 Piano lesson 0.5 Ensemble 0.5  Total hours 10.5  Apply to the Teacher Education Program	
<b>Junior</b>	MUS 301 2.0 MUS 323 1.0 MUS 407 3.0 EDN 276 1.5 EDN 302 0.5 EDN 360 3.0 EDN 361 0.5 Primary lesson 0.5 Piano lesson 0.0 Ensemble 0.0  Total hours 12.0 Practicum hours 50.0  Apply for Residency	MUS 302 2.0 EDN 320 or 322 3.0 EDN 353 3.0 EDN 373 1.0 EDN 403 3.0 Primary lesson 0.0 Piano lesson 0.0 Ensemble 0.0  Total hours 12.0 Practicum hours 40.0  Take Content Test	MUS 303 2.0 EDN 330 3.0 EDN 436 1.5 Gen Ed 3.0 Primary lesson 0.5 Piano lesson 0.5 Ensemble 0.5  Total hours 11.0	
Pass Content Area test at least 2 test-result posting dates prior to Residency				
<b>Senior</b>	Residency (student teaching) EDN 470 (August) EDN 480 EDN 481  Total hours 12.0	EDN 411 3.0 Gen Ed 3.0 Gen Ed 3.0 Gen Ed 3.0 Primary lesson 0.0 Ensemble 0.0  Total hours 12.0	Gen Ed 3.0 Gen Ed 3.0 Gen Ed 3.0 Gen Ed 3.0 Primary lesson 0.0 Ensemble 0.0  Total hours 12.0	
Pass APT test prior to licensure – take during or right after Residency				

**Sample Plan for Music Education Major (Instrumental) – with Fifth Year Residency**

	Fall		Winter		Spring		Summer
<b>Freshman</b>	MUS 101	3.0	MUS 102	3.0	MUS 201	3.0	Take TAP 400 if not done
	MUS 108	1.0	MUS 109	1.0	MUS 208	1.0	
	PSY 100	3.0	MUS 258	2.0	MUS 325	1.0	
	FYE 100	1.0	EDN 101	3.0	PSY 205	3.0	
	Gen Ed	3.0	Primary lesson	0.5	Gen Ed	3.0	
	Primary lesson	0.5	Piano lesson	0.5	Primary lesson	0.5	
	Piano lesson	0.5	Ensemble	0.5	Piano lesson	0.5	
	Ensemble	0.0			Ensemble	0.0	
	Total hours	12.0	Total hours	10.5	Total hours	12.0	
	Complete background check and TB test		Take TAP 400 if needed or ACT writing		Take TAP 400 if needed or ACT writing		
<b>Sophomore</b>	MUS 202	3.0	MUS 370	3.0	Gen Ed	3.0	
	MUS 209	1.0	MUS 343	1.0	Gen Ed	3.0	
	PSY 220	3.0	MUS 326	1.0	Gen Ed	3.0	
	MUS 322	1.0	Gen Ed	3.0	Primary lesson	0.5	
	Primary lesson	0.5	Gen Ed	3.0	Piano lesson	0.5	
	Piano lesson	0.5	Primary lesson	0.5	Ensemble	0.5	
	Ensemble	0.5	Piano lesson	0.5			
			Ensemble	0.0			
	Total hours	9.5	Total hours	12.0	Total hours	10.5	
<b>Junior</b>	MUS 301	2.0	MUS 302	2.0	MUS 303	2.0	<i>also during Spring:</i> Apply to TEP (Teacher Education Program)
	MUS 323	1.0	Gen Ed	3.0	MUS 344	2.0	
	Gen Ed	3.0	Gen Ed	3.0	EDN 200	3.0	
	Gen Ed	3.0	Gen Ed	3.0	EDN 201	1.0	
Junior recital (any term)	Primary lesson	0.5	Primary lesson	0.5	EDN 351	3.0	
	Piano lesson	0.5	Piano lesson	0.0	Primary lesson	0.5	
	Ensemble	0.5	Ensemble	0.5	Piano lesson	0.5	
					Ensemble	0.0	
	Total hours	10.5	Total hours	12.0	Total hours	12.0	
					Practicum hours	50.0	
<b>Senior</b>	MUS 407	3.0	EDN 353	3.0	EDN 330	3.0	
	EDN 360	3.0	EDN 373	1.0	EDN 436	1.5	
	EDN 361	0.5	EDN 403	3.0	EDN 411	3.0	
	EDN 276	1.5	EDN 320 or 322	3.0	Gen Ed	3.0	
	EDN 302	0.5	Primary lesson	0.5	Primary lesson	0.5	
Junior recital (any term)	Primary lesson	0.5	Piano lesson	0.5	Piano lesson	0.5	
	Piano lesson	0.5	Ensemble	0.5	Ensemble	0.5	
	Ensemble	0.5					
	Total hours	10.0	Total hours	11.5	Total hours	12.0	
	Practicum hours	50.0	Practicum hours	40.0			
	Apply for Residency		Take Content Test				
Pass Content Area test at least 2 test-result posting dates prior to Residency							
<b>Fifth Year</b>	Residency (student teaching)						
	EDN 470 (August)						
	EDN 480						
	EDN 481						
Pass APT test prior to licensure – take during or right after Residency							

