



NORTH CENTRAL COLLEGE



# INFORMATION CENTRAL

# 2017-2018

## WELCOME HOME

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Welcome to North Central College. You're arriving on campus at an exciting time. For 156 years, North Central College has been a community dedicated to academic excellence and committed to preparing students like you to be informed, involved, principled, productive citizens and leaders over a lifetime—our mission statement.

Reading this book is your first step toward being an active, successful member of our community. You'll learn that faculty, staff and upper-class students are as interested in your success as they are their own. You'll recognize we are a community interested in making people feel welcomed, challenged and engaged. You'll find a place where you belong—a place that today becomes your community.

The words to the College's alma mater refer to North Central College as "the school we love" (you'll learn the words to the school song this fall at the annual Torch Night event). It is my sincere hope that North Central College becomes the school you love the way generations of students before you have loved North Central.

When you have questions about the information in this book or about your transition to North Central College, please contact the Office of Student Affairs at 630-637-5151. Congratulations on your decision to attend North Central College and welcome to the Cardinal family!

A handwritten signature in black ink that reads "Kimberly Sluis". The signature is fluid and cursive, with a small flourish at the end.

Kimberly Sluis '99, Ed.D.

Vice President for Student Affairs and Dean of Students



1. **225 N. Loomis House** [H225]
2. **Kimmel Residence Hall** [KL] 224 N. Loomis St.
3. **Larrance Academic Center** [LAC] 309 E. School St.
4. **Kiekhof Hall and Kotten Chapel** [KH] 329 E. School St.
5. **Seybert Hall** [ST] 208 N. Loomis St.
6. **Oesterle Library** [LIB] 320 E. School St.
7. **Goldspohn Hall** [G] 31 N. Loomis St.
8. **Kroehler Science Center** [SC] 40 N. Brainard St.
9. **Rolland Center Boilerhouse Café** [RC] 29 N. Loomis St.
10. **Old Main** [OM] 30 N. Brainard St.
11. **Peter & Paul Hall** [PPH] 5 N. Brainard St.
12. **Carnegie Hall** [C] 10 N. Brainard St.
13. **Harold and Eva White Activities Center** [WAC] 325 E. Benton Ave.
14. **Meiley-Swallow Hall** [MS] 31 S. Ellsworth St.
15. **Pfeiffer Hall** [PH] 310 E. Benton Ave.
16. **A.A. Smith House** [H28] 28 S. Loomis St.
17. **116 S. Brainard House** [H116]
18. **Hammersmith House** [H122] 122 S. Brainard St.
19. **Science Center (STEM)** 131 S. Loomis St.
20. **Abe House** [H48] 48 E. Jefferson Ave.
21. **Bookstore** [B100] 100 E. Jefferson Ave.
22. **Wentz Concert Hall/Fine Arts Center** [FAC] 171 E. Chicago Ave.
23. **Geiger Residence Hall** [GR] 221 E. Chicago Ave.
24. **Kaufman Dining Hall** [K] 221 S. Brainard St.
25. **Rall Residence Hall** [RL] 211 S. Brainard St.
26. **Seager Residence Hall** [SR] 311 E. Chicago Ave.
27. **Schneller Residence Hall** [SSH] 147 S. Loomis St.
28. **President's House** 409 E. Chicago Ave.
29. **Patterson Residence Hall** [PRH] 180 E. Chicago Ave.



Produced by Michael Karpavage of mapformation.com, October, 2015

- 30. **Ward Residence Hall [WH]** 192 E. Chicago Ave.
- 31. **New Hall** 451 S. Brainerd St.
- 32. **224 E. Chicago House [H224]**
- 33. **Oliver Hall [WONC]** 232 E. Chicago Ave.
- 34. **Edward Everett Rall House** 329 S. Brainerd St.
- 35. **Benedetti-Wehrli Stadium [STAD]**  
455 S. Brainerd St.
- 36. **Merner Field House [MF]** 450 S. Brainerd St.
- 37. **Residence Hall/Recreation Center [RRC]**  
440 S. Brainerd St.
- 38. **Zimmerman Stadium** 467 S. Brainerd St.
- 39. **Shanower Family Field** 435 S. Loomis St.
- 40. **Business Operations & Maintenance [M999]**  
999 E. Chicago Ave.
- 41. **Riverview Property**

- Z** **Zipcar** Reserve a car online or on your mobile phone. *Go to Zipcar.com/ncc.*
- S** **Shuttle** pickup to remote parking and shopping. For route and schedule, visit [northcentralcollege.edu/shuttle](http://northcentralcollege.edu/shuttle).
- R** **Remote Parking Lot**  
All Saints Catholic Academy,  
1155 Aurora Ave., Naperville
- BG** **Bambule Riverwalk Gateway**
- CP** **Championship Plaza**
- JC** **Jefferson Commons**
- SW** **Sesquicentennial Walkway**
- OMP** **Old Main Plaza**
- '99** **Class of 99 Plaza**
- CG** **Community Garden**
- ☎** **Emergency Phones**





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# HOW TO

## HOW TO USE THIS BOOK

Information Central will introduce you to life as a student at North Central College. It is divided into five chapters, which cover different areas of the Cardinal experience.



### Cardinal Basics >>>

This chapter is dedicated to introducing you to life as a North Central College student. The section shares College history and student traditions, information about living on campus and how you can be Cardinal green.

### Academic Success >>>

Check out this chapter to learn about the unique academic opportunities and support services available to you as a North Central student. This section provides an introduction to academic life specifically at North Central College.

### Student Life >>>

Look here for information on how to get a healthy, safe and fun start to life as a North Central College student. This section introduces you to some of the many ways you can get involved on campus through student organizations, athletics, RecSports and more.

### Nuts and Bolts >>>

Read this chapter carefully to make sure you understand the “business” end of your college experience. This section will introduce you to the many departments that will assist you with questions from tuition and financial aid to campus dining and student employment.

### Campus Resources >>>

This section is loaded with resources you’ll find helpful as a North Central College student. A glossary of terms and acronyms and a list of building codes and addresses are all bound to be useful.



# BASICS

## CARDINAL BASICS

Complete with a checklist to help you stay on track throughout the rest of the summer, this chapter is dedicated to the things you need to do to prepare for your life at North Central College. The section also introduces you to some College history and traditions you'll experience as a new North Central student.

# CARDINAL BASICS

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## Cardinal Countdown: Prepare For Day 1 Checklist

### Now: Things you can take care of today

#### ☐ Set up your North Central College email account

You'll receive information from the College via email throughout the months leading up to your arrival and you're responsible for reading and responding to the messages you receive.

#### ☐ Student ID

Obtain your student ID and photo at the Offices of Residence Life and Campus Safety located in New Hall. You'll be required to show a form of identification, such as your driver's license, to obtain your student ID.

#### ☐ Course registration

For questions regarding course registration or to change your courses for the fall, contact your academic advisor.

### Before You Arrive On Campus

#### ☐ Student health record

You can find immunization requirements and download the immunization form at [cardinalnet.northcentralcollege.edu/student-life/wellness-forms](http://cardinalnet.northcentralcollege.edu/student-life/wellness-forms). Please submit proof of required immunizations by mail, fax or in person at the Dyson Wellness Center. If you have any questions, contact the Wellness Center at 630-637-5550.

Mailing Address: North Central College  
Attn: Dyson Wellness Center  
30 N. Brainard St.  
Naperville, IL 60540

Fax Number: 630-637-5554

Immunizations are requested as soon as possible, prior to the start of term you are registering for.

#### ☐ Residence hall room and board agreement

If you're living on campus and you haven't already done so, please electronically sign this agreement on Merlin.

#### ☐ Emergency contact information

Please complete this information on Merlin any time it changes. You have the ability to give up to 10 different contacts in the case of an emergency; the first contact listed will be considered your primary.

#### ☐ Athletic health forms

Each student-athlete at North Central College is required to submit proof of a recent physical examination (completed by a doctor – MD or DO after June 1), proof of insurance, and other medical forms prior to the start of his or her coming to North Central College. Student-athletes will need to submit their physicals to the Athletic Training office prior to August 1. Directions for the completion of all required online paperwork are available at: [northcentralcollegecardinals.edu/firstyearinfo](http://northcentralcollegecardinals.edu/firstyearinfo).



**It is recommended that you make a copy of these forms for your records.**

There are other helpful links for the completion of this on the Athletic Training home page found under Athletics.

**☐ Pay your tuition and fees**

Your bill will be delivered electronically via your Merlin account. Log onto your Merlin account to see the details of your bill. Payment for your first term is due about one month before the first day of class and appears on your bill.

**☐ Summer reading**

If you're an incoming first-year student, complete your assigned summer reading in preparation for your first class. You will receive your book during your Orientation session. Please reach out to the Office of Orientation at [orientation@noctrl.edu](mailto:orientation@noctrl.edu) if you did not receive your book.

**☐ Textbooks**

Purchase or reserve your textbooks. Information about the books required for your classes is available at [northcentralcollege.edu/bookstore](http://northcentralcollege.edu/bookstore). You can also use Merlin to get the ISBN numbers for the required books for each of your classes.

**☐ Disability accommodation paperwork**

If you wish to seek accommodations for a documented disability, return the accommodation forms to the Center for Student Success. These forms may be found at [northcentralcollege.edu/academics/support-services](http://northcentralcollege.edu/academics/support-services). See the academic success chapter for more information.

**☐ Parking**

If you plan to have a car on campus, you're required to purchase a parking permit using the parking permit application. This application may be found at [cardinalnet.northcentralcollege.edu/student-life/obtaining-parking-permit](http://cardinalnet.northcentralcollege.edu/student-life/obtaining-parking-permit).

**☐ Regularly check your North Central College email account at [northcentralcollege.edu/mail](mailto:northcentralcollege.edu/mail)**

You will receive information from the College via email throughout the summer, and you are responsible for reading and responding to the messages you receive.

**☐ Complete the mandatory online training at [northcentralcollege.edu/violenceprevention](http://northcentralcollege.edu/violenceprevention)**

Due to the requirements of the Violence Against Women Act Reauthorization Act of 2013, all colleges and universities that participate in federal student aid programs must provide prevention education related to sexual assault, dating/domestic violence and stalking. The training may take as long as 90 minutes, but does not have to be completed in one sitting. It is expected that all incoming students complete the training prior to their first day of classes at North Central.

**☐ Review the online Student Handbook at [northcentralcollege.edu/handbook](http://northcentralcollege.edu/handbook)**

As a student it's important that you're aware of your rights and responsibilities. Take some time before your arrival on campus to familiarize yourself with the Student Handbook.

### ☐ **Sign up to receive emergency text messages**

You may register to receive text alerts at [getrave.com/login/northcentralcollege](http://getrave.com/login/northcentralcollege). For more information, visit the emergency notification section in the student life chapter.

### **Resident students**

- ☐ Contact your roommate.
- ☐ Pack (later in this section you will find a list of packing suggestions).
- ☐ Label your belongings with your last name and room number to expedite the move-in process.
- ☐ If you plan to use a loft in your room, order through [bedloft.com](http://bedloft.com). Pickup will be during move-in on Wednesday, September 6, or Sunday, September 10, for fall term.
- ☐ If you would like to order bed linens and support the Residence Hall Association, visit [rhl.org/ncc](http://rhl.org/ncc).

### **International students**

- ☐ If you are an international student, be sure you've followed the instructions provided by the Office of International Programs regarding your arrival to campus and your orientation program.

## Once You're Here

### **Check-in**

- ☐ Resident student move-in for first-year students starting in the fall begins at 8 a.m. on Wednesday, September 6. If you're a resident student, your first stop will be your assigned residence hall to pick up your Welcome Week packet and keys.
- ☐ Commuter student check-in for first-year students starting in the fall begins at noon Wednesday, September 6, in the Rolland Center Boilerhouse Café. Orientation Staff will be waiting to welcome you from noon to 1 p.m. Your first commuter meeting also will be that afternoon; don't miss it!

### ☐ **Student ID**

Obtain your student ID and photo at the Offices of Residence Life and Campus Safety located in New Hall. You will be required to show a form of identification, such as your driver's license, to obtain your student ID.



### ❑ Registration confirmation

Registration confirmation on Wednesday, September 6, 9 a.m. - 1 p.m., upstairs at the Harold and Eva White Activities Center, is required to verify all your paperwork and payments are up-to-date. Representatives from Campus Safety and Student Employment also will be on hand at registration confirmation so you can easily pick up a parking permit and/or speak with someone about employment opportunities both on and off campus.

### ❑ Books

Don't forget to pick up your books from the bookstore. If you have not already put your books on hold, be sure to do so right away!

