

2024-2025 HOUSING APPLICATION GUIDE

FOR NEW INCOMING STUDENTS



NORTH CENTRAL
COLLEGE 1861

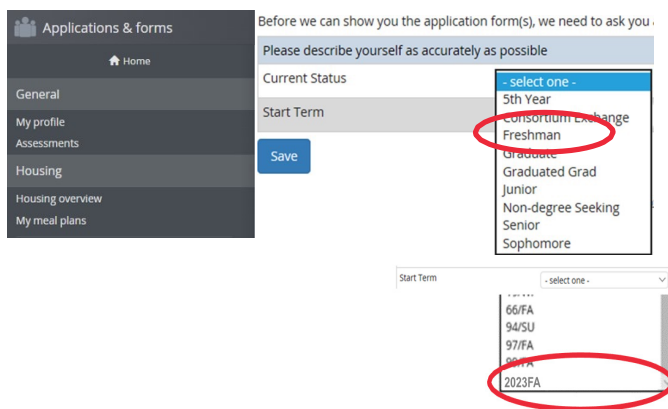
HOW TO SUBMIT YOUR HOUSING APPLICATION



Step 1.

Login to your eRezLife account at noctrl.erezlife.com using your North Central login credentials.

- This guide contains screen-shots from prior years but will walk you through the current process.



Step 2.

Click on Housing Overview. Using the dropdown menu:

- Enter your current student status.
- Enter the start term (2024FA) you begin at North Central.
- Click Save.



Step 3.

Click the Apply Now button to start your application.

CONTINUED ON NEXT PAGE

Applications & forms

Home

General

My profile ←

Assessments

Housing

Housing overview

My meal plans

Academic Year 2022-2023 (Fall 2022) ←

**THIS YEAR, SELECT THE 2023-2024 HOUSING APPLICATION (FALL 2023)*

Search for people or form #

Last, First
Housing applicant, School Administrator

External auth id 0000000
Student ID 0000000
Birth Date
Sex
Gender (Import)
Gender (Self Identify)

This user is linked to the school's authentication system. Linked fields are read-only.

Picture Choose File | No file chosen

External auth id 0000000

Gender (Self Identify)

Major Management, B.S.

Address 123 Main Street

City Anytown

State State

- Step 4.**
Complete your housing profile and roommate profile questions to proceed to the housing application form.
- Some fields are required—these fields must be completed to save your progress.
 - Be sure to fully read each part of the application as there is important information shared that will impact what options are available to you and what building you may be placed in.

Applications & forms

Home

General

My profile

Assessments

Housing

Housing overview

My meal plans

Academic Year 2022-2023 (Fall 2022)

Academic Year 2022-2023 (Fall 2022) (Incoming Students)

Application deadline: May 1, 2022

Residence building preference Application form Confirm application

Please fill out the following questions to the best of your ability.

Show all options Hide all options Expand all Collapse all

Helpful Links

Housing Accommodations

Tell Us About Yourself

The Office of Residence Life strives to match each resident with compatible roommates and living/learning environments. To assist with the matching process, it

- Step 5**
On the left side of the screen, click on 2024-2025 Housing Application to complete your housing application.

Academic Year 2022-2023 (Fall 2022) (Incoming Students)

Application deadline: May 1, 2022

Residence building preference Application form Confirm application

Please review your application details before proceeding.
Your application overview:

- You are applying for Academic Year 2022-2023 (Fall 2022) residence
- Your first choice for housing is Rall Hall

To complete your application, read the enclosed contract below. Please check off the two items below indicating that you understand and agree with all statements.

I have opened, read, understood, and agree to the enclosed [terms & conditions file](#)

I declare all information I have disclosed throughout this application process is correct

Submit application

- Step 6**
You may save your progress or click to confirm your housing application.
- Read the information under terms and conditions and check the box.
 - Check the box to confirm your information is correct and click to submit application.

Academic Year 2022-2023 (Fall 2022) (Incoming Students)

Application deadline: May 1, 2022

Residence building preference Application form Confirm application

Thank you!

Your application has successfully been completed. Please keep your receipt id for your reference. A copy of this receipt was sent to mfkoyl@noctrl.edu.

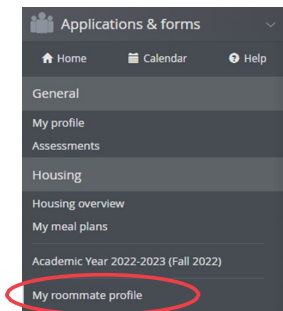
Receipt #17341
Submission Date*: Dec 31, 2021
* may change upon updating application details

- Step 7**
You will see a confirmation message on your screen and you will receive a confirmation email sent to your North Central email.