## Sample Plan for Music Education Major (Choral)

	Fall		Winter		Spring		Summer
<b>Freshman</b>	MUS 101	3.0	MUS 102	3.0	MUS 201	3.0	Take TAP 400 if not done
	MUS 108	1.0	MUS 109	1.0	MUS 208	1.0	
	PSY 100	3.0	MUS 258	2.0	MUS 229	1.0	
	FYE 100	1.0	MUS 228	1.0	PSY 205	3.0	
	Gen Ed	3.0	Gen Ed	3.0	EDN 101	3.0	
	Primary lesson	0.5	Primary lesson	0.5	Primary lesson	0.5	
	Piano lesson	0.5	Piano lesson	0.5	Piano lesson	0.5	
	Ensemble	0.0	Ensemble	0.5	Ensemble	0.0	
	Total hours	12.0	Total hours	11.5	Total hours	12.0	
	Complete background check and TB test		Take TAP 400 if needed or ACT writing		Take TAP 400 if needed or ACT writing		
<b>Sophomore</b>	MUS 202	3.0	MUS 370	3.0	MUS 344	2.0	Apply to the Teacher Education Program
	MUS 209	1.0	MUS 343	1.0	MUS 352	1.0	
	PSY 220	3.0	MUS 329	1.0	EDN 200	3.0	
	Gen Ed	3.0	Gen Ed	3.0	EDN 201	1.0	
	Primary lesson	0.5	Primary lesson	0.5	EDN 351	3.0	
	Piano lesson	0.5	Piano lesson	0.5	Primary lesson	0.5	
	Ensemble	0.5	Ensemble	0.5	Piano lesson	0.5	
					Ensemble	0.5	
	Total hours	11.5	Total hours	9.5	Total hours	11.5	
					Practicum hours	50.0	
<b>Junior</b>	MUS 301	2.0	MUS 302	2.0	MUS 303	2.0	Pass Content Area test at least 2 test-result posting dates prior to Residency
	MUS 408	3.0	EDN 353	3.0	EDN 330	3.0	
	EDN 360	3.0	EDN 373	1.0	EDN 436	1.5	
	EDN 361	0.5	EDN 403	3.0	Gen Ed	3.0	
Junior recital (any term)	EDN 276	1.5	EDN 320 or 322	3.0	Primary lesson	0.5	
	EDN 302	0.5	Primary lesson	0.0	Piano lesson	0.5	
	Primary lesson	0.5	Piano lesson	0.0	Ensemble	0.5	
	Piano lesson	0.5	Ensemble	0.0			
	Ensemble	0.5					
	Total hours	12.0	Total hours	12.0	Total hours	11.0	
	Practicum hours	50.0	Practicum hours	40.0			
	Apply for Residency		Take Content Test				
<b>Senior</b>	Residency (student teaching)		EDN 411	3.0	Gen Ed	3.0	Pass APT test prior to licensure – take during or right after Residency
	EDN 470 (August)		Gen Ed	3.0	Gen Ed	3.0	
	EDN 480		Gen Ed	3.0	Gen Ed	3.0	
	EDN 481		Gen Ed	3.0	Gen Ed	3.0	
Junior recital (Winter or Spring)			Primary lesson	0.0	Primary lesson	0.5	
			Ensemble	0.0	Ensemble	0.5	
			Total hours	12.0	Total hours	12.0	

### Sample Plan for Music Education Major (Choral) – with Fifth Year Residency

	Fall		Winter		Spring		Summer
<b>Freshman</b>	MUS 101	3.0	MUS 102	3.0	MUS 201	3.0	
	MUS 108	1.0	MUS 109	1.0	MUS 208	1.0	
	PSY 100	3.0	MUS 258	2.0	MUS 229	1.0	
	FYE 100	1.0	MUS 228	1.0	PSY 205	3.0	
	Gen Ed	3.0	Gen Ed	3.0	EDN 101	3.0	
	Primary lesson	0.5	Primary lesson	0.5	Primary lesson	0.5	
	Piano lesson	0.5	Piano lesson	0.5	Piano lesson	0.5	
	Ensemble	0.0	Ensemble	0.5	Ensemble	0.0	
	Total hours	12.0	Total hours	11.5	Total hours	12	
	Complete background check and TB test		Take TAP 400 if needed or ACT writing		Take TAP 400 if needed or ACT writing		Take TAP 400 if not done
<b>Sophomore</b>	MUS 202	3.0	MUS 370	3.0	Gen Ed	3.0	
	MUS 209	1.0	MUS 343	1.0	Gen Ed	3.0	
	PSY 220	3.0	MUS 329	1.0	Gen Ed	3.0	
	Gen Ed	3.0	Gen Ed	3.0	Primary lesson	0.5	
	Primary lesson	0.5	Primary lesson	0.5	Piano lesson	0.5	
	Piano lesson	0.5	Piano lesson	0.5	Ensemble	0.5	
	Ensemble	0.5	Ensemble	0.5			
	Total hours	11.5	Total hours	9.5	Total hours	10.5	
<b>Junior</b>	MUS 301	2.0	MUS 302	2.0	MUS 303	2.0	
	Gen Ed	3.0	Gen Ed	3.0	MUS 344	2.0	
	Gen Ed	3.0	Gen Ed	3.0	MUS 352	1.0	
	Gen Ed	3.0	Gen Ed	3.0	EDN 200	3.0	
	Primary lesson	0.5	Primary lesson	0.5	EDN 201	1.0	
	Piano lesson	0.5	Piano lesson	0.5	EDN 351	3.0	
	Ensemble	0.0	Ensemble	0.0	Primary lesson	0.0	
	Total hours	12.0	Total hours	12.0	Piano lesson	0.0	<i>also during Spring:</i> Apply to TEP (Teacher Education Program)
					Ensemble	0.0	
					Total hours	12.0	
					Practicum hours	50.0	
<b>Senior</b>	MUS 408	3.0	EDN 320 or 322	3.0	EDN 330	3.0	
	EDN 276	1.5	EDN 353	3.0	EDN 436	1.5	
	EDN 302	0.5	EDN 373	1.0	EDN 411	3.0	
	EDN 360	3.0	EDN 403	3.0	Gen Ed	3.0	
	EDN 361	0.5	Primary lesson	0.5	Primary lesson	0.5	
	Primary lesson	0.5	Piano lesson	0.5	Piano lesson	0.5	
	Piano lesson	0.5	Ensemble	0.5	Ensemble	0.5	
	Ensemble	0.5					
	Total hours	10.0	Total hours	11.5	Total hours	12.0	
	Practicum hours	50.0	Practicum hours	40.0			
	Apply for Residency		Take Content Test				
Pass Content Area test at least 2 test-result posting dates prior to Residency							
<b>Fifth Year</b>	Residency (student teaching)						
	EDN 470 (August)						
	EDN 480						
	EDN 481						
Pass APT test prior to licensure – take during or right after Residency							