### ❑ Campus mailbox

For residents: Once you have arrived on campus, stop by the campus mailroom in New Hall to get your mailbox key. You'll need your student ID to pick up your key.

Note: If you are mailing documents to the College, please use the address provided below:

North Central College  
OFFICE NAME  
30 N. Brainard Street  
Naperville, IL 60540

If someone is sending mail to you after you arrive, use the following address:

Your First and Last Name  
North Central College  
30 N. Brainard Street  
Campus Mailbox #  
Naperville, IL 60540-4690



## 2017 - 2018 Academic Calendar and Important Dates

### FALL TERM

<b>August 15</b>	Fall tuition payment due
<b>September 9</b>	Welcome Week begins and residence halls open (FYE course begins during Welcome Week)
<b>September 9</b>	Registration Confirmation
<b>September 11</b>	Fall term classes begin and FYE course continues
<b>September 17</b>	The Huddle
<b>September 18</b>	Last day to cancel 10-week class without grade or notation on transcript
<b>September 22</b>	Student Involvement Fair
<b>October 1</b>	Last day to drop first five-week classes
<b>October 6-10</b>	Alcohol Awareness Week
<b>October 16</b>	Second five-week classes begin
<b>October 19-24</b>	Homecoming Weekend
<b>October 22</b>	Last day to drop 10-week classes
<b>October 26-30</b>	Anti-Hate Week
<b>November 5</b>	Last day to drop second five-week classes
<b>November 22</b>	Classes end/Thanksgiving recess begins. Residence halls close for Thanksgiving weekend.

### D-TERM

<b>November 29 at noon</b>	Residence halls open
<b>November 27</b>	D-Term classes begin
<b>December 3</b>	Last day to cancel without grade or notation on transcript
<b>December 10</b>	Last day to drop D-Term classes
<b>December 15</b>	D-Term classes end and residence halls close for holiday break

### WINTER TERM

<b>January 3 at noon</b>	Residence halls open
<b>January 4</b>	Registration confirmation
<b>January 2</b>	Winter term classes begin
<b>January 9</b>	Last day to cancel without grade or notation on transcript
<b>January 18-22</b>	Dr. Martin Luther King Jr. Week
<b>January 21</b>	Last day to drop first five-week classes

<b>February 1</b>	Free Application for Federal Student Aid (FAFSA) should be completed. Although sooner is better, this should ensure you don't miss any important FAFSA filing.
<b>February 5</b>	Second five-week classes begin
<b>February 11</b>	Last day to drop 10-week classes
<b>February 25</b>	Last day to drop second five-week classes
<b>March 14</b>	Classes end and residence halls close for spring break

## SPRING TERM

<b>March 27 at noon</b>	Residence halls open
<b>March 28</b>	Registration confirmation
<b>March 26</b>	Spring term classes begin
<b>April 2</b>	Last day to cancel without grade or notation on transcript
<b>April 13</b>	Easter weekend begins (classes end at noon)
<b>April 15</b>	Last day to drop first five-week classes
<b>April 25-27</b>	Housing selection
<b>April 30</b>	Second five-week classes begin
<b>May 6</b>	Last day to drop 10-week classes
<b>May 17</b>	Honors Day
<b>May 20</b>	Cornerstone Day
<b>May 20</b>	Last day to drop second five-week classes
<b>May 28</b>	Memorial Day holiday
<b>TBD</b>	Springfest
<b>June 1</b>	Financial aid file must be complete. This includes any requested documentation. If file is completed after this date, institutional need-based financial aid could be impacted.
<b>June 6</b>	Classes end and residence halls close for nongraduates
<b>June 9</b>	Commencement and residence halls close

## SUMMER TERM

<b>June 11</b>	Summer term classes begin
<b>July 4</b>	Independence Day holiday
<b>August 3</b>	Summer term classes end



## Getting Reading for Move-In Day

If you will be living on campus, there are a few things to consider before Move-in Day. For more information regarding campus living, consult the Residence Life section of the Student Life chapter in this booklet.

### Preparing to Live With a Roommate

Sharing a living space with someone new can create excitement, anticipation and, sometimes, anxiety. You may have an idea of what you expect of your roommate(s). Maybe you are looking for a close friend you can confide in, or you might just want a respectful relationship with your roommate and nothing more. Regardless, you will have some important things to consider as you begin this new relationship. If not agreed upon early, cleaning schedules, noise levels, visitors and shared items can quickly transform a friendly situation into a stressful one. Here are some tips for establishing a healthy living arrangement with your roommate(s).

**Communicate:** Over the summer you will receive your roommate and housing assignment in the mail. Please contact your roommate and begin your relationship with solid communication. Like any new relationship, first impressions are important. Make a list of important or interesting things your new roommate(s) should know about you. When you're ready, pick up the phone and call! We know it can be a nerve-racking experience, but remember, this is the first step toward building what can be a fun and memorable relationship. Great questions to begin your conversation include:

- » Why did you choose North Central College?
- » What are your academic interests/major?
- » What are your favorite bands, movies, TV shows, websites, books, foods, hobbies, etc.?
- » What was your high school experience like?
- » What are you planning to bring (TV, fridge, etc.)?
- » What stresses you out and how do you de-stress?
- » What are you most nervous about, and what are you most excited about?

**Suspend judgment:** Don't judge a book by its cover. With the popularity of Facebook and other online social networking sites, it's important to keep in mind that your profile may not reflect who you are in person. Give your roommate(s) the courtesy of remaining open-minded, too. The college experience is about learning new things and meeting/living with people different from you. You will be amazed by the connections you can make when you step outside your comfort zone!

**Think ahead:** Living with someone can be challenging, so prepare yourself to develop a strong roommate relationship. Compromise will be extremely important as living together involves blending different lifestyles. This means sometimes accepting another way of doing things. For example, you might be an early bird and your roommate may be a night owl. You will need to find a compromise. That doesn't mean one person is surrendering to another; it just means you are working

together toward a solution you can both live with. Once living together, if you are frustrated about something, talk to your roommate(s). If you and your roommate(s) are having problems communicating, talk to your Resident Assistant. They can help you find the right words to say and help to mediate any situation fairly.

**Lofts:** North Central College works with Bedloft.com to rent lofts to students who wish to loft their beds. Lofts should be reserved and paid for in advance of move-in. For more information about loft rental or to purchase a futon or rent a micro-fridge, go to Bedloft.com. Lofts rented through Bedloft.com are the only lofts permitted in the residence halls at North Central. Pickup for lofts is on Move-in Day for first-year students and the following weekend for upper-class students. All lofts must be disassembled and returned during a set return date late in spring term.

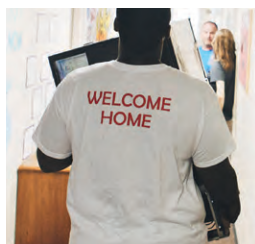
**Laundry:** Every residence hall has washer and dryer units in the building. In all residence halls, laundry machines are operated using a student ID. You may add laundry money to your ID card via the Business Office or at [managemyid.com](http://managemyid.com). To answer questions or concerns related to the College's laundry service system, feel free to contact the Office of Residence Life at 630-637-5858 or [reslife@noctrl.edu](mailto:reslife@noctrl.edu).

## Packing and Preparation

It can be difficult to begin making a list of what to bring to college, so we've put together some common items students say they find most useful.

### Essential items:

- » Sheets—extra-long twin
- » Pillow, blankets, bedspread
- » Towel, shower sandals, shower caddy
- » Personal hygiene products
- » Seasonal clothing and a few things to get you through unexpected weather changes



- » Clothes hangers, laundry basket/bag, laundry detergent
- » School supplies and a backpack
- » Wastebasket (recycling bins are provided)
- » Umbrella
- » Landline phone (even if you have a cell phone)
- » Personal items that make you feel at home
- » Posters, pictures, decorations
- » Material to hang items on the walls (we recommend 3M Command Strips, no-residue 3M products - no nails!)
- » UL-approved surge protector
- » Alarm clock

**Personal items that make you feel at home:**

- » Desk lamp
- » Bike and bike lock
- » Desktop, laptop or tablet computer
- » Carpet remnant or rug
- » Athletic clothes, shoes, equipment
- » Cleaning supplies
- » Ironing board and iron
- » Energy-Star small refrigerator (6 cubic feet or less)
- » Small microwave
- » MP3 player
- » Gaming system
- » Television
- » Utensils and microwave-safe dishes
- » Crates for storing books and clothes
- » Dry-erase board for messages
- » Food (snacks you can prepare in your room like instant soup or microwave noodles)
- » Fan (Geiger and Seager are not air-conditioned)

**Prohibited items:**

- » Halogen lamps
- » Pets (except fish in a 5-gallon tank or smaller)
- » Candles or incense
- » Extension cords
- » Road/traffic signs
- » Waterbeds
- » Open-coil appliances such as toasters and hot plates
- » Weapons (including air guns and paint ball guns)
- » Laser pointers
- » Drinking games/drinking game paraphernalia

## Move-in Recycling Program

Over the past few years, the College has recycled approximately one ton of cardboard from move-in weekends alone. Cardboard recycling stations are designated at each residence hall. The cleaning, maintenance, and residence life staffs will collect the cardboard and relocate the materials to the recycle dumpster. If you do pack in cardboard, please be sure to ask for the location of your recycling station.

## Special Note Regarding Insurance

North Central College is not responsible for damage, loss or theft of personal belongings. We encourage you to check your family's homeowner's insurance policies to see if your belongings will be covered while you live in the residence halls. If you are not covered, we encourage you to purchase renter's insurance. Remember to record the serial numbers of your valuable possessions for insurance purposes and utilize Campus Safety's Property Registry Form, located here: [cardinalnet.northcentralcollege.edu/property-registry](http://cardinalnet.northcentralcollege.edu/property-registry).

## Be Cardinal Green: Sustainability at North Central College

North Central College is committed to promoting and practicing environmental sustainability. Through a variety of campus programs and initiatives, you can help to sustain our environment. In doing so, you're living the College mission by becoming informed, involved, principled and productive citizens and leaders over your lifetime. Here at North Central, it's easy to be "green."

Join the campus-wide initiative to make a more eco-friendly North Central College! You can start by making smart decisions on what to bring with you to campus. Below are some simple tips that make a BIG impact:

- » Leave your car at home. Sign up for Zipcar and Cardinal Red Bike programs and take advantage of the Cardinal Shuttle. These alternative transportation options are sure to save you money while reducing the use of natural resources and carbon emissions.
- » Learn how to recycle right. Simply read one of the many recycling signs on campus located above blue recycling bins to get educated on what is or is not recyclable.
- » Buy online or used textbooks to reduce paper use and waste and save yourself some money.
- » The iPrint program allows you to print from your personal computer to any public printer on campus.
- » You'll receive a recycling bin in your residence hall room. When it's full, just dump it into the blue bin next to your floor's garbage bin.
- » When possible, turn off your overhead room lighting and use a lamp with a compact fluorescent or LED bulb. When you leave your room, turn out all the lights!
- » Instead of bringing bottled water for your residence hall room, consider purchasing a filtered water pitcher and a reusable water bottle. It will save

- you money and produce less waste.
- » Reduce paper waste by using refillable binders for class instead of using spiral notebooks.
  - » Wash your clothes in cold water. If there is no “cold” setting, use the “colors” option for cold water. It causes less heat damage to your clothing and uses less electricity.
  - » Unplug electronics not in use to reduce standby energy use. Gaming systems, computers, TVs, DVD players, cell phone chargers and other electronics use energy even when not in use.

## Campus Sustainability Initiatives

### **Mixed indoor and outdoor recycling**

The mixed recycling program provides faculty, staff and students with the opportunity to easily recycle a variety of paper, metal, plastic and glass materials in the same bin. Large bins and recycling instructions can be found in common areas in administrative, academic and residence buildings, as well as outdoor recycling stations. Refer to the signs located above common area bins for detailed instructions. North Central College recycles approximately 30 percent of its total waste per month, and with your help we can reach the goal of 40% by 2020.

## On Campus

### **Water bottle filling stations**

Water bottle filling stations provide filtered water and are located in Goldspohn Hall, Oesterle Library, Benedetti-Wehrli Stadium, Kiekhof Hall, Seager Residence Hall, New Hall, the Res/Rec Center and the Science Center. A numeric counter tracks the number of plastic bottles that are saved from entering the waste stream.