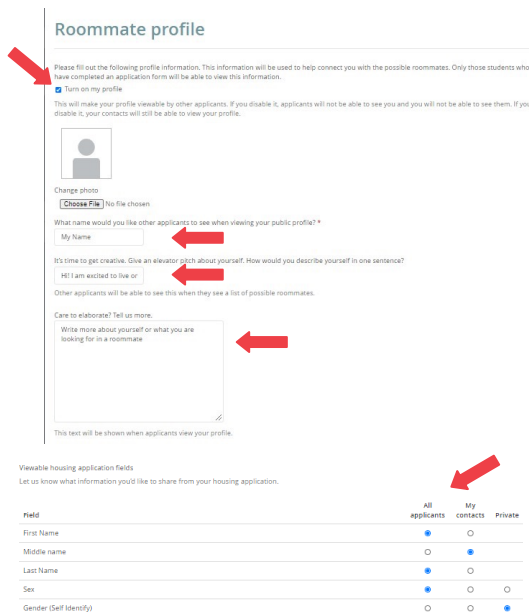
ROOMMATE SELECTION PROCESS

PLEASE NOTE:

You cannot make a roommate group or search unless your application & profile are completed. Once you've been placed in a room, you aren't able to participate in the roommate selection process. It's important that students complete this step as early as possible. If you are already placed, but have found a roommate you want, email us at reslife@noctrl.edu as soon as possible.



Step 1.
On the left side of the screen, click to start your roommate profile.




Roommate profile

Please fill out the following profile information. This information will be used to help connect you with the possible roommates. Only those students who have completed an application form will be able to view this information.

Turn on my profile

This will make your profile viewable by other applicants. If you disable it, applicants will not be able to see you and you will not be able to see them. If you disable it, your contacts will still be able to view your profile.



Change photo
 No file chosen

What name would you like other applicants to see when viewing your public profile? *

My Name

It's time to get creative. Give an elevator pitch about yourself. How would you describe yourself in one sentence?

Hi I am excited to live or

Other applicants will be able to see this when they see a list of possible roommates.

Care to elaborate? Tell us more.

Write more about yourself or what you are looking for in a roommate

This text will be shown when applicants view your profile.

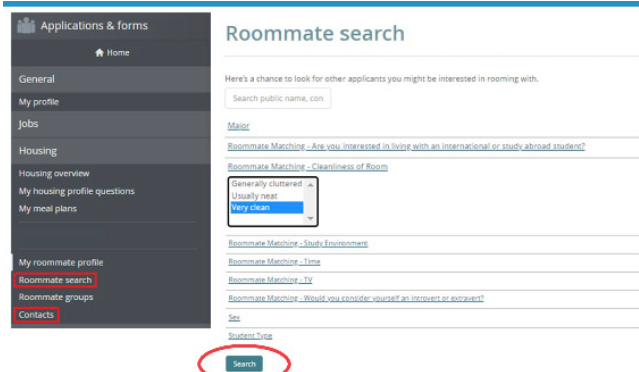
Viewable housing application fields
Let us know what information you'd like to share from your housing application.

Field	All applicants	My contacts	Private
First Name	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Middle name	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Last Name	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sex	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Gender (Self Identify)	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Step 2.
Create your roommate profile by completing the prompts.

- You can decide on how much information you would like to share with other students.

Turn on your profile and you can search for other students who you'd like to live with!



Roommate search

Here's a chance to look for other applicants you might be interested in rooming with.

Major

[Roommate Matchup - Are you interested in living with an international or study-abroad student?](#)

[Roommate Matchup - Cleanliness of Room](#)

Generally cluttered
Usually neat
Very clean

[Roommate Matchup - Study Equipment](#)

[Roommate Matchup - Time](#)

[Roommate Matchup - TV](#)

[Roommate Matchup - Would you consider yourself an introvert or extrovert?](#)

[Sex](#)

[Student Type](#)

Step 3.
Search for roommates in this section by clicking specific preferences or by leaving everything as-is and selecting SEARCH to view all profiles.

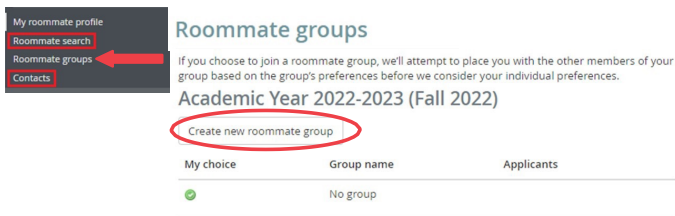
- You can't search for someone who does not have a completed application or isn't a member of your cohort. If there are transfers who want to room with a current student, email reslife@noctrl.edu as soon as possible.