### **First-Year Reminders**

- ✓ Students should be sure to complete PSY 100 and EDN 101 this year. Other courses to consider are Math, Speech, or Science. If a student chooses to complete the foreign language requirement this year and postpone PSY 100 and/or EDN 100, that student will need to complete the following by Spring term of sophomore year to stay on track: PSY 100, EDN 100, PSY205, PSY 220.
- ✓ The minimum GPA to retain a Music Education scholarship is 2.75.
- ✓ No grades can be lower than a “C” in music/professional education courses in order to retain a Music Education scholarship.
- ✓ Students should check Merlin to make sure they are listed as a Music Education (Choral) or Music Education (Instrumental) major and Secondary Education minor. If they are not, a form must be filled out and turned in to the Registrar’s office.

### **Second-Year Reminders**

- ✓ If a student has not taken and passed all sections of the TAP or ACT with writing, they will not be allowed to start the practicum sequence in the spring. This will delay the program of study by an entire year.
- ✓ Students should apply for admission to the Teacher Education Program after completing EDN 200 and 201 in the Spring.
- ✓ The Piano Proficiency Exam must be completed during Spring term.

### **Third-Year Reminders**

- ✓ Students should apply for residency (student teaching) in the Fall of their junior year if they plan to teach the next academic year and want a good music placement.
- ✓ Students must take and pass all areas of the Certification Test. Students should take the content area test at least two test-results posting dates prior to the student teaching term.
- ✓ The Comprehensive Musicianship Exam must be completed. This is administered during the sixth week of Spring term. A student will not be allowed to student teach without completing this exam.
- ✓ Instrumental Music Education Majors must complete the Wind and Percussion Techniques Exam, which is administered during the second week of Spring term. These students will not be allowed to student teach without successfully completing this exam.

### **Residency (Student Teaching) Reminders**

The plan outlined in the preceding pages allows the student to complete the degree program, including student teaching, in four years. However, students may consider completing all coursework except for student teaching over a period of four years and scheduling student teaching for the following Fall term.

All music education students will student teach in the Fall term. There are several reasons for this:

- Fall term student teachers unofficially start when their schools start, in August, thereby getting more than ten weeks of valuable clinical experience.
- Fall term student teachers experience firsthand all the start-up activities associated with the beginning of the year, which is invaluable for their own first year of teaching.
- Supervision and seminars are only practical with a full group of music student teachers.

### **Advising Sheets for Music Education Majors**

These advising sheets are excerpts from Department of Education materials. For complete information, see the Department of Education Student Handbook or visit the Department of Education site:

[https://www.northcentralcollege.edu/sites/default/files/2016\\_17\\_Department\\_Handbook.pdf?print=](https://www.northcentralcollege.edu/sites/default/files/2016_17_Department_Handbook.pdf?print=)

## II. Student Opportunities

### Performing Ensembles.

#### Choral:

- Cardinal Chorus (MUS 110) – Prof. Schutt
- Concert Choir (MUS 111) – Prof. Wis
- Women's Chorale (MUS 116) – Prof. Wis
- Chamber Singers (MUS 307) – Prof. Wis
- Naperville Chorus (MUS 113, community-based large ensemble) – Prof. Martinez
- Opera Workshop (MUS 205, selected terms) – Prof. Boemler
- Vocal Jazz Ensemble (MUS 245) – Prof. Borla

#### Instrumental:

- Concert Winds (MUS 114) – Prof. Van Oyen
- Symphony Band (MUS 107) – Prof. Kelley
- Big Band (MUS 115) – Prof. Mouse
- Jazz Combos (MUS 241) – Prof. Mouse and Jazz faculty
- Chamber Strings (MUS 307) – Prof. Gallagher
- Percussion Ensemble (MUS 307) – Prof. Blanchet
- Flute Choir (MUS 307) – Prof. Bennett
- Clarinet Choir (MUS 307) – Prof. DiOrio
- Chamber Players (MUS 307) – Prof. Kelley

#### Additional Ensemble Opportunity:

- Cardinal Athletic Band (athletic events) (MUS 106) – Prof. Kelley

Most ensembles require an audition. Interested students should contact the individual director for more information. While students are encouraged to do this at any time of the year, those wishing to be eligible for associated scholarships are urged to complete their audition prior to March 1.

Students must register in order to be eligible to participate in ensembles. Students also must register for credit, unless they have already reached the 12.0 credit limit for full time. In the case of certain smaller ensembles, students may be required to register for credit, even if this means they will exceed 12.0 credits and will need to pay an overload fee.