### **Cardinal Red Bike Program**

Cardinal Red Bikes can be checked out on a term-by-term basis with no fee. The cruiser-style bikes come with cable locks for personal use on and off campus. Bike rack parking is available throughout campus. The program operates on a first-come, first-serve basis, and bikes are distributed in Jefferson Plaza on specific dates. For more information, contact the Office of Transportation/Campus Safety at 630-637-5664.

### **Community garden**

The campus community recognizes this project as an opportunity for a suburban college to promote locally grown, healthy food options in the dining hall—an area that interacts with students daily. The sustainable garden is complete with irrigation and compost bins. Student, faculty, staff and community volunteers help maintain these plots along with gardening staff. Students can also secure their own plot to plant vegetables and flowers. To get involved, email [sustainability@noctrl.edu](mailto:sustainability@noctrl.edu).

### **EV Charging Stations**

North Central College has installed electric vehicle charging stations, making it easier for members of the campus community to own and use electric cars. One electric vehicle charging station is located in the Old Main parking lot off Loomis Street. The station can charge two vehicles simultaneously in two adjacent parking



Green Features for Your Residence Hall Room



### **1. Energy Star TV**

Energy Star-qualified TVs use about 30 percent less energy than standard units; look for the Energy Star logo when purchasing a TV for your room.

### **2. Power strip**

Use a power strip to prevent phantom loads from electronics and appliances that draw energy even when they are turned off. This prevents wasted standby energy, which can really add up when you have a cell phone, iPod, stereo, game system, etc. Make sure to switch off your power strip when you leave the room or purchase a Smart Strip, which automatically powers down electronics when an appliance is turned off.

### **3. Computer**

Use your computer's energy saver settings. Make sure to set your computer and computer monitor to sleep automatically after a period of inactivity. For further energy savings, consider purchasing an Energy Star labeled laptop, which uses 70 percent less energy than computers without this designation.

### **4. Brita pitcher and reusable water bottle**

The production and transportation of one disposable bottle of water requires the energy equivalent to filling that

bottle one quarter full with oil. Purchase a reusable water bottle and use a Brita if you prefer the taste of filtered water.

### **5. Organic linens**

Conventional cotton sheet sets require the use of about 1.5 pounds of agricultural chemicals. Purchasing organic cotton sheets, towels and curtains helps prevent those chemicals from being released into the environment.

### **6. Compact fluorescent light bulbs**

Compact fluorescent light bulbs use 75 percent less energy and last 10 times longer than incandescent bulbs. Make it a habit to turn off the lights whenever you'll be out of your room for more than 15 minutes.

### **7. Recycling bin**

North Central is a single stream recycling program; all plastic, paper, metal cans, cardboard and glass bottles can be put into one recycling bin.

### **8. Laundry**

About 90 percent of the energy used for washing clothes in a conventional washing machine is used to heat the water. Reduce your energy usage by using cold water to wash your clothes. Also, save energy by air-drying your clothing. Easy fold-up drying racks can be quickly stored away when not in use.

### **9. Energy Star refrigerator**

If a refrigerator is a necessity in your room, the College asks that you purchase an Energy Star-labeled mini-refrigerator to ensure its energy efficiency.

### **10. Green cleaning**

North Central has moved to a green cleaning system and so can you. Purchase nontoxic, biodegradable substitutes for cleaning and laundry detergent options.

### **11. Reusable cutlery**

Rather than bringing disposable utensils/cutlery-like plates, forks, knives, etc., consider bringing reusable items.

### **12. Second-chance furniture**

Check out a secondhand shop for furniture and appliances to fill your space.

### **13. Window curtains**

Windows can account for 10-15 percent of energy loss during hot summer and cold winter months. Save energy by using curtains.

### **14. Task lighting**

Lighting accounts for about a quarter of all electricity consumed in the United States. Use task lighting; focus the light where you need it and turn off overhead lighting.

spaces. The second charging station is located on the bottom level of the Highland Street parking deck, next to the Residence Hall/Recreation Center. Both stations may be used free of charge by any North Central College student, faculty, staff or campus visitor. Serious in its efforts to reduce vehicle emissions, the College hopes this project will encourage a campus trend toward more sustainable vehicles.

## Off Campus

### **Zipcar**

If you have decided to forgo the hassles associated with having a car on campus, you don't have to be car-less. Since 2008, North Central College has housed two Zipcar vehicles. This is a car-sharing program for drivers over age 18 that allows you to rent a car by the hour. The cost to sign up for the Zipcar program for North Central College students and employees is just \$25 annually and \$8 per hour of rental. Gas, insurance and 180 miles per day are included in the rental fees. Zipcar allows you to reserve a car online or on your mobile phone. All you need to do is join at [zipcar.com/ncc](http://zipcar.com/ncc) and you are on your way.

If you have any questions about the program or would like help joining, contact the Transportation and Parking Coordinator at 630-637-5664.

### **Cardinal Shuttle**

A free shuttle service, available to any student with a North Central College ID, provides easy access to our remote parking lot and the surrounding community. The route takes you to some of the most important spots in Naperville. Find the most up-to-date schedule at [northcentralcollege.edu/shuttle](http://northcentralcollege.edu/shuttle) or pick up a shuttle schedule card at the Campus Safety office.

North Central does so much more than what is written in this packet. Check out "Sustainability Central" online to learn about all the sustainable initiatives you will see on campus: [northcentralcollege.edu/sustainability](http://northcentralcollege.edu/sustainability).

## History and Traditions

### History of the College

Founded in 1861 when Abraham Lincoln was president, North Central College is one of the oldest institutions of higher education in the Midwest and one of the first to educate both men and women. Until 1870, the College was located in Plainfield, IL, and was originally known as Plainfield College. The name was changed to North-Western College in 1864 and to North Central College in 1926 to avoid confusion with another institution by similar name in Evanston, IL.

The College's founders believed that "Christian commitment and intellectual attainments are compatible." And from the beginning, North Central was nonsectarian in its hiring and admission practices. This pioneering concept, along with the commitment to inclusiveness and diversity that are hallmarks of the United Methodist Church, is the heritage of North Central College. The College moved to Naperville, IL, then an agricultural village of fewer than 2,000 people located on the Chicago, Burlington & Quincy railroad line. Today, Naperville is one of the most desirable cities in the nation, with a population of some 146,000 residents,

outstanding community services and a reputation as a national center of scientific research and development.

The College is committed to academic excellence; a climate that emphasizes leadership, ethics and values; a curriculum that balances practical knowledge in job-related fields with a liberal arts foundation in writing, speaking and thinking; and a caring environment with small classes where individuality is encouraged.

North Central College is known nationally for the quality of its faculty and students and is consistently recognized by U.S. News & World Report magazine as one of "America's Best Colleges."

## Fight Song

Stand up and join the cry, and cheer North Central's red and white.  
We'll raise our voices high, to show the world the Cardinals' fight.  
(yell) Fight, fight, fight!  
Fans let your spirit fly; our latest victory's in sight.  
For we're proud to be true, and loyal to you, our red and white.  
N, O, RTH  
C, E, NTRAL  
(yell) Hey, Cards, let's unite!  
(repeat first stanza)

## Alma Mater

The Alma Mater was written in 1907 by Jessie Cowles and Albert Krug, both from the class of 1908, as their submission for a school song contest announced during chapel with the winner receiving a \$5 gold piece. Albert and Jessie were married in 1911, following Albert's graduation from seminary.

North Central is the school we love,  
To her we sing this praise,  
And from the East and from the West,  
You hear the voices raise...  
Hail! Hail! North Central Hail!  
Our Alma Mater true,  
We'll always, always, loyal be,  
To you, to you, to you.

## School Colors and Chippy the Cardinal Mascot

While the earliest reference to the school colors of cardinal and white is 1896, athletic teams were not identified with these school colors until the mid-1910s. The mid-1920s saw the name Cardinals used for the first time. The earliest use of a Cardinal mascot is unknown, although Chippy is now a fixture at many campus events.



## The Class Rock

The Class of 1876 presented the College with a huge boulder as a class memorial. The rock played an important role for many years at the College. In the early days of

the College, its location in front of Old Main interfered with the students' athletic contests and, according to tradition, in the midst of "a dark night," a group of students buried the stone.



In 1929, another group of students, following a study of old photographs and survey of the grounds, excavated the rock. The rock remained on the Old Main lawn for many years after the initial excavation and became the site of many class rivalries.

A tradition was for different classes to paint the rock in their colors/class year and then post members of the class to guard the rock from other classes stealing it by painting it in their colors.

The story of the rock sadly comes to an end sometime in the 1960s. It is unclear what caused the rock to be buried again, but in 1965 a group of students re-excavated the rock and christened it with "holy pond water" from the Fort Hill pond. However, the rock was secretly hauled away in 1965 and its current whereabouts is unknown.

## Bill Shatzer Statue in Championship Plaza

On the south end of campus in Championship Plaza is a statue of former North Central College multisport athlete Bill Shatzer. Shatzer, class of 1942, planned to play professional football with the Detroit Lions; however, these plans were set aside when he was called up for active duty by the U.S. Navy during World War II. On May 16, 1944, Shatzer was reported missing in action and presumed dead. Shatzer is remembered and memorialized in the statue in Championship Plaza, not only for athletic prowess, but for his citizenship and self-sacrifice.



(Source: Football at Military Training Centers During World War II by Benjamin Hare '06)

## Annual Campus Events

### Opening Convocation

Opening Convocation is held during Welcome Week and is the traditional ceremony that marks the official start to the academic year. Faculty process in full academic regalia as the College welcomes new students into the North Central College family.

### Torch Night

As early as 1912, new College students participated in a parade lit by torches to the homes of faculty, ending at the President's home. This tradition was reintroduced in 2008 as part of Welcome Week orientation activities. In its current form, Torch Night is a parade through the campus, including a stop along the Sesquicentennial Walkway for a special message from the President and the singing of the alma mater. The parade ends at the stadium, where a pep rally boisterously welcomes students into the Cardinal family.



## The Huddle

A fall term celebration, the Huddle brings together all Cardinal student-athletes, athletic staff members and faculty mentors. Included is an inspirational welcome and opportunity for the Student Athletic Advisory Committee and athlete mentors to directly address the student-athletes.

## Homecoming

Homecoming is an annual event conducted jointly by North Central College and the Alumni Association. Homecoming traditions date back to 1920, when the College invited alumni back to campus in connection with a football game against Monmouth. In 1921, the College decided to make it a regular event and by 1923 a pep rally and parade were part of the festivities. As time went by, the tradition of electing a Homecoming queen and king was added to the annual Homecoming celebration. Current students still celebrate with a pep rally and parade as well as a week full of events that culminate with the Homecoming football game and Reunion Celebration with dinner and dancing.

## Family Weekend

Family Weekend, introduced in fall 1992, replaced separate Mom's Day and Dad's Day events. Family Weekend is a time when the College welcomes families of students for a weekend of planned activities and informal visiting.

## Anti-Hate Week

Each fall the College engages in a weeklong campaign designed to raise awareness about discrimination and oppression. Through a variety of student-led activities focused on promoting awareness, Anti-Hate Week typically includes a speaker and a series of other events designed to spark conversation and understanding.

## Social Innovation Challenge

Started in 2016, the Social Innovation Challenge invites all students to pitch their idea for social change before a panel of distinguished judges, with the opportunity of winning significant prize money and mentoring to bring their ideas to life. Students can propose short-term projects or plans for launching a non-profit organization or social enterprise.

## Late-Night Pancake Breakfast

Each term the Office of Residence Life hosts a late-night pancake breakfast at Kaufman Dining Hall the Sunday night before finals. Faculty and staff come to campus to serve breakfast and visit with students as they take a break from the rigors of preparing for final exams.

## December Term (D-Term)

D-Term refers to the three weeks between Thanksgiving and winter break. D-Term provides students with unique opportunities, from study abroad trips to places like Greece and Spain, service trips to places like Honduras or the Appalachian region, or local experiences like theatre in Chicago. Resident students who stay on campus during D-Term pay no extra fees for housing or meals. D-Term is a vibrant time at North Central College for all students with events and activities taking place daily.

## MLK Week

MLK Week is an annual celebration of the College's history of building bridges among cultures. Each January, the College recognizes the impact of the Rev. Dr. Martin Luther King Jr.'s life. King spoke at North Central on November 21, 1960, so the celebration of his life has special meaning for the College. Events include a prayer breakfast, Gospel Extravaganza and keynote speaker.

## TEDxNorthCentralCollege

Licensed by TED, the popular global platform for "ideas worth spreading," North Central College now hosts an annual, independently organized TEDxNorthCentralCollege event. Featuring distinguished alumni speakers, select student speakers, performances and videos, this TEDx event is a showcase of the fruits of a North Central education.

