

NORTH CENTRAL COLLEGE
FINANCIAL AID STANDARDS OF SATISFACTORY ACADEMIC PROGRESS

GRADUATE STUDENTS

The United States Department of Education requires institutions of higher education to establish minimum standards of “satisfactory academic progress” for students receiving federally funded financial aid. Standards of Satisfactory Academic Progress have been established to encourage students to complete courses for which financial aid is received and to progress satisfactorily toward degree completion. For the purpose of maintaining a consistent policy, the same standard applies to students who receive any financial aid awarded/administered by the Office of Financial Aid.

EXAMPLES OF TYPES OF AID COVERED

Federal Direct Student Loans
Federal Work Study
Federal Perkins Loans
North Central Scholarships

POLICY

A student will be considered to be making satisfactory academic progress if he or she:

- 1) Completes, with passing grades, at least 67% of the attempted credit hours of enrollment upon which financial assistance was based,

and
- 2) Maintains a minimum graduate cumulative grade point average of 3.0.

and
- 3) Has not completed more than 150% of the scheduled length of the program.

These standards will be measured at the end of each academic year.

DEFINITIONS

Completion of courses is defined as receiving one of the following grades: A, B, C, or D, or satisfactory. Credits completed with F grades, audits, withdrawals, incomplete, non-credit courses, and unsatisfactory completion of developing skills coursework will not be considered as credits completed. Credit hour completion will be measured once each year.

Class Repeats – for the purpose of this policy, any class that is repeated will count toward full-time or half-time enrollment status. However, repeating a course in which you previously received a passing grade may affect your ability to maintain satisfactory progress.

Incomplete Grades – It is the student's responsibility to notify the Office of Financial Aid when incompletes have been satisfactorily completed.

Dismissal – If a student is dismissed from North Central College for any reason, he/she is not eligible for further financial assistance. If the student should be readmitted, he/she must be reevaluated for financial aid.

FAILURE TO MEET SATISFACTORY ACADEMIC PROGRESS

Financial Aid Cancellation – Cancellation will occur if at the end of the year if a student is not meeting the guidelines of the policy outlined above. During periods of cancellation, a student is not eligible for federal, state, or institutional financial aid.

REGAINING ELIGIBILITY FOR FINANCIAL ASSISTANCE

Reinstatement – If a student is denied aid because the required number of credits were not completed for the period that aid was received, the student must complete the necessary coursework at his/her own expense before being considered for future aid, unless an appeal is granted.

If a student fails to complete the required hours as outlined in the policy, make-up hours must be completed at the student's own expense to be in good standing for Standards of Satisfactory Progress.

A student denied aid because he/she did not meet the minimum graduate cumulative grade average must bring his/her average to the minimum standard to regain eligibility. Coursework needed to complete this requirement will be undertaken at the student's own expense, unless an appeal is granted.

Summer School – If a student is denied aid at the end of the academic year, he/she may enroll in summer school (either at NCC or another college) to regain eligibility for assistance.

APPEAL PROCEDURE

The Office of Financial Aid acknowledges that there are certain uncontrollable circumstances that may have influenced the student's ability to maintain satisfactory academic progress. A written appeal detailing the reasons for failure to meet the standards as well as appropriate third-party documentation (letter from counselor, physician, etc.) will be required. The appeal should also address steps that will be taken to meet the standards during future terms. All satisfactory academic progress appeals can be mailed or faxed to the following:

North Central College
Office of Financial Aid
30 N. Brainard St.
Naperville, IL 60540
Fax – (630)637-5608
E-Mail-finaid@noctrl.edu

Probation - If an appeal is granted, a student will be placed on probation with certain terms and conditions that must be met. As long as s/he follows the terms of the probation letter, s/he will be eligible to receive financial aid for the upcoming terms(s). If a student does not meet the terms of their probation letter, s/he will be placed back on financial aid cancellation and be ineligible to receive additional financial assistance.