Students should register for ensembles during spring registration (current students) or summer orientation (new students). Late registration may jeopardize the status of some of the smaller ensembles.

A certain number of performance-based scholarships are available for participation in the Concert Choir, Women's Chorale, Cardinal Chorus, Concert Winds, Symphony Band, Cardinal Athletic Band, Chamber Strings, and various Jazz instrumental and vocal ensembles (see details under Scholarships in this guidebook).

## **Private Instrumental and Vocal Study.**

All North Central College students are eligible to study an instrument or voice with a studio teacher. Students on scholarship or who are majoring in music are required to study privately with North Central College faculty.

Students must register in order to take private lessons. Students also must register for credit, unless they have already reached the 12.0 credit limit for full time. In certain cases, students may be required to register for credit, even if this means they will exceed 12.0 credits and will need to pay an overload fee. Lesson registration must be completed by noon on Friday of week 2 each term.

Summer lessons may be available with your private instructor; however, summer lessons must be taken for full credit. No zero-credit option exists for summer lessons.

## **NAfME Student Chapter.**

The Department of Music sponsors a student chapter of National Association for Music Education. The largest professional music organization in the world, NAfME sponsors conferences and publishes a variety of journals with helpful articles about music teaching. Members of North Central's NAfME chapter attend meetings at which guest speakers or performers make presentations, and attend the Illinois Music Education Conference in Peoria in late January each year. ICMEA (Illinois Collegiate Music Educators Association), the student NAfME chapters from Illinois, also hosts an annual conference in the fall.

Music minors and others interested in music teaching are encouraged to be involved as well. Membership information will be made available at the beginning of each school year. Students may contact the NAfME Chapter Advisor, Prof. Wis, or the current NAfME student president. The Music Education bulletin board in the Fine Arts Center has current information regarding NAfME activities.

### **Regular meetings are held on Thursdays during the noon hour:**

- Fall term – weeks 3 and 8
- Winter term – weeks 3 and 8
- Spring term – week 3

## **NAfME**

All Music Education majors are required to become member of national NAfME at their own expense, which is approximately \$35 annually. Go to <https://www.nafme.org> to join for the first time or to renew a membership. North Central College's chapter number is 250.

## **Illinois Music Education Conference**

Each year, all Music Education majors are required to attend the annual Illinois Music Education Conference in Peoria at their own expense. The cost is approximately \$130, which covers bus transportation to and from the event and hotel stay for two nights (quad occupancy) with the NCC chapter. Conference costs are due the first week of fall term; information is given in late summer about how and whom to pay. (Total costs for national NAfME membership and the Illinois Music Education Conference are about \$165.)

This year's Illinois Music Education Conference will be held in late January at the Peoria Civic Center. Students attending will be excused from classes on Thursday and Friday.

## **Music MAC Lab.**

The Music MAC lab located in the FAC is open to all students currently listed as a music major or minor, or who are registered for a MUS course. Access to the lab is by ID card (card swipe) only. **The door of the lab is to remain closed.** Other students should not be let in, since security is dependent on having a record of those who have swiped their card to gain access. In other words, if a student lets someone in on their card and a problem with theft or tampering of equipment occurs, the student whose card permitted access will be questioned.

The primary reason for the lab is to provide opportunities for music related work, such as theory assignments using Finale. The lab should not be used routinely to check e-mail or to print out papers for non-Music classes.

Students will need to bring their own headsets to the lab; none will be provided.

If there are problems with the computers, the ITS Help Desk should be notified by phone (630-637-5440) or by e-mail ([helpdesk@noctrl.edu](mailto:helpdesk@noctrl.edu)).

## **Practice Rooms.**

Practice rooms are available on the east side of the hallway in the Fine Arts Center and on the second and third floors on the west side of Pfeiffer Hall. Students need to be aware that during the prime teaching hours (9 a.m. – 4 p.m.) weekdays, many of these rooms will be occupied by teachers. Rooms are commonly available during early morning hours, evenings, and weekends. Practice rooms are available on a first-come, first-served basis.

There is no food or drink allowed on or near the pianos. Piano benches and stands that are in practice rooms should not be moved.

**Because of insurance reasons, the practice rooms cannot be used by the students to teach private lessons to anyone who is not a student at North Central.**

## **Facility Use.**

The Music department is fortunate to have multiple spaces for teaching and rehearsing, including Wentz Concert Hall and the Fine Arts Center, as well as Pfeiffer Hall. Because of the heavy use of these spaces by the NCC community and outside rentals, the following commonsense rules for use are critical to observe:

- ✓ Straighten the chairs and stack the stands before leaving a room.
- ✓ Shut off any sound and video equipment that was used.
- ✓ Do not re-patch or unplug sound or video equipment.
- ✓ Erase the white boards. Leave the dry erase markers for the next person to use.
- ✓ Cover the piano with the padded cover.
- ✓ Return large instruments, racks, folio cabinets, tables, and any other large pieces to their proper spots.
- ✓ Finally, observe the room use schedule which is posted in key spots around the building and be sure to respect the class or rehearsal time of others.

### III. Recitals

#### Description.

**Senior (Full) Recital.** A Senior (Full) Recital is primarily a solo recital, though guest performers may be included on some selections. Typically, 50–60 minutes of repertoire is chosen to demonstrate a full spectrum of the student's musical accomplishments, including literature from different stylistic periods and for vocalists, in different languages. The exact scope of the recital will be guided by the student's private teacher.