## Feed the Need

A new tradition, North Central College now hosts an annual meal-packing event as part of the Feed My Starving Children, Feed the Need! MobilePack with a coalition of Naperville churches, schools and community groups. In one weekend, hundreds of North Central students are among the thousands of community members to pack more than 1 million meals that feed starving children around the world.

## Intersection

Each year, faculty, staff and students spend a Saturday joining community members for a day of service designed to bring communities together to find commonality. Students can serve at one of several different community locations. Typical options include helping run a youth sports program, cleaning school playgrounds, serving at a food pantry, painting, running a fun fair with special needs children and their families, doing landscaping and cleaning, and much more.

## Honors Day

A celebration of academic excellence, Honors Day includes the Rall Symposium for Undergraduate Research; Honors Convocation, which recognizes top graduating seniors and includes awards presentations for outstanding academic achievement and service; and the recognition ceremonies of more than 20 different honor societies.

## Rall Symposium for Undergraduate Research

The Rall Symposium for Undergraduate Research is a forum for North Central students to present their original scholarship. It is held on Honors Day in May and is open to students from all academic areas across the College. Each year, the Rall Symposium welcomes a keynote speaker of national reputation and gives students an opportunity to present themselves as scholars to the wider community.

The Rall Symposium was established in 1997 to honor Joseph Edward “Ed” Rall, M.D., Ph.D., an internationally renowned research scientist and administrator at the National Institutes of Health (NIH). A 1940 North Central graduate and son of the College’s fifth president Dr. Edward Everett Rall, Rall died in February 2008.

## Cornerstone Day

Cornerstone Day celebrates North Central’s legacy in Naperville. On May 17, 1870, the cornerstone of Old Main was laid with great ceremony, signaling the College’s move from Palinfield to Naperville. Each May, the College holds an outdoor picnic and enjoys cuisine from Naperville restaurants and music from various campus ensembles.

## Springfest

Organized by the College Union Activities Board (CUAB), Springfest is a traditional event on campus. Springfest includes live music, novelty and interactive games, student organization booths, giveaways and a barbecue.

## Commencement

This annual ceremony in June confers undergraduate and graduate degrees upon September, December, April and June graduates. Your time at North Central will fly by and participating in Commencement to receive your degree will culminate all your hard work.





# SUCCESS

## ACADEMIC SUCCESS

Check out this chapter to learn about the unique academic opportunities and support services available to you as a North Central College student. This section provides an introduction to academic life specifically at North Central College.

# ACADEMIC SUCCESS

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## Your Academic Experience

As part of our great community of learners, you can expect to be engaged in the study of our world, its miracles and conflicts, from varying points of view. At North Central College you'll learn to think, speak and write clearly—and exchange and debate ideas in an atmosphere of mutual respect. You'll cultivate and sharpen your analytical and communication skills, allowing you to master whatever lies ahead—graduate or professional school, career, service—and anything else that may come your way.

During your years here, you'll weave together three strands of the curriculum—general education, academic major and exploration. You'll enhance your classroom experience with all the great internship and research opportunities available in Naperville, the Chicago area and other national or even international locations.

### The First-Year Experience (FYE)

If you are in your first year at North Central College, you'll participate in our FYE program that connects you with the information, people and resources you'll need to be successful. You'll establish connections with your faculty mentor and student mentor, learn about college-level coursework and expectations, and build friendships with other students in your FYE class.

Each year the FYE program selects a book that addresses some of the important issues you will be discussing at North Central College. You, your future classmates, your faculty mentor, and your first-year mentor will have the common experience of reading this book and thinking about its themes during the summer. This book is also the primary reading source in your First-Year Seminar course, FYE 100.

The summer book is just the beginning. You'll also have the opportunity to attend cultural events and participate in experiences throughout the term. The FYE program is aimed at providing you with all the tools to maximize your potential as a North Central College student.

### **Your First-Year Experience will:**

- » Prepare you for college-level academic work
- » Introduce you to the opportunities available at North Central College
- » Help you design a four-year plan
- » Encourage your academic, social and personal development
- » Facilitate a strong relationship with your faculty mentor
- » Help you choose or solidify your major or area of study
- » Connect you with successful upper-class students
- » Help you build friendships with your classmates, including those who have similar academic interests
- » Provide the foundation necessary for you to have a successful college experience

## **General Education**

Recognizing the dramatic transformations in the first decades of the 21st century and looking forward to the ever-accelerating pace of change, North Central College has developed a general education curriculum that offers you opportunities to thrive. You'll build a foundation of skills and experience an array of approaches to learning that will serve you over a lifetime. Interdisciplinary aspects of general education will help you make connections among areas of study to enrich insight and to reveal alternative ways of problem solving. The general education curriculum will prepare you to exercise ethical and informed leadership in the dynamic global environment of the 21st century.

Core courses are at the heart of the general education curriculum. As you'll see from the list of requirements, you'll receive a solid liberal arts foundation, giving particular attention to writing, oral communication, quantitative reasoning, critical thinking and integrative learning. Your choice of courses will allow you to forge your own special academic identity in preparation for the roles you'll play in public life and in your chosen profession.

## **The Core**

- » English Composition - 6 credit hours
- » Speech Communication - 3 credit hours
- » Mathematics - 3 credit hours
- » Life and Physical Sciences - 6.5 credit hours minimum, including one laboratory course
- » Humanities and Fine Arts - 9 credit hours distributed over three courses
- » Social Sciences - 9 credit hours distributed over three courses
- » Interdisciplinary Requirement: ENG/IDS 125 (Freshman Seminar)

## All-College Requirements (ACRs)

General education at North Central also includes several all-college requirements, which advance key skills introduced in the core and build upon interdisciplinary themes, collaborative learning, “real-world” application and problem solving from multiple perspectives. The two upper-level ACRs, offered in seminar format and pursued concurrently with the major, help equip you to pursue graduate study or to enter careers in a world in which communication across specializations and the ability to place subjects in multiple contexts will play an increasingly significant role.

### All-College Requirements

- » Religion and Ethics
- » Intercultural Seminar
- » Leadership, Ethics and Values Seminar

## Your Advisor

First-year students will meet with their academic advisor during their summer orientation session to register for fall term classes. You will register with them in the fall for your winter and spring term courses, as well as work with them on your four-year academic plan. Your academic advisor will continue to work with you throughout your time at North Central College helping you achieve your academic goals.

Transfer students will also meet with their academic advisor during the transfer registration and throughout their time at North Central College.

You can look up your advisor’s name and email him/her using your Merlin account. After logging into Merlin, click on the “Students” menu. To learn your advisor’s name, click on “My profile” under the Academic Profile heading. Once you are able to view your profile, your advisor will be listed under “Academic Information.”

To contact your advisor, go to the “Students” menu and find the “Email my Advisor(s)” link under the Communication heading. Selecting this link will allow you to send an email to your advisor.

Students are also able to change their advisor at any time. If you do wish to make a change, visit the Registrar’s Office for more information.





## Academic Technology

As a North Central College student you'll use Merlin, a web-based system where you can view your grades and transcripts, search and register for classes, check your financial aid status and account information, and make online payments. In addition, many faculty members use Blackboard to support student learning through online discussions and for posting course-related documents. Blackboard is also used by some clubs and organizations, commuter student services and in the residence halls. You'll also be assigned a North Central College email account. You may receive important emails from the College and from your instructors, so check it frequently.

For more information on Merlin, Blackboard and email, check out the Nuts and Bolts chapter.

## Oesterle Library

Oesterle Library and the library's online access to thousands of electronic publications—including scholarly journals, newspapers and magazines—are important resources for you as a North Central College student. Library instruction sessions will occur for first-year students in your ENG 115 or ENG 125 course or for transfer students in some of your courses in addition to sessions offered during Transfer Orientation.

Your North Central College ID card serves as your library card and gives you access to the many resources and services provided by the library and library staff. As a North Central College student you'll have access to many of the library's services in your residence hall room or from other off-campus locations—even in the middle of the night. You can also take advantage of the 36 million items available via interlibrary loan using CARLI Online, the universal catalog of 86 Illinois libraries.

## Library Resources

The best place to begin your research is using CardinalSearch on the North Central College Library Services website at [library.northcentralcollege.edu](http://library.northcentralcollege.edu). Use the North Central College Library Services website to access information in the following ways and formats:



### Research by Subject

Leads users to a series of library guides most appropriate for an individual discipline. Each of these selections contains links to many formats and each is curated by a librarian.

### Books

Use the "Books, Movies and More" tab to access CardinalCat, the library's online

catalog of books, videos, CDs, DVDs and print reference sources in Oesterle Library.

### **Articles**

Use the “Articles” tab to search individual databases for citations, abstracts and full-text articles from newspapers, magazines and scholarly journals.

### **Journals**

Use the “Articles” tab, then the “Browse Journal, Magazine and Newspaper Holdings” link to connect to an index of print and online magazines, newspapers and journals available at Oesterle Library.

### **Reference sources**

Use the “Books, Movies and More” tab, then the “Quick Reference” link for selected online encyclopedias, dictionaries and other reference sources supplementing the library’s print reference collection.

## **Frequently Asked Questions**

### **What if the library doesn’t have the materials I need?**

You can place a request from the online catalog for books from any of the 86 Illinois academic and research libraries that share the same circulation system. These materials will be delivered to Oesterle Library.

You can use your North Central College ID to check out materials at any of those 86 libraries. (See the Guide to North Central College Library Services located on the Library Services website “About the Library” for a list.)

Books from other libraries and copies of articles not available through Oesterle Library may be requested within CardinalSearch, or by completing the appropriate online form on the Library Services website “Find Books, Movies and More” or “Articles” pages, respectively.

You can check out materials at the University of Chicago libraries by presenting a reference or borrowing a card obtained from Oesterle Library.

### **How long can I keep the materials I’ve checked out?**

You can check out materials from the circulating collection three weeks at a time. Items from the instructional media collection can be checked out one week at a time. To renew materials visit the library website and click on the “Books, Movies and More” tab, then follow the “Renew Books/My Account” link.

### **Where can I get research help?**

For assistance with your research, consult with the librarians at the Information Services Desk or call 630-637-5715 during library hours. You may also find helpful the section titled “Citing Sources, Research Tips & Tutorials” on the Library Services website as you conduct your academic research.

## **Contact a Librarian**

Can’t make it to the library to ask a question? You can:

- » Call the library’s information services desk at 630-637-5715
- » Text a question to an Oesterle librarian at 630-446-0637
- » Use the website to email or chat with an Oesterle librarian

- » Contact a specialist via the Oesterle Library Facebook page

### Alumni magazine and student newspaper online

Archived issues of the North Central College alumni magazine and issues of the student newspaper, The Chronicle, can be found online at [library.northcentralcollege.edu/archives](http://library.northcentralcollege.edu/archives).

## Academic Integrity

### Cheating and Plagiarism Policy

To acquire an education that is complete and authentic, the academic pursuit must be treated with respect. While the College encourages students to tutor and assist each other, you remain responsible for submitting work that is genuinely your own. True learning cannot be accomplished if you use the work of others and claim it as your own or dishonestly prepare coursework. Consequently, the College requires you to adhere to these principles in order to ensure the honesty and integrity of your academic performance.

The North Central College official policy on cheating and plagiarism can be found in several places, including online at [northcentralcollege.edu/english/plagiarism](http://northcentralcollege.edu/english/plagiarism) policy, in the “NCC Guide to Writing, Documentation and Information Resources” (pdf) available under “Citing Sources, Research Tips & Tutorials” on the library services website, in the Student Handbook on CardinalNet and in the College catalog.

Each student is responsible for ensuring academic honesty in their work. As a result, it is not necessary for an instructor to prove your intent in order to determine plagiarism has occurred. If you are unsure about whether your writing has sufficiently acknowledged outside sources, consult with either your course instructor or the Writing Center before submitting your final copy.

## Academic Opportunities

A college education is easily associated with attending a set of classes, completing a major and obtaining a diploma that will help enhance graduate school and employment applications. What’s harder to imagine is a place where you can practice intellectual and personal leadership, take responsibility for your own learning and fulfill the dreams of a lifetime to:

- » Travel anywhere in the world to pursue a research project arising out a question you desire to answer. Perhaps you research a topic from your major, your career interests, or your passion for a favorite author, theatrical production or deep-seated commitment to influence public policy.
- » Spend your summer on campus as part of a research team in partnership with one of your favorite professors.
- » Spend a term living in Chicago through the College’s Chicago Term program, taking courses, engaging in an internship, or doing independent research.