CONTINUED ON NEXT PAGE

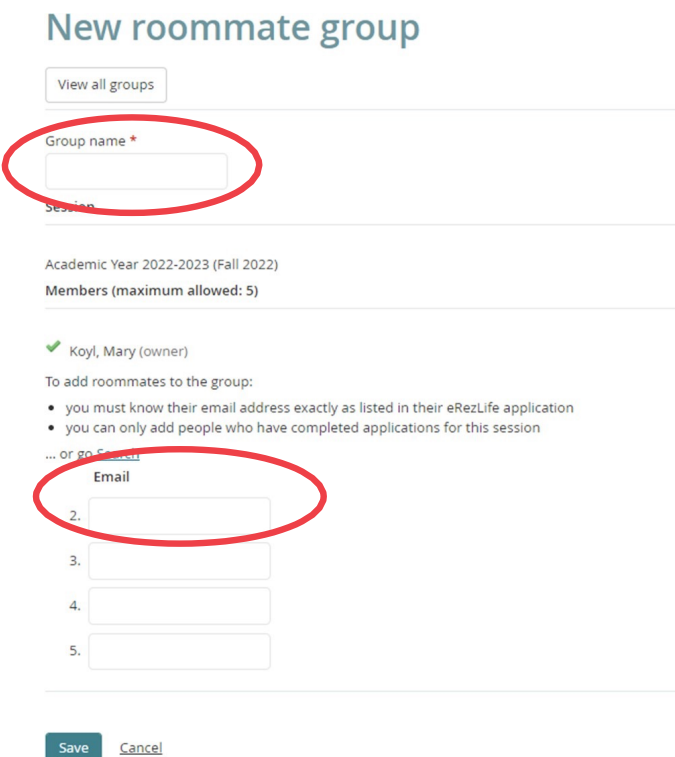


Step 4.
Once you find someone who you would like to be roommates with:

- Click send contact request on their profile
- They will receive an email that you are interested in talking about rooming together. You can connect with them to discuss creating a roommate group.
- If you already know you want to be roommates, click Add to roommate group.

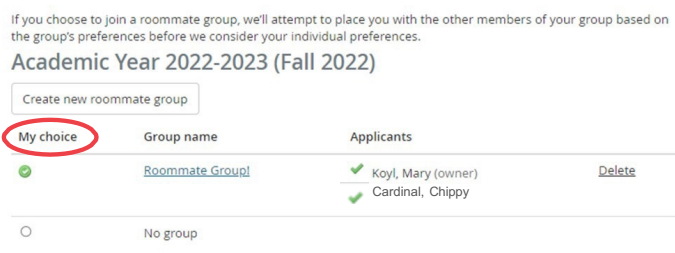


Step 5.
When you know who you want to live with, create a Roommate Group with that person.



Step 6.
Create a name for your Group and enter the exact North Central email address of the person you want to room with. Then click Save.

- An email will be sent to their North Central email address so that they can confirm they want to be your roommate.



Step 7.
Both roommates will be able to see the group in their Roommate Group tab and MUST click the group as My Choice to confirm and be placed in a room together.

- You will know that your roommate has confirmed the group when you both have green check marks next to your names.

REMINDERS AND WHAT'S NEXT

IMPORTANT REMINDERS: ROOMMATE SELECTION

- The deadline to create and select a roommate group as My Choice is May 1. We cannot guarantee roommate preferences after that date.
- In order to create a roommate group, both students must submit their housing applications first. Then the system will allow you to create a roommate group.
- If you selected to live in the International Living-Learning Community, do not create a roommate group. We will choose an international student roommate for you.
- Students who want to live in Ward Hall in the College Scholars Living-Learning Community must apply for the College Scholars program and be accepted.
- If you do not create a roommate group and prefer that we select someone for you, the housing system will match you based on the answers to your profile questions.

WHAT'S NEXT?

- Once you COMPLETE your application, a confirmation email will be sent to your North Central inbox. You may edit your application until the May 1 priority deadline.
- Roommate group selections must be confirmed by May 1. We cannot guarantee roommate requests received after this date.
- A notice will be sent to your North Central email account when assignments are complete and ready for you to view on eRezLife. Housing applications received by the May 1 priority deadline will receive their assignment by June 1.

Housing placements are determined based on the following criteria prioritized in this order:

1. Housing Deposit Date
2. Living Learning Community preferences (pending student eligibility)
3. Roommate group
4. Residence Hall location preferences

QUESTIONS? CONTACT US:

Office of Residence Life

✉ reslife@noctrl.edu ☎ 630-637-5858

🌐 northcentralcollege.edu/housing-dining/live-here



**NORTH CENTRAL
COLLEGE 1861**