- The recital program for Music and Music Education majors will be primarily, if not all, classical in nature. On occasion, musical theatre or jazz repertoire may be included, but this may represent only a small percentage of the total program and must be approved, well in advance, by one's private teacher.
- The recital program for Jazz Studies majors will focus on jazz repertoire.

**Junior (Half) Recital.** A Junior (Half) Recital typically consists of two students sharing a recital program, each presenting approximately 25-30 minutes of music. Students sharing a recital may choose to perform some repertoire together. Repertoire and scope are as described above for the Senior Recital.

**Senior Project.** Under special circumstances, a Senior Project (such as a composition recital or a conducting lecture/recital) may substitute for a Senior Recital. Permission must be granted by the Department Chair for a Senior Project. A Senior Project is expected to take the same amount of preparation time as a recital; therefore, a proposal for a project should be formulated, and permission sought, at least three terms prior to the project completion. Any student considering a Senior Project instead of the traditional Senior Recital must first seek input from his/her private teacher and any additional faculty who might be involved in the Senior Project. A proposal for the project must be developed with the input of these faculty and submitted, in writing, to the Department Chair at least six months prior to the proposed project presentation date (November 15 for a May 15 presentation, for example). The written proposal must include the following:

- Project Title
- Project Background (a context for your project)
- Project Purpose (the reason for a project instead of a recital; how the goals would differ)
- Project Description (what will be researched, written, performed, or created; method of presentation, such as lecture/demo, Power Point, etc.; the students and faculty who will be involved)
- Project Timeline (when this is being researched and when it is being presented)

#### Requirements.

##### **Music Majors (Liberal Arts).**

Music majors in the Liberal Arts track are required to present a Junior (half) Recital and a Senior (full) Recital on their primary instrument (voice, piano, or string/wind/percussion/ brass instrument).

##### **Music Majors (Jazz Studies).**

Jazz Studies majors are required to present a Senior Recital (Jazz Graduation Project).

**Music Minors.**

Music minors are not required to present any recitals, but may opt to do so with their private teacher's consent.

**Music Education Majors.**

All Music Education majors are required to present a Junior (Half) Recital on their primary instrument (voice, piano, or string/wind/percussion/brass instrument) as part of their degree requirements. This recital is often scheduled in the spring of junior year; however, because of the heavy course and practicum load during the junior year, Music Education majors may now plan their recital for winter or spring of their senior year, following student teaching. This option must be approved by the private teacher and should be discussed early in the junior year, if not before. If the recital is scheduled for senior year, it is important to plan the program with the private teacher prior to the term of student teaching. The repertoire will then only need to be refined after the student-returns to campus after student teaching. (Students are not allowed to take classes or lessons during the term of student teaching.)

**Senior (Full) Recital Option.**

Students returning from a successful term of student teaching may opt to do a Senior Recital in place of a Junior Recital provided they successfully complete their Recital Permission for it (approximately 60 minutes of music).

**Options for Students in Both Instrumental and Choral Music Education.**

Students who are in both Instrumental and Choral Music Education need to do a Junior Recital of vocal repertoire and a Junior Recital in instrumental repertoire. One may be completed in the junior year and one in the senior year, or you may do one combined Senior Recital, covering both instrumental and vocal repertoire (a total of 60 minutes with approximately 30 minutes of vocal, 30 minutes of instrumental repertoire). This combined recital would ideally be scheduled for senior year because of the amount of repertoire and the heavy junior year course load. All recital plans must be made with the input and permission of your private teachers.

**Planning and Scheduling.**

Planning and scheduling Junior and Senior Recitals must be done through one's private teacher. Dates for the recital and the dress rehearsal need to be cleared with both the private teacher and the accompanist well in advance of the proposed recital date. It is the joint responsibility of the student and the teacher to check all appropriate college calendars for conflicts with the proposed recital date, time, and location.

Junior and Senior recitals are expected to be separated by 9 to 12 months, in order to allow time for the student to develop an advanced level of skill and repertoire. Under no circumstances will junior and senior recitals be allowed within 6 months of each other.

Recital venues include Kotten Chapel, Wentz Concert Hall, FAC 114, and Madden Theatre. Recital dates should be verified and put on the NCC online events calendar no later than the middle of fall term to ensure that all participating faculty, students, and staff can incorporate this event into their calendar and to secure the desired venue.

A recital permission will be scheduled to determine the student's readiness to present the recital. This audition will be arranged through the private teacher.

All recitals presented in a given term must be completed by Monday of week 10 of that term.

The private teacher or senior project advisor must fill out a Recital Verification form. The original will be kept on file in the Music office and will be used to notify the Registrar of completion. Both the student and the private teacher should also keep a copy of this form.

### **Accompanists.**

It is the student's responsibility to secure a recital accompanist well in advance of the recital date. This may be done through one's private teacher or either Prof. Vanderwall (primary vocal accompanist) or Prof. Warfel (primary instrumental accompanist). Accompanist fees are to be negotiated with the accompanist and are the responsibility of the student.

Music should be given to the accompanist as soon as the recital program is set. A black, three-ring binder should be prepared for the accompanist, with originals or excellent copies of the music.

### **Attire.**

Proper attire for the Junior Recital is a suit or sport coat for men and a dress of appropriate length for women (below-the-knee to tea-length); for the Senior Recital, more formal attire is expected (tuxes and semi-formal dresses). In either case, the attire must be appropriate and befitting of a professional musician. Excessive bare skin and trendy outfits are to be avoided.

### **Printed Programs**

Recital programs will be provided by the Department of Music and will be printed according to a standard departmental recital template to ensure a professional presentation. Information for the recital program must be given to the Academic Assistant in the Music office **at least two weeks** prior to the recital date.