- » Spend a term or a year abroad, taking courses, pursuing an internship and immersing yourself in a different culture.
- » Present and perform at undergraduate conferences at the local, regional and national levels—or take your work to professional association conferences where you can interact with a wide range of specialists in your proposed field.
- » Prepare an academic profile and portfolio in support of your candidacy for participation in the Fulbright, Oxford or Japanese Exchange and Teaching programs, or comparable programs of extraordinary distinction following graduation.

Faculty and staff will help you translate these dreams into well-developed plans that can be smoothly implemented into your educational plan at North Central. You'll meet many individuals and develop your talents in ways that might surprise you!

## Academic Teams

North Central's academic teams have repeatedly been recognized nationally for connecting academic rigor with competitive success in exciting arenas. Our academic teams travel nationally and worldwide to demonstrate their abilities to bridge theory and practice.

Team members of the **Model United Nations** have not only competed with other college and university teams across the country, but have frequently visited the country they represent and interacted with its diplomats.

**Enactus** (formerly Students In Free Enterprise/SIFE) has demonstrated the impact of its product development and project focus to CEOs of national prominence.

Our **Forensics Team**, also regularly in the spotlight for garnering awards at the top tier of colleges and universities, fosters skills of research, interpretation and presentation that make its members competitive not only in team and individual settings, but in future career searches.

Our **Mock Trial** students have had opportunities to explore multiple roles within courtroom practice well before law school applications are in their mailboxes. Alumni of North Central recall opportunities like these as pivotal in their personal and professional development.

## College Scholars Honors Program

With its motto "Excellence through Community," the North Central College Scholars Honors Program is a unique, rigorous and prestigious program that brings together high-achieving undergraduates from all academic disciplines. The College Scholars Honors Program complements a student's major studies and provides a network of peers, faculty and honors alumni, forming a community of excellence. High school seniors are invited to apply to the College Scholars program based on their academic records, before fall term of their first year. Additionally, admission may be granted by the College Scholars Committee at any time after completing at

least one term at North Central College and submitting an application and a letter of support from a professor.

College Scholars receive the opportunity to participate in all College Scholars social and cultural events, learn from each other in small discussion-based honors courses and receive additional one-on-one advising. All College Scholars may apply to live in the honors living-learning community, a residence hall designed to provide community and friendship among high-achieving students. The community also provides study and hangout spaces for honors students who choose to commute or live in another residence hall.

Upon completion of the College Scholars program, seniors are recognized during the Commencement exercise and at the Honors Convocation, receive College Scholar designation on their official transcript, and attend a reception with their families hosted by the president of the College during graduation week. In addition, College Scholars graduate with an enhanced academic profile and are well prepared for the next step in their careers—whether admission to a top graduate or professional program, selection into competitive service programs or entry into the workforce.

## Prestigious National Scholarships

The College Honors Program staff encourage student applications for a variety of opportunities at both the undergraduate and graduate levels, such as the Goldwater Scholarship for science and math students, Fulbright Fellowships to conduct research or teach English abroad, and the Marshall and Rhodes scholarships for graduate study in England. Beginning as early as their first year at North Central, high-achieving students who want to pursue these opportunities receive special advising on how to prepare themselves as strong candidates. Faculty and staff assist students throughout the application process.

## Undergraduate Student Research

Biographies of successful North Central graduates often point to defining moments when they discovered the intellectual excitement and sense of accomplishment that come with contributing to a field of knowledge or to a profession. When you join the North Central College family, you join a community that fosters independent and collaborative research across all disciplines. Undergraduate research provides opportunities to experience problem solving and project development in ways rarely



experienced by undergraduates. Such experiences also allow you to communicate the results of your work at local, national and international conferences and in peer-reviewed publications.

### Richter Grants

The competitive Richter Grant program provides students with the financial means to conduct research outside the classroom. Grants up to \$5,000 allow students to pursue research projects off campus and often abroad that otherwise would not be feasible. During a typical academic year, North Central undergraduates, across academic disciplines, are awarded grants totaling up to \$40,000. Group Richter projects are also available to students working closely on a faculty member's research project.

### Rall Symposium for Undergraduate Research

At the annual Rall Symposium for Undergraduate Research, you'll have the opportunity to share your scholarly work with others at North Central, as well as the community at large. Regardless of your major you'll gain valuable experience presenting your work in a professional forum to people from a variety of different fields and backgrounds.

### Student Conference Travel

North Central College undergraduate students have the opportunity to present their research findings in a variety of local, regional and national conferences. Student researchers are encouraged to work closely with their faculty advisor to identify an appropriate conference in order to share their research results with a larger audience. When students' projects are accepted for conference presentation, the Undergraduate Research office provides travel funding to support the students' participation.

### December Term (D-Term)

One of the most distinctive parts of a North Central experience is December Term (D-Term), a three-week period between Thanksgiving and winter break. You'll come to know the campus and community in ways that your academic schedule might not have allowed during the fall term. Resident students who stay on campus during D-Term pay no extra fees for housing or meals.

During D-Term, professors and staff lead 10 to 12, three-week courses for three credits to locations like England, Germany, France, China, Japan, Morocco, Spain, Italy and Greece. You'll enjoy a range of special opportunities uniquely available outside the three academic terms. Choose from informal learning opportunities (such as Verandahs) on and off campus, undergraduate research, independent study, community service, travel and internships. If you seek a more sustained

credited experience, take an intensive on-campus course. Combine these possibilities with the daily events and activities designed especially for this time of year or with employment on campus or in the area. This is an invaluable opportunity for you to fashion a plan to enhance your experience of North Central.

## Verandah Experience

A North Central education is much more than attending classes and accumulating credits. Some of the most valuable educational experiences are those spontaneous conversations that arise between students and professors at the Boilerhouse Café, at a Chicago theatre venue or on the steps of a great Chicago landmark. Such experiences enable students and professors to exchange ideas in unique ways not possible within the structure of course schedules and timetables.

Each year North Central College faculty exercise their imaginations by creating and leading Verandah Experiences that will be intellectually and personally stimulating for both students and faculty. Operating on a pass/no pass basis, these informal learning experiences among small groups offer one credit or no-credit options for opportunities that might pique your curiosity, allow you to explore entirely new skills, become acquainted with new places, or forge new relationships. A Verandah course might meet in a North Central College classroom, neighboring community, Chicago or out of state. Regardless of where your Verandah is, we promise it will be an educational experience you won't soon forget. Verandah courses are offered year-round. Check your course catalog for current offerings under VER, and look for the brochures and webpage updates for details about individual offerings and the faculty who welcome your involvement.

## Chicago Term

The Chicago Term is sponsored by the Urban and Suburban Studies program and assists students in learning about the city through academic courses, internships and exciting field study and service opportunities. Students participating in Chicago Term attend classes at the Chicago Temple building, in the heart of downtown Chicago, two days a week. This urban immersion program allows students to work with and learn from knowledgeable and committed faculty members like Dr. Ann Keating, Dr. Lou Corsino and Dr. Steve Macek, while applying their learning through internships and field study experiences. Students can choose to commute from Naperville to Chicago aboard the Metra BNSF line or live in a North Central College apartment in Chicago's South Loop neighborhood.

## Dispute Resolution Center

Nearly everything you do in life involves people-related issues and potential conflict. Knowing how to effectively manage these interactions will benefit you and those around you, no matter where you are.

North Central College's dispute resolution opportunities will teach you the theories and skills for resolving conflict in the workplace and community. You'll develop those skills through lectures and discussions, negotiation exercises and simulated mediations. You'll practice as a mediator first in the College setting, then in the real world in community groups, courts and businesses.



Dispute resolution is open to students of every major or program but is particularly well suited to those interested in pre-law, business and psychology. You will begin by enrolling in Conflict Resolution LEV 230; then you can pursue additional areas of focus and clinical coursework. Contact the center at 630-637-5160.

You can also:

- » Serve as a peer mediator on campus, working with student clubs and residence halls.
- » Write and research for the student-run newsletter “In the Alternative” for the Illinois State Bar Association.
- » Pursue internship opportunities both on and off campus.
- » Work with the campus Dispute Resolution Center, conducting training and mediating disputes for local courts, area businesses, schools, churches and more.

## Teach First

Teach First is North Central’s program for first-generation college students pursuing a major in education. The program provides a sense of community along with the mentoring, networking, experiences and resources—including a \$1,000 annual scholarship—to help participants achieve their goal of becoming a teacher. North Central College originally launched the Teach First program in 2008; it is now partially funded through a grant from the Dunham Fund of Aurora. To learn more, visit [northcentralcollege.edu/teachfirst](http://northcentralcollege.edu/teachfirst) or contact Julie Carballo, director of first generation programs, at 630-637-5155 or [teachfirst@noctrl.edu](mailto:teachfirst@noctrl.edu).

## Cardinal First Fridays

Cardinal First Fridays is North Central’s program for first-year, first-generation (FG) college students (defined as someone whose parents do not have a four-year college degree). Cardinal First Fridays are a series of interactive monthly lunch workshops on the first Friday of the month designed to build a sense of community among our FG students, faculty and staff and provide the networking, mentoring and resources to help participants maximize their college experience. To learn more, contact Julie Carballo, director of first generation programs, at 630-637-5155 or [cardinalfirst@noctrl.edu](mailto:cardinalfirst@noctrl.edu).

## Student-Managed Publications

North Central’s nationally recognized student publications offer you unique opportunities to report, write, edit, manage, design, illustrate, photograph and communicate. Opportunities include The Chronicle and NCCLinked.com, the campus news sources, the NC Review, a literary magazine with a national readership, and The Kindling, a popular humor publication. Opportunities abound to play a focused role or to explore and integrate a wide range of experiences.

## WONC College Radio Station

At WONC-FM 89.1, North Central College’s award-winning student-run radio station, you can learn the basics of broadcasting, develop skills in a variety of broadcast roles, and prepare yourself for a future in the broadcast field. WONC

has earned a reputation as one of the top college radio stations in the nation. WONC was named the 2015 Best College Radio Station in the Country by the Intercollegiate Broadcasting System. In addition, the station and its student DJs have earned a variety of other prestigious awards.

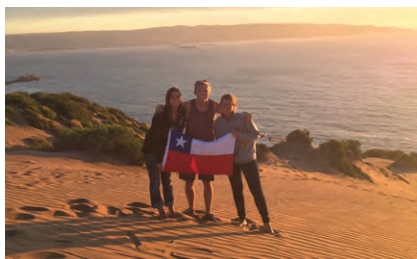
WONC is always on the air—24 hours a day, 365 days a year. The live format is a blend of alternative, active and classic rock. Newscasts, sportscasts, traffic and weather reports are delivered by students throughout the day. WONC also broadcasts exclusive play-by-play of all North Central College football, men's and women's basketball, baseball and softball games, as well as selected high school contests. At specific times, you'll also hear specialty music shows, as well as educational and public affairs programs. Listen live at [wonc.org](http://wonc.org).

## Global Education and Study Abroad

The Center for Global Education oversees all study abroad programs, assists international students and scholars, and coordinates the annual campus-wide international focus. The global education and study abroad staff help ensure every student's education at North Central has international dimensions. Those dimensions can be added in a variety of ways: taking courses, getting to know international students on campus, attending cocurricular events, joining the International Club, studying abroad and/or traveling during vacation breaks.

### Study Abroad

If you are interested in studying abroad, you should attend the annual Study Abroad Fair in October, review your options in the current study abroad brochure (available online or in the Center for Global Education), discuss your plans with your academic



advisor, and meet with a study abroad advisor in the Center for Global Education. North Central College offers 45 opportunities to study abroad: three fall group programs, 12 exchange opportunities and 12 direct enrollment programs, as well as EAST (Educators Abroad Student Teaching), four NAC&U (New American Colleges and Universities Study Abroad) consortium options, SIROL (Student In Residence On Leave) programs and D-Term courses abroad. Rising sophomores can apply for the fall group programs, while all opportunities are open to juniors and seniors with a 2.75 or better GPA. Almost all programs offered by North Central College have a \$3,500 program fee; students pay this fee PLUS North Central College tuition. Since students who study abroad are not charged room and board fees and most of their financial aid is applicable, the total cost for most study abroad programs is little more than the cost of staying on campus. Students are responsible for all travel costs and have to consider the cost of living expenses in their host country. Search for North Central College Study Abroad on Facebook and Twitter.

### **International Involvement at Home**

Interested in getting involved in international activities on campus? The Center for Global Education supports the International Club, the Global Perspectives Program, and can connect you with courses and/or majors and minors with an international focus. Each year, the campus becomes home to some 60-70 international students from more than 30 different countries. A few ways to get involved with international students include joining the International Club, International Roommate Program and International Buddy Program.

#### *International Club*

The International Club fosters cross-cultural understanding among domestic and international students and provides a network of friendship and support for our students from abroad. This is one of the largest and most active clubs on campus. (Search for NCC Center for Global Education on Facebook.)

#### *International Roommate Program*

Apply to have a roommate from another country. Applicants must be open-minded and ready to learn about varying cultures, religions and languages. Applicants must demonstrate some type of international experience in the past or have plans to do so during their first term at North Central. This might include travel experience, speaking a second language, taking language classes, being involved in a culturally diverse club on campus, or majoring in global studies, international business, East Asian studies, etc. Continuing students must have at least a 2.75 GPA.

#### *International Buddy Program*

Already have a roommate or live off campus? You can still help out! Each fall the Center for Global Education and the Office of Admission welcome many new international exchange and degree-seeking students. Do you remember what it's like to first arrive somewhere and know no one? This is your chance to ease the process for our new students and be part of their first few days at North Central College. You can help by assisting with airport pick-up day, going with us to Target and welcoming new students with a trip to get ice cream.

Contact the Center for Global Education at 630-637-5132 for more information. We're located at the Abe House, 48 E. Jefferson Ave., next to the North Central College Bookstore.

## Leadership, Ethics and Values (LEV)

North Central College offers students the chance to personalize their leadership experience by combining Leadership, Ethics and Values (LEV) courses with internships, student organization involvement and program participation. LEV minors include leadership, conflict resolution and social change leadership. Concentrations include leadership and ethics. These minors and concentrations can be combined in a variety of ways to enhance your major area of study, helping you build a strong résumé or make your graduate school application stand out.

As a junior, students may join the Blue Key Honor Society, a national organization built on leadership and service. Students can also apply to be part of the Distinguished Leaders Program, which offers a \$1,000, \$1,500 and \$2,000 scholarship for continued commitment to leadership activities and initiatives while a student at North Central College.

For more information on this program that results in both a bachelor's and a master's degree, or any of the LEV academic or cocurricular programs, contact the program at 630-637-5160.

## Academic Success Resources

### The Center for Student Success

The goal of the Center for Student Success (CSS) is to empower students at North Central College to achieve academic success. Based on the philosophy that all students have the ability to succeed and achieve, CSS staff members work with students individually and in groups providing tools and strategies, such as time management, balancing commitments, how to become motivated, note-taking/reading strategies, test-taking strategies and college-level study skills. Additionally, CSS assists new students with the transition to North Central College by providing one-on-one academic counseling sessions to acquire the necessary skills that take a student beyond his/her high school skill set. In addition to the individual academic counseling sessions, CSS provides a variety of academic support services.

#### **Disability support services**

The Center for Student Success is committed to providing equal opportunity and meaningful access for all students with physical, psychological, attention and/or learning-based disabilities in compliance with the Americans with Disabilities Act, as amended, and Section 504 of the Rehabilitation Act of 1973. Our services include

but are not limited to:

- » Academic support
- » Liaison with faculty and college services
- » Note-takers, scribes, readers and library assistants
- » Exam accommodations
- » Access to accessible classrooms and furniture
- » Assistance with accessing textbooks in alternate formats
- » Referral to the Writing Center
- » Referral to private diagnostic evaluation services
- » Referral to the Department of Rehabilitation Services
- » Information on disability events

Students seeking reasonable accommodations will submit documentation from a qualified professional to have on file in the Center for Student Success before accommodations can begin. Although documentation can be obtained from a variety of sources, it must be from a competent, credentialed authority that can address the functional limitations due to the disability and its impact on an academic setting. Note: The law stipulates that in a post-secondary setting, a student does not qualify for services until he/she has registered with the Center for Student Success and has been certified for eligibility. Accommodations are not retroactive.

In order to receive accommodations in a timely manner, it is important to follow the established procedures set forth by the Center for Student Success. By complying with these procedures, the Center for Student Success is able to fulfill student requests. For more information about these procedures, visit [northcentralcollege.edu/undergraduate-studies/center-student-success](http://northcentralcollege.edu/undergraduate-studies/center-student-success) and select the access and accommodations link found in the text or contact the Center for Student Success at 630-637-5266.

### **BURST Workshops**

Each term, CSS hosts a number of workshops that focus on a specific skill to help students prepare for the rigors of college-level work. These hour-long workshops use multimodal discussion and activity sessions and are focused on an academic strategy to help you succeed in the classroom.

### **Tutoring**

Any student having difficulty with a class may seek tutoring assistance through the Center for Student Success. Tutoring is delivered at various locations on campus during day-time and evening hours. Schedules are posted each term. Tutoring by appointment is also available. For more information, contact the Center for Student Success at 630-637-5266.

### **Academic Advising**

All students are assigned an academic advisor. Although you are primarily

responsible for developing your academic and cocurricular plan, your advisor will guide you and help you understand College regulations, policies and procedures. You will be meeting with your academic advisor regularly throughout your time at North Central College.

## The Writing Center

The Writing Center at North Central College offers thoughtful support for writing, reading and critical thinking across all disciplines. Peer tutors will work with you on any aspect of your writing, from thinking through assignments and developing ideas to drafting and final editing or other revisions.

The Writing Center is for everyone. Tutors work with a wide range of students across all courses who seek a careful reader, a sounding board for ideas and helpful, collaborative support for written projects.

In addition to helping with a current writing project, Writing Center tutors can assist students with any aspect of the writing process:

- » Tutors discuss the assignment and devise strategies to help get words on the screen.
- » They consider how effectively a draft meets objectives.
- » When struggling with grammar and punctuation, tutors will explain these needed skills.

Writing Center tutors don't simply proofread or "fix" a paper, but students receive empathetic and helpful support through collaborative learning and conversation. Students are encouraged to bring along any assignment sheet, and writing attempts.

Friend us on Facebook at North Central College's Writing Center or call 630-637-5351 to make an appointment anytime. Walk-ins are also welcome.

## Math Resource Center

The Math Resource Center offers one-on-one and group support for mathematics courses at the 100-level. Faculty and peer tutors assist students in a friendly environment. No appointment is necessary. Drop-ins and questions are welcome.

Math faculty are friendly and approachable, and our peer tutors are all successful mathematics majors and minors who want to help students succeed. Our style of tutoring is a guided exploration, so come with questions and don't simply expect to be given the answer. Our goal is to help students identify where they need help and

enable them to be successful in their mathematics courses.

For more information, contact Dr. Matthew Pons at [mapons@noctrl.edu](mailto:mapons@noctrl.edu) or 630-637-5231.

## Preparing for Your Future

### Career Development

Your life's work may or may not be obvious to you as you begin your academic career at North Central College. What you can be sure of, however, is that Career Development at North Central College will partner with you, now and in the future as an alumnus/a to help ensure you're prepared to make the transition from student to professional.

Services provided by Career Development include:

- » Selecting a major that's right for you
- » Assessing your skills and interests
- » Developing effective career search tools and strategies
- » Identifying potential opportunities or graduate programs
- » Discovering full-time, part-time, internship and seasonal opportunities on the BirdBoard, our online listing site





The Career Development Center will be central to you as you explore and pursue your personal goals. For assistance or to speak with a career counselor, contact Career Development at [career@noctrl.edu](mailto:career@noctrl.edu) or call 630-637-5141. You also can visit [northcentralcollege.edu/career](http://northcentralcollege.edu/career).

## Internships

Internships are by far one of the best ways to make yourself marketable to potential employers, complement your coursework with experiences outside the classroom and network with full-time professionals. Internships are open to all North Central undergraduate students who meet the program's requirements. These programs (both credit and noncredit) are designed to provide you with professional, career-related work experiences that will supplement and enrich your academic endeavors. The Career Development staff is committed to partnering with you to find the experience that best meets your needs. This means we will provide you with information, support and leads to employers. We're available to assist you with the application and interview process as well as monitor your growth throughout the experience.

While our goal is to empower you during this significant time in your life, we also encourage you to utilize the staff as a resource to answer any questions that may arise throughout the process or your experience.





# STUDENT

## STUDENT LIFE

As a North Central College student you'll be part of a vibrant community. The Student Life chapter contains information on how to have a healthy, safe and fun start to college life. This section introduces you to some of the many ways you can get involved on campus through student organizations, athletics, intramurals and more!

# STUDENT LIFE

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## Get Involved

Finding ways to engage with the North Central College community is easy. With more than 70 registered clubs and organizations, an active RecSports program, and service and faith opportunities to meet a diverse set of needs, you'll quickly find ways to complement your academic experience through involvement on campus.

## Student Organizations

Getting involved in a club or organization is a great way to meet people who share your interests. For a comprehensive list of currently registered student organizations, visit [northcentralcollege.edu/clubs](http://northcentralcollege.edu/clubs).

Don't see something that interests you? Starting your own club or organization is simple. All you need are five students interested in starting the organization (including you) and a faculty or staff member to serve as the advisor. Once you have recruited a start-up group, contact the Office of Student Involvement to complete paperwork and get registered.

Registering as a student organization has many benefits. Your group will be able to reserve space on campus for meetings and events, you will receive assistance with publicity for your group and its events, and you'll have access to funds from the student activity fee.

## Annual Student Involvement Fair

Each fall the Office of Student Involvement hosts a fair where a wide variety of student clubs showcase their activities. Make sure to attend this event so you can meet students already involved in student organizations and get a sense of what clubs you might like to join. Plus, there are usually great treats and prizes provided by local businesses. Don't miss this fun annual event.

## Athletics

Athletics play an important role in campus life at North Central College with almost 30 percent of our undergraduate population participating as a member of a varsity athletic team. North Central College is a proud member of the National Collegiate Athletic Association (NCAA) and the College Conference of Illinois & Wisconsin (CCIW), having won 33 NCAA National Team Championships in women's basketball, men's cross country, men's swimming and men's track and field. We sponsor basketball, bowling, cross country, golf, lacrosse, soccer, softball, swimming, tennis, track and field, triathlon and volleyball for women, and baseball, basketball, cross country, football, golf, lacrosse, soccer, swimming, tennis, track and field, volleyball and wrestling for men.

Our athletics program is a model program in NCAA Division III, providing an integrated education experience that includes innovative, challenging and supportive learning environments as well as competitive intercollegiate athletic opportunities while promoting leadership, scholarship and service. Our goal through these programs is to enhance and develop personal values reflective of character, commitment, integrity, discipline and teamwork.

If you're interested in competing as a member in one of our athletic programs, you should first contact the head coach of that team for information on try-out opportunities. Information on current head coaches can be found at [northcentralcardinals.com/staff](http://northcentralcardinals.com/staff).

## Cardinal Spirit

With 26 NCAA Division III men's and women's athletic teams competing all academic year, it's easy to get wrapped up in the Cardinal spirit. The athletic website at [northcentralcardinals.com](http://northcentralcardinals.com) contains rosters, stats and schedules. As a Cardinal fan, you can catch the latest sports news and highlights at [youtube.com/northcentralsports](http://youtube.com/northcentralsports)—a North Central YouTube page dedicated to two video sports programs, "The Cardinal Report" and "The Red Zone." You can view recent and past shows by selecting "Browse Videos" on the top under the banner. Find some time to head down to the Athletic Complex to cheer on your friends and classmates as they compete for North Central College.

## Diversity/Multiculturalism

The Office of Multicultural Affairs supports students from a variety of ethnic and cultural backgrounds in making the most of their college experience. The office supports the success and achievement of students from underrepresented backgrounds. The office also strives to educate and inspire the North Central College community to discover and experience the value of cultivating cross-cultural interpersonal relationships through multicultural training and programming. As a North Central College student you'll have multiple opportunities to explore diversity and multiculturalism. Below is a list of related student organizations and annual events.

## Organizations

### **Asian Student Konnection (ASK)**

ASK is designed to promote Asian cultural awareness by creating an environment where members can unite through acts of philanthropy, social and cultural events and school involvement. This group aims to practice traditional cultural events and activities while focusing on today's modern Asian-American culture.

### **Black Student Association (BSA)**

BSA exists to encourage a positive image of all students, especially African-American students and students of color and to support its members in achieving their academic goals.

### **International Club**

This club fosters cross-cultural understanding among domestic and international students, while providing a network of friendship and support for our students from abroad.

### **Mosaic**

Mosaic is North Central College's student-led multicultural organization. It aims to create a supportive environment for students of all backgrounds and encourage awareness and appreciation to multiculturalism, diversity and social justice through discussion-based meetings.