Posters or flyers for the recital are the responsibility of the student. Students should balance creativity with professionalism in their designs.

### **Piano Tuning.**

Although the campus pianos, including the ones used in Kotten Chapel and Wentz Concert Hall, are tuned on a regular basis, every effort will be made to tune a piano just prior to a recital. However, if a student decides to change recital locations or dates, or to use a space not normally dedicated to recitals, he or she may be required to pay the staff tuner for a tuning.

## IV. Concert Attendance

It is common for college and university music programs to require Music majors and minors to attend a minimum number of concerts or recitals during the academic year. This purpose of this requirement is to ensure that students are broadening their perspective on types of musical performances and to verify that they are regularly attending concerts and recitals on campus and in the broader community.

Several Music courses, such as conducting, theory, or history, may require concert attendance as part of the coursework. When enrolled in these courses, students may use the concerts and recital attendance to satisfy both the coursework and concert-attendance requirements.

**This is a requirement for graduation, and as such, it is part of a graduation checklist kept in the registrar's office.**

### Number of concerts.

#### Music majors

The total number of concerts or recitals that Music majors need to attend is the equivalent of 4 concerts per term for 12 terms. For most students, this would be 48 concerts. Because Music Education majors may not take classes or engage in any campus activities during the student-teaching term, their total would be 44 (for 11 terms on campus). The goal is for half of the concerts to be performances by NCC faculty or students, and half to be outside performers.

#### Music minors

The total number of concerts or recitals that Music minors need to attend is the equivalent of 2 concerts per term for 12 terms. This equates to 24 concerts. Again, the goal is for half of the concerts to be performances by NCC faculty or students, and half to be outside performers.

#### Transfer students

Students who transfer into the program or declare their major after freshman year will be required to complete the concert-attendance requirement based on the number of terms they are here or in the program. This number should be determined by the students in consultation with their advisor and reported to the Music office.

#### Types of qualifying concerts and recitals

- Classical
- Jazz
- World Music

#### Level of performances

- Professional
- Collegiate

#### Timing

Concerts and recitals must take place during the three main terms of the academic year (Fall, Winter, and Spring). Summer and interim events do not qualify. Students attending the IMEA conference may submit up to 4 programs. These concerts should be concert length and college level or professional performances.

**All programs for a term are due on the last day of that term.**

**Verification**

Each program turned in to the Music office for concert-attendance credit should be signed by the student, and also by a faculty member, as verification of attendance. At NCC events, it is easy to have a faculty member sign it at the event. If the performance has no printed program, such as a jazz club performance, the event information should be written on a sheet and turned in in lieu of a program (this would include date, performer, and venue).

**Keeping track**

A list of Music majors and minors with concert-attendance totals is posted on the bulletin board near the Music MAC lab. It gives the total number of concerts required for each student, the total number of concerts credited to date, and detail information about the current term's attendance. If there are any questions, a student should inquire at the Music office.

**Programs for return**

Students are given the opportunity by e-mail to have their programs saved for pick-up at the end of the term. The programs of any student who has not expressed interest in keeping them will be recycled after the term is over.

## V. Piano Proficiency Exam.

All Music majors will be required to take the Piano Proficiency Exam (PPE) in order to proceed to upper level music study. Typically, students will take this exam in the spring term of sophomore year, or as soon as possible for transfer students. The PPE is designed to assess basic keyboard skills that are considered foundational for all musicians.

To pass the PPE, students will be expected to do the following:

- Play one prepared piece of piano literature. Difficulty level should be comparable to a Bach Invention or a Clementi Sonatina.
- Play any major or minor scale with correct fingering. All forms of the minor should be learned; the harmonic minor form should be stressed.
- Sight-read an accompaniment, piano piece or hymn of moderate difficulty (two-part or three-part textures).
- Harmonize a melody at sight.

A student who does not successfully pass the Piano Proficiency Exam will be tested again at the end of the following term on those portions that were not completed successfully. Students who do not pass the exam on the second attempt will not be allowed to continue in the program unless the Music faculty finds extenuating circumstances that would allow for further probationary periods.

Samples of literature and sight-reading examples are available from Prof. Vanderwall. Students should work with their piano teacher to prepare for the PPE and to schedule an examination time. Transfer students and those entering the program with extensive piano background should contact their academic advisor or Prof. Vanderwall to arrange for a special exam time.

## VI. Comprehensive Musicianship Exam

All Music Education majors must complete the Comprehensive Musicianship Exam. This exam is designed to assess the exit skills and overall musicianship of the Music Education student in order to determine his or her readiness for student teaching. The CME is scheduled mid-way through spring term of junior year/the term prior to student teaching (toward the end of the conducting and methods sequence).

### **For the CME, choral majors must do the following:**

- Demonstrate the ability to play piano, open score, up to four voices at sight and play choral and solo voice accompaniments of moderate difficulty.
- Demonstrate proficiency in reading, analyzing, and conducting choral scores; demonstrate proficiency in articulating decisions regarding stylistic practice, repertoire selection, and related conducting topics.
- Demonstrate knowledge of music education philosophy, issues, rehearsal and teaching techniques, standards/curriculum/assessment in a mock interview with Music Education faculty.