### **OUTreach**

This group works to bring education and awareness to the North Central College community about lesbian, gay, bi-sexual and transgender issues and concerns, while also fostering community support for lesbian, gay, bi-sexual and transgender students and their allies.

### **Raza Unida**

Raza creates unity among Hispanics and all other races throughout North Central College and the community.

## Events and Opportunities

### **Anti-Hate Week**

Anti-Hate Week typically includes a speaker, series of workshops, movies, discussions and other activities focused on promoting awareness of many groups and issues. During this annual series of events, you'll have the chance to think, feel and talk about relevant issues involving oppression and hate. You can get involved by attending Anti-Hate Week activities or, if you desire a deeper commitment, volunteer to assist with the planning and implementation of the week's events.

### **Dr. Martin Luther King Jr. Week**

In 1960, Rev. Dr. Martin Luther King Jr. came to North Central College and spoke in Pfeiffer Hall about the injustices taking place at the time. Years later, we celebrate his efforts and recognize him as a social justice leader with a week of events every January.

### **Frankly Speaking**

This spring term program allows you to pair with a student from a different cultural background to explore important questions that are often too uncomfortable to ask. Guided by a staff member, you're prompted to seek insight through the eyes of a person from a background different from your own. In addition to weekly dinners, you and your partner are given the opportunity and funds needed to spend time informally hanging out and learning from one another.

### **INROADS Internship**

INROADS is an international organization with 40 offices serving more than 2,300 interns at more than 200 companies. There are three keys to success for INROADS students: selection, education and training, and performance. For more than three decades, INROADS has helped businesses gain greater access to diverse talent through continuous leadership development of outstanding students and placement of students in internships at many of North America's top corporations, firms and organizations.

The mission of INROADS is to develop and place talented, underserved youth in business and industry and prepare them for corporate and community leadership. North Central College works with this organization to assist its members in their efforts to recruit high-performing underserved students for internship opportunities with some of the nation's largest companies.

### **Mentoring Events**

Specifically designed to give students of color the opportunity to meet and interact with successful North Central College alumni, this program will help you grow both personally and professionally. These events, held once per term, will help you gain an accurate understanding of adulthood and learn what it means to be a young professional while you grow your professional network.

### **Spring Break Sankofa Experiences**

The Akan word Sankofa literally translated means "it is not taboo to go back and fetch what you forgot." The spring break Sankofa experiences are focused on exploring a part of American history through educational experiences and service. By participating, you'll gain a context for better understanding the present-day experience of various groups in our society. Previous trips have focused on the Trail of Tears in northeastern Wisconsin, the Freedom Ride in southern United States, and immigration issues near the U.S.-Mexican border in Texas.

## **Faith and Spirituality**

For more than 150 years, North Central College students from different faith traditions have united as a campus community where mutual respect produces vibrant discussion and collective action.

Affiliated with the United Methodist Church, North Central encourages students to ask questions and develop their personal faith during this spiritually pivotal time in their lives. The Office of Ministry and Service provides resources, guidance, and opportunities to harness your interests, skills, and passion to serve the campus, community and world.

We offer:

- » Service trips
- » Worship services
- » Bible studies and prayer groups
- » Volunteer opportunities
- » Spiritual retreats
- » Christian holiday chapel services
- » Lecture series
- » Interfaith celebrations
- » On-campus faith opportunities

For more information about our office, please visit our webpage on North Central College's website. Also, feel free to subscribe to our departmental blog, where students share stories about their experiences within our office, or you can also follow us on Facebook.

## On-Campus Spiritual and Faith Development Opportunities To Worship and Grow

### **Catholic Cardinals**

Fellowship with other Catholic students during gatherings that feature weekly home-cooked meals, Bible study, special speakers, retreats and off-campus Mass. This student organization is for all Catholic students who are looking for a faith community on campus. It is also open to those interested in learning more about the Catholic tradition, spirituality and theology. We have weekly meetings, occasional events, and opportunities to volunteer.

### **Fellowship of Christian Athletes (FCA)**

The Fellowship of Christian Athletes is a national athletic-focused ministry for fellowship, outreach and spiritual growth. North Central College student-athletes have the opportunity to gather with other believers through FCA.

### **Focus**

College is a place where your faith becomes your own. At North Central, you have the opportunity to grow deeper in your faith. In addition to the weekly student-led Christian interdenominational worship service called Focus, we facilitate Bible studies, small groups, retreats and prayer groups.

### **Muslim Student Association (MSA)**

Explore the people, cultures and beliefs of Islam through religious dialogue and cultural understanding.



## **Small Groups/Discipleship**

The Office of Ministry and Service offers numerous weekly small group gatherings designed to encourage and challenge you on your spiritual journey. Groups meet for discussion, Bible study, fellowship, accountability and overall spiritual growth and health.

### **United**

Join in faithful discipleship with radical inclusivity, through the teachings of the United Methodist Church. United at North Central College is a radically, welcoming student organization exploring faith, life and Christian discipleship per the United Methodist tradition. If you're looking for a United Methodist group, or just a fun group of people to celebrate God's love with, come to a meeting and see what we're all about

## **Local Faith Communities**

While there are many activities and small group opportunities on campus, students are encouraged to attend, connect and grow within a local place of worship. If you're interested in connecting with one of the many vibrant faith communities in the Naperville area, please visit the Office of Ministry and Service webpage.

## **Engage**

The Lux Veritas Speaker Series—drawing from North Central College's religious and academic heritage—engages our community in conversations with leaders whose faith motivates them to transform the world. Inspired by our College seal, a lamp representing "light" and a book representing "truth," these events connect us with leaders who explore important issues in a spirit of truth while spreading light into the world as a means to live out our purpose.

## **Service and Volunteerism**

Want to live differently? Hundreds of students volunteer through programs provided by the Office of Ministry and Service every year. Whether you would like to participate during school breaks or are interested in ongoing service opportunities, find the program that fits your schedule, allows you to live out your desire to challenge yourself and make a difference.

## **Serve**

### **BREAKAWAY**

BREAKAWAY offers service trips domestically and internationally in an effort to foster educational, cultural and spiritual growth opportunities. BREAKAWAY encourages all students to step out of their comfort zone by immersing in a new culture, unplugging from social media/technology, traveling with students they may not meet otherwise, and serving in a way that stretches their perspective.

## Partner

### **Cardinals in Action (CIA)**

Join with other students for community service projects in our own backyard. CIA is an on-campus student led service group open to all students of North Central College. We are on a mission to serve both our local and broader community through active volunteer work and raising awareness in order to empower North Central's campus toward altruism, service and social change. Our goals are to make service opportunities more accessible to students as well as to support and increase visibility of the needs of our community.

### **Circle K International**

Circle K International (Kiwanis) is comprised of college and university students who aspire to be responsible citizens and leaders with a lifelong commitment to community service worldwide. As a collegiate organization, Circle K International holds the promise of today's student becoming tomorrow's leader. It exists to meet the personal needs of the individual collegian through the qualities of leadership, rewards of service and unique spirit of friendship.

### **Feed The Need!**

Participate in our annual, community-wide Feed My Starving Children MobilePack hosted at North Central. Feed The Need!™ Illinois is an informal coalition of Naperville area churches, congregations, and civic organizations working together to sponsor an annual Feed My Starving Children MobilePack on the campus of North Central College. Working together to turn hunger into hope!

### **Summer Ministry Teams**

Get involved with our student teams leading Vacation Bible Schools, camping ministries and summer church internships.

## Connect

### **Intersection**

Be part of a community-wide day of service uniting nonprofit organizations and churches to meet the needs of surrounding communities.

## Music Ensembles

### Choral Ensembles

#### **Cardinal Chorus**

Cardinal Chorus is a 50-voice choir open to anyone with previous singing experience. A voice placement is required to determine proper voice part. Cardinal Chorus rehearses twice a week and performs a broad repertoire. Concerts are given both on campus and occasionally off campus throughout the year. For more information, contact Jackie Schutt at [jtschutt@noctrl.edu](mailto:jtschutt@noctrl.edu).

### **Chamber Singers**

Chamber Singers, or “Chambers,” is a 16-20-voice select mixed ensemble that performs a broad and challenging repertoire from Whitacre to King’s Singers, from avant-garde to multicultural, and from madrigals to vocal jazz. Meeting just once a week, Chambers requires a good deal of individual and small group musical preparation between rehearsals, and performs both on and off campus several times throughout the year. For more information, contact Dr. Ramona Wis at [rmwis@noctrl.edu](mailto:rmwis@noctrl.edu).

### **Concert Choir**

Praised by audiences wherever it has appeared, the Concert Choir performs a variety of sacred music, choral classics, spirituals and folk music from all historical periods. Selected by audition, members of the 50-voice choir come from states across the nation and represent most academic disciplines on campus. The Concert Choir has traveled to Italy, California, Florida, New York and Texas on its annual tours. For more information, contact Dr. Ramona Wis at [rmwis@noctrl.edu](mailto:rmwis@noctrl.edu).

### **Women’s Chorale**

The Women’s Chorale has earned a reputation for a warm, expressive women’s choral sound and innovative concert programming and staging. The Chorale performs a wide variety of repertoire and has toured France, Germany, Austria and Ireland. Members are chosen by audition and represent all academic degree programs and classes. Auditions for the following academic year for the Women’s Chorale take place in winter term, though auditions may be considered at other times of the year. For more information, contact Dr. Ramona Wis at [rmwis@noctrl.edu](mailto:rmwis@noctrl.edu).

### **Voices of Praise Gospel Choir**

Voices of Praise is North Central’s gospel choir. A dynamic, spirit-filled singing group, Voices of Praise spreads the message of God’s love and grace both on and off campus. If you are looking for an opportunity to sing and worship God through gospel music, check out Voices of Praise. For more information, contact the Office of Ministry and Service.

## **Instrumental Ensembles**

### **Concert Winds**

The Concert Winds has earned an outstanding reputation for both its technical precision and outstanding musicality. The band is a great source of pride for the College and has performed an extensive list of music. In addition to traditional concert performances each year, the band tours throughout the Midwest, sponsors an invitational concert, host a concert for children with autism and their families, holds a concerto contest and has recorded a CD. Auditions for the following academic year for Concert Winds take place in winter term, though auditions may be considered at other times of the year, especially for transfer students. For more information, contact Dr. Larry Van Oyen at [Igvanoyen@noctrl.edu](mailto:Igvanoyen@noctrl.edu).

### **Symphony Band**

The North Central College Symphony Band is a high quality, non-audition concert band that performs core and emerging repertoire for the wind band. This course meets from 2:40 to 3:50 p.m. on Mondays and Wednesdays each term. Students from all majors are welcome to participate. Talent-based scholarships are available for participating students. For more information, contact Dr. Sean Kelley at [spkelley@noctrl.edu](mailto:spkelley@noctrl.edu).

### **Chamber Players**

Founded in 2016, the Chamber Players is the newest and most selective ensemble at North Central College. Based on the orchestral wind section, members are chosen for participation each year based on ability. Repertoire includes the wind works of Mozart, Beethoven, Strauss, Gounod and Dvorak, among others. The ensemble rehearses two to three hours per week and performs at regular band program concerts as well as special events at North Central College and in the Naperville area. Core instrumentation comprises flutes, oboes, clarinets, bassoons and horns. For more information, contact Dr. Sean Kelley at [spkelley@noctrl.edu](mailto:spkelley@noctrl.edu).

### **Cardinal Marching Band**

As one of only a few liberal arts schools in the nation with a substantial, high-quality marching band program, North Central College's Cardinal Marching Band truly is "The Pride of North Central." The organization enjoys a reputation for musical and visual excellence, tremendous school spirit, and unquestioned class and sportsmanship. The band rehearses on Mondays (6 to 8 p.m.) and Thursdays (6:30 to 8:30 p.m.) and performs at all home football games and selected community and campus events. Substantial scholarships are available for participants. For more information, contact Dr. Sean Kelley at [spkelley@noctrl.edu](mailto:spkelley@noctrl.edu).

### **Percussion Ensemble**

For more information, contact George Blanchet at [gablanchet@noctrl.edu](mailto:gablanchet@noctrl.edu).

### **Flute Choir**

For more information, contact Marie Bennett at [mmbennett@noctrl.edu](mailto:mmbennett@noctrl.edu).

### **Chamber String Ensemble**

For more information, contact Mara Gallagher at [mgallagher@noctrl.edu](mailto:mgallagher@noctrl.edu).

### **Cardinal Basketball**

The Cardinal Basketball Bands provide excitement, energy and atmosphere at each men's and women's home basketball games. With two bands, the Red Band and the White Band, the basketball schedule is divided evenly between the two bands. Students may participate in one or both bands. The band rehearses on Monday evenings in winter term from 6:30 to 8 p.m. Substantial scholarships are available for participants. For more information, contact Dr. Sean Kelley at [spkelley@noctrl.edu](mailto:spkelley@noctrl.edu).