### **For the CME, instrumental majors must do the following:**

- Demonstrate the ability to analyze scores from formal and harmonic prospective using standard terminology and functional harmonic labeling.
- Demonstrate the ability to transpose each common orchestral and band instrument from concert pitch to written pitch and from written pitch to concert pitch.
- Perform specific scales and beginner-level etudes on each assigned instrument at a proficient level.
- Instruct a beginning lesson on each instrument.
- Demonstrate a knowledge of instrumental repertoire for each major grade division (Elementary, Junior High/Middle School, and High School) and present a personal criterion for selecting quality literature.
- Demonstrate knowledge of music education philosophy, issues, rehearsal and teaching techniques, standards/curriculum/assessment in a mock interview with Music Education faculty.

Students who do not successfully pass the Comprehensive Musicianship Exam will be tested again at the end of the term in which the exam was taken. Students who do not pass an exam on the second attempt will not be allowed to student teach unless the music faculty finds extenuating circumstances which would allow for further probationary periods.

### **Wind and Percussion Technique Exam**

All Instrumental Music Education students must complete this exam during the term prior to student teaching, typically the third term of the third year. As part of the CME, this exam will take place during the second and third week of said term, so that there is time for retakes if necessary.

### Goal

The goal of this exam is to isolate and assess the knowledge of technique and pedagogy of the wind and percussion instruments studied in instrumental technique classes. It is designed to assess the student's knowledge of the common instruments they will be expected to know during their student teaching term, and provide the student with a guide for further growth.

### Contents

Students will need to be able to play the following major scales on the instruments noted below. The scale should be played in half notes and at a tempo of at least a quarter note = 60.

- Flute                      2-octave E-flat scale
- Clarinet                 2-octave B-flat scale (concert A-flat)
- Alto Saxophone        2-octave D scale (concert F)
- Trumpet                 1-octave D scale (concert C)
- French Horn            1-octave C scale (concert F)
- Trombone               1-octave E-flat scale (concert E-flat)

Students should be prepared to show how to teach beginning embouchure acquisition and hand position on these instruments.

For percussion, students will need to demonstrate the correct hand position for the snare drum sticks and perform a five-stroke roll, long roll, and paradiddle.

### Assessment

Students will be assessed on tone production, embouchure, hand position, playing position, and general facility of the instrument. They will also be assessed on clarity of instruction and overall knowledge of the instrument(s).

## VII. Scholarships

### Types of Scholarships.

#### Music Education Scholarships

Music Education scholarships are awarded to Music Education majors who exhibit the potential to be strong music educators upon graduation. Policies and requirements regarding scholarships are listed below.

In order to be awarded a Music Education scholarship, the student must do the following:

- Complete an interview and audition with appropriate Department of Music faculty.
- Submit two letters of recommendation from music professionals regarding the student's potential as a music educator.
- Declare Music Education as one's major (once on campus, a form, available from the Registrar's Office, must be completed).

To retain the scholarship, the student must do the following:

- Receive grades no lower than a C in Music courses (including ensembles and private lessons) and professional education courses. (NOTE: a C- is lower than a C)
- Maintain an overall GPA of 2.75 or better.
- Exhibit satisfactory performances on juries, convocations, and recitals; exhibit exemplary attendance, performance, and leadership in ensemble work.
- Regularly attend NAFME meetings and participate in the life of the organization. This includes joining NAFME National and attending the annual Illinois Music Education Conference in Peoria each January at the student's expense (all Music Education majors must attend this conference, regardless of scholarship status).

Students failing to meet the above criteria will be notified and put on a one-term probationary period during which the scholarship will be continued. If areas of concern are not improved by the end of the probationary period, the student's award may be removed. Music faculty reserve the right to extend the probationary period based on extenuating circumstances.

#### Performance Scholarships

Any student, regardless of major, may audition for a performance-based scholarship. Specific audition requirements for instrumental, choral, and jazz scholarships are described on the next page.

Students who receive performance scholarships are required to perform in an approved ensemble each term and study privately on their main instrument/voice.

In order to retain a performance scholarship, the student must receive a B or higher (NOTE: a B- is lower than a B) in **both** the ensemble and private lesson for which the scholarship is given. Piano scholarships require the student to audition for the Piano Honors Recital and may require the student to accompany juries, recitals, and/or ensembles; the exact assignment is determined yearly by the piano faculty.

Students failing to meet the above criteria will be notified and put on a one-term probationary period during which the scholarship will be continued. If areas of concern are not improved by the end of the probationary period, the student's award may be removed. Music faculty reserve the right to extend the probationary period based on extenuating circumstances.

Outstanding students may qualify to receive both a Performance scholarship and a Music Education scholarship. Scholarships are renewable for students who remain in good standing.

### **Academic Scholarships**

In addition to music scholarships, North Central College offers academic scholarships to outstanding students who have achieved a high academic rank and high ACT and/or SAT test scores. For more information, contact the Office of Admission or the Office of Financial Aid.

### **Other Financial Aid Opportunities**

North Central College offers additional financial aid opportunities for qualified students. All students are urged to contact the Office of Admission or Office of Financial Aid to receive information.

### **Auditions for Performance Scholarships.**

The scholarship audition procedures described below for are also used for acceptance of Music majors into the various instrumental, choral, and jazz ensembles.

Scholarship auditions should be completed by March 1, though in special cases, late auditions may be heard.

#### *Audition Requirements for Instrumental Scholarships*

- One prepared solo showing the student's overall technical and expressive ability.
- Sight-reading and all major and minor scales.
- Two letters of recommendation from music professionals who know the student and his/her musical background (the student's band director, private instrument teacher, etc.).

#### *Audition Requirements for Choral Scholarships*

- Two memorized art songs (no "pop" songs will be accepted). One must be in English, the other in a foreign language. An accompanist will be provided, though students may choose to bring their own. No accompaniment tapes are accepted.
- Sight-reading.
- Two letters of recommendation from music professionals who know the student and his/her musical background (the student's choral director, private voice teacher, church choir director, etc.).

#### *Audition Requirements for Jazz Scholarships*

- Demonstration of basic skills in the following areas:
  - Technique (scales, arpeggios, etc.).
  - Improvisation (blues, "rhythm" changes, etc.).
  - Sight reading.
- In addition, pianists and guitarists should demonstrate the ability to comp over blues and/or rhythm changes; bass players should demonstrate the ability to construct bass lines over the same. Drummers should demonstrate a basic command of styles (medium swing, even eighth, ballad, Latin, etc.)
- Two letters of recommendation from music professionals.

### **Acceptance of Scholarships.**

North Central College is pleased to be able to present students with numerous opportunities to earn scholarships in the arts. For each acceptance, the student is expected to fulfill all aspects of that scholarship's requirements.

Students should therefore make a careful assessment of how many scholarships they can reasonably accept. The policy is to maintain the amount of the scholarship award for four years. Students who are unable to fulfill their scholarship requirements for a term because of study abroad, student teaching, internships, or a verifiable, unavoidable class conflict will not be penalized; the scholarship amount will stay the same for that academic year.

## VIII. Costs

Throughout your time at North Central there are additional costs that a student may incur. Below is a list of approximate costs. Some of these will occur each year you are participating in a particular organization or ensemble; others will be specific to a year or event. In every case, please plan accordingly for these expenses.

### **Recitals.**

Accompanist fees (ranges from \$150- 250 depending on length of recital), attire and reception costs (varies).

### **Music Education majors.**

Enrollment in NAFME and attendance of IMEA conference in Peoria every year- Approx. cost \$ 175

### **Practicum/Student teaching costs.**

TB tests, background checks, transportation to/from practicum site, edTPA submittal- approx. costs will vary. Please consult Education Department website.

### **Jazz Scholarship students.**

Attendance at Jazz Concert Series-approx. cost \$98

### **Marching Band students.**

Outings, uniform, additional expenses- approx. cost \$200. Please consult Marching Band Handbook for additional and specific information

## IX. Faculty

### Full-Time Faculty

**Lawrence Van Oyen** (FAC 119, ph. 630-637-5628)  
Chair of the Department of Music  
Coordinator of Instrumental Faculty  
Academic Advisor for all Instrumental Music  
Education majors  
Theory, Concert Winds, Instrumental Chamber  
Ensembles  
Applied Saxophone

**Sean Kelley** (FAC 135, ph. 630-637-5625)  
Woodwind Techniques, Conducting  
Symphony Band, Cardinal Athletic Band  
Music Education Supervision

**Jonathon Kirk** (FAC 31, ph. 630-637-5662)  
Theory, Composition, Electronic and Computer  
Music, Arranging and Orchestration, Aural Skills  
Applied Composition  
Academic Advisor for Music majors  
(Liberal Arts and Jazz Studies)

**Jacqueline Schutt** (FAC 116, ph. 630-637-5625)  
Aural Skills  
Cardinal Chorus  
Music Education Supervision  
Co-coordinator of Music Education

**Kelley Tatro** (FAC 125, ph. 630-637-5626)  
Music History, Ethnomusicology, Interdisciplinary  
Studies  
Academic Advisor for Music majors (Liberal Arts and  
Jazz Studies)

**Ramona M. Wis** (FAC 121, ph. 630-637-5629)  
Conducting, Choral Education Methods  
Concert Choir, Women's Chorale, Chamber Singers  
Co-coordinator of Music Education  
Academic Advisor for all Choral Music Education  
majors

### Half-Time Faculty

**Jack Mouse** (FAC 133, ph. 630-637-5347)  
Jazz Combos, Big Band  
Drum Set Studio Instructor  
Coordinator of Jazz Studies program

**Linda Ogden Hagen** (FAC 137, ph. 630-637-5627)  
Applied Voice  
Coordinator of Vocal Studies

**Barbara Vanderwall** (FAC 127, ph. 630-637-5382)  
Applied Piano  
Accompanist

## Part-Time and Applied Music Faculty

Ann August-Waldron	Piano
Marie Bennett	Flute, Flute Choir
George Blanchet	Percussion, Percussion Ensemble
Derek Boemler	Voice
Janice Borla	Jazz Voice, Vocal Jazz Ensemble
Kathy Christian	Piano
Timothy Coffman	Jazz Trombone, Big Band
Arthur Davis	Jazz Trumpet
Andrea DiOrio	Clarinet, Clarinet Choir
Thomas Dymit	Voice
Chelsea French	Trombone
Mara Gallagher	Violin, Chamber Strings
David Grant	Composition
Angela Presutti Korbitz	Voice, Vocal Pedagogy and Techniques
Claire Langenberg	Cello
Paul Lowry	Trumpet
Nichole Luchs	Harp
Jeordano Martinez	Naperville Chorus
John McLean	Guitar, Jazz Harmony, Jazz Improvisation
Daniel O'Connell	French Horn
Mitchell Paliga	Jazz Saxophone, Jazz History, Jazz Combo
Kimberlie Visconti Richter	Bassoon
Kelly Sill	Jazz Bass
Bradley Stirtz	Vibraphone
Scott Tegge	Tuba
Victoria VerHoven	Voice
Jon Warfel	Piano, Accompanist
Christopher White	Jazz Piano, Jazz Combo

## Administrative Office

Kimberly Magett (FAC 33, ph. 630-637-5372)  
Academic Assistant, College of Arts and Sciences