## Jazz Ensembles

### Big Band

The Big Band rehearses three hours per week and utilizes standard big band instrumentation. The repertoire includes compositions and arrangements from the libraries of well-known professional big bands, including Count Basie, Duke Ellington, Woody Herman, Thad Jones/Mel Lewis, Maynard Ferguson, Buddy Rich, Gil Evans and many others. For more information, contact Jack Mouse at [etmouse@noctrl.edu](mailto:etmouse@noctrl.edu).

### Vocal Jazz Ensemble

The Vocal Jazz Ensemble focuses on improvisation within a vocal ensemble context. The ensemble rehearses three hours each week and performs both instrumental and vocal jazz repertoire. For more information, contact Janice Borla at [jbora@noctrl.edu](mailto:jbora@noctrl.edu).

### Jazz Combos

The Jazz Combos focus on improvisation within a small jazz ensemble setting. The group is instructed by members of our esteemed jazz faculty and rehearses three hours each week. The repertoire spans the entire spectrum of jazz styles, from traditional jazz, bebop, fusion and Latin jazz to contemporary jazz and free improvisation. For more information, contact Jack Mouse at [etmouse@noctrl.edu](mailto:etmouse@noctrl.edu).

## Theatre Opportunities

At North Central College you can shine onstage or learn the ropes backstage. The theatre faculty nurture talents and interests in performance, musical theatre, dance, management, dramaturgy, design and technology. Students act, sing, dance and devise. They also direct shows, design sets, lighting and sound, and even produce plays and musicals they've written.

All students are invited to participate in North Central's theatre program. Anyone can audition for a show—first-year students are as likely to land roles as seniors. The faculty thrive on developing talent in anyone who brings a passion, and the program is rich in diversity and openness.

At North Central College, you can major in theatre, musical theatre, or theatrical design and technology. We encourage you to specialize within the theatre major. Concentrate your studies in performance or theatre for social change. Use the independent study options to self-design an area of study, such as playwriting, or major in another area and minor in theatre or dance.

You don't have to be a theatre major to take advantage of all that's offered. In fact, at North Central College you do not even need to be a theatre major to hold a theatre scholarship. We offer a full range of acting, voice, dance and tech classes as well as opportunities to direct/design a full-length production. Our students present a full season of musical and nonmusical performances, actor showcases and one-act plays in our four theatre venues. The theatre department also has an email distribution list students can join and keep up-to-date on recent news. Contact Carin Silkaitis at [cdsilkaitis@noctrl.edu](mailto:cdsilkaitis@noctrl.edu) for more information.

## Your Safety and Responsibility

### Student Conduct

As a student at North Central College, it is important that you're aware of your rights and responsibilities and the College's expectations for your conduct on and off campus. These are outlined in the Student Handbook, available on the College website at [northcentralcollege.edu/handbook](http://northcentralcollege.edu/handbook). Be sure to familiarize yourself with our college policies, ranging from alcohol and drug use to plagiarism and quiet hours in the residence halls.

### Dispute Resolution Center

Having trouble with your roommate, a friend or another member of the campus community? The North Central College Dispute Resolution Center can help. Fully trained peer mediators work with students to resolve conflicts in a healthy and lasting way. Whether you need help working through an issue of your own or you would like to get involved as a peer mediator, the Dispute Resolution Center is a great resource. Contact the program at 630-637-5160.

### Stay Safe

Awareness and prevention are keys to personal safety. Be mindful of your surroundings and suspicious people or situations. Make sure you keep your belongings with you or secured at all times. While Naperville and the campus are considered safer communities, it's always a good idea to take extra precautions to protect your safety. If you notice something suspicious, contact Campus Safety immediately at 630-637-5911. In the event of an emergency, dial 911 for Naperville Police assistance.

### For Emergencies

North Central College Department of Campus Safety is available 24 hours a day, seven days a week. When an emergency occurs:

- » Contact Campus Safety at 630-637-5911 or Naperville Police/Fire at 911.
- » Give your exact location, including the building and room number.
- » Explain the emergency situation or event in a calm and clear voice.
- » Have someone remain with the ill/injured person until help arrives.
- » Instruct someone to meet the emergency responders outside and guide them to the location of the emergency.
- » Refrain from moving any ill/injured person(s) unnecessarily.
- » Remain on the phone until instructed to hang up by the 911 operator.

### Emergency Phones & Phone Panels

North Central has five "Code Blue" emergency phones located along the Sesquicentennial Walkway and near parking lots on campus: in the Larrance Academic Center parking lot, near the west entry of Goldspohn Hall, near Pfeiffer Hall on the walkway, and in the upper and lower levels of the Highland parking

deck. There are also 12 phone panels located in several buildings on campus: in the lobbies of Geiger Hall, Kimmel Hall, Patterson Hall, New Hall, Peter & Paul Hall, Rall Hall, Res/Rec Hall, Schneller Hall, Seager Hall, Kroehler Science Center, Ward Hall north and Ward Hall south. These phones are available and answered 24 hours a day, seven days a week.

**To activate the Code Blue emergency phone:**

- » Press the red button on the phone panel.
- » The Code Blue phone will dial North Central College Campus Safety automatically.
- » Once Campus Safety answers, speak clearly and loudly into the phone. Advise them of your location and what type of assistance is needed.

**To activate the phone panels:**

- » Press the large button to activate the phone panel.
- » The phone panel will have a dial tone. Dial extension 5911.
- » Once Campus Safety answers, speak clearly and loudly into the phone.
- » Advise them of your location and what type of assistance is needed.
- » Upon completing the call, press the large button again to disconnect.

## Campus Escorts

When you are walking around campus, it is always best to walk with others and travel on well-lit pathways or sidewalks. As a service to the North Central College community, Campus Safety escorts are provided for students walking during the evening hours, persons with medical conditions which prevent them from moving easily around campus, or those traveling to certain off-campus locations, such as Naper Place, the Remote Parking Lot or Metra train station. A Campus Safety Officer will meet you and either walk or drive you to your destination. Simply call Campus Safety at 630-637-5911. Officers will arrive in a clearly marked North Central vehicle, wearing a Campus Safety uniform with their name clearly displayed.

## Campus Security Reports and Bulletins

The College believes in keeping you informed of any safety issues or concerns. To do so, we publish a Weekly Safety Report. This report is posted in visible locations on campus and is also available on the North Central College Campus Safety webpage at [northcentralcollege.edu/life-location/campus-safety](http://northcentralcollege.edu/life-location/campus-safety), on its Facebook page ([facebook.com/ncccampusafety](https://facebook.com/ncccampusafety)) and the Campus Safety Twitter account (@CampusSafetyNCC). Any incident that may impact your safety may be communicated utilizing any of these sources and may include a brief description of the event or circumstances. If a more serious safety incident occurs, a separate Campus Safety Bulletin is immediately posted in visible locations around campus.

## Hospital Transports

In the event of accidents that do not require immediate medical transport by ambulance, Campus Safety will provide transportation to one of the following medical facilities utilizing a Campus Safety vehicle:

- » Dyson Wellness Center, open Monday and Thursday, 8 a.m. - 5:30 p.m., Tuesday and Friday, 8 a.m. - 4:30 p.m. and Wednesday 8 a.m. - 6 p.m.



- » Edward Hospital, 801 S. Washington St., Naperville, open 24/7
- » Central DuPage Convenient Care, 636 Raymond Drive, Naperville, open Monday - Friday 7:30 a.m.- 8:30 p.m., Saturday and Sunday 8 a.m.- 6 p.m.
- » Edward Walk-In Clinic (Jewel-Osco), 127 E. Ogden Ave., Naperville, open Monday - Friday 8 a.m.- 7:30 p.m., Saturday and Sunday 9 a.m.- 4:30 p.m.
- » Minute Clinic (CVS) 1299 E. Ogden Ave., Naperville, open Monday - Friday 8:30 a.m.- 7:30 p.m., Saturday 9 a.m.- 5:30 p.m., Sunday 9 a.m.- 4:30 p.m.

## Safety Tips & Information

Campus Safety utilizes Facebook ([facebook.com/ncccampussafety](https://facebook.com/ncccampussafety)) and Twitter (@CampusSafetyNCC) to provide safety tips, weather alerts, traffic warnings, roadway notifications and other useful information to the campus community. Follow Campus Safety on social media to learn about issues that may affect you.

## Creating a Campus Free of Sexual Assault, Dating/Domestic Violence, and Stalking

**Regardless of the choices one makes, no one deserves to be sexually assaulted. North Central College does not tolerate interpersonal violence of any kind.** If you or someone you know has been impacted, we encourage you to seek support and report any act of violence. You can also take advantage of prevention and education programming related to sexual assault, dating/ domestic violence and stalking throughout the year. As an incoming student you are also required to complete an online education program about what is and isn't acceptable behavior in our community.

**North Central College is a Green Dot campus;** we believe we can reduce violence in our community if everyone does their part. Green Dot is a social movement which empowers bystanders to recognize potentially harmful situations and safely respond. As a member of the North Central community the following is expected of you:

**Take care of each other.** Watch out for your friends and ask them to watch out for you. If you find a friend in a situation that seems “off,” do something about it.

Most importantly—**if you see something, say something.** It doesn't have to be a grand gesture, but it should be immediate.

While all students are encouraged to report instances of sexual misconduct, many students wish to speak with someone confidentially before making a decision about whether or not to make a formal report. If you or someone you know wishes to explore your options confidentially, you may do so by contacting the **Dyson Wellness Center** by calling **630-637-5550**. When making an appointment, you can either meet with any of the counselors in the Center or specify that you would like to meet with the **Violence Education and Prevention Coordinator**.

The following options exist for reporting sexual misconduct (sexual violence, sexual assault, sexual exploitation, dating and domestic violence and stalking):

### **1. Report Confidentially—But Choose Not to Pursue an Investigation or Charges**

You can make a confidential report in the Dyson Wellness Center. The Dyson Wellness Center can report to the institution (so that the assault appears in the annual crime statistics) but can do so without disclosing your personal information.

#### *What to Expect*

- » Assistance with medical and counseling support
- » The ability to request a room change and possible adjustments to your schedule
- » See the report reflected in the College's annual crime statistics
- » The College may (under rare circumstances) proceed with an investigation and, if appropriate, pursue charges against the perpetrator.

### **2. Report—Pursue Internal (College) Investigation and Charges**

If you want to make a nonconfidential report, you can always start by contacting Campus Safety at 630-637-5911 or a staff member in Student Affairs. If the person you contact is not the appropriate person to take the report, he/she will assist you in getting to the right person/place.

#### *What to Expect*

- » Assistance with medical and counseling support
- » Assistance, should you wish to involve the police
- » Ability to request a room change, order of no contact and possible adjustments to your schedule
- » See the report reflected in the College's annual crime statistics
- » The College will proceed with an investigation and, where appropriate, disciplinary charges
- » Have the investigation process and any subsequent disciplinary process explained to you by a College employee

### **3. Report—Pursue Criminal Charges**

You can make a report directly to the Naperville Police (911). If you wish, a staff member from the College will assist you in making a report to the Naperville Police.

#### *What to Expect*

- » Referrals to local agencies for support
- » See the report reflected in the College's annual crime statistics (if the assault occurred in the reporting area)
- » The Naperville Police (or the police in the relevant jurisdiction) will conduct an investigation
- » The completed investigation report will be forwarded to the appropriate District Attorney's Office for possible criminal prosecution

#### 4. Report—Pursue BOTH Internal (College) and Criminal Charges

Contact Campus Safety at 630-637-5911. Campus Safety can take your report and begin the North Central College process and will assist you in contacting the Naperville Police (or the police in the relevant jurisdiction).

##### *What to Expect*

- » Assistance with medical and counseling support
- » Assistance with contacting the police
- » Ability to request a room change, order of no contact and possible adjustments to your schedule
- » See the report reflected in the College's annual crime statistics
- » The College and the police will both proceed with an investigation. Parts of this process may occur simultaneously, other parts may occur separately
- » The College will evaluate the evidence to determine if College disciplinary charges are appropriate
- » The appropriate State's Attorney's Office will review the evidence collected in the police investigation to determine if criminal charges are warranted
- » Have the investigation process and any subsequent disciplinary process explained to you by a College employee

For more information about reporting options and resources visit [cardinalnet.northcentralcollege.edu/student-life/sexual-assault-reporting-options](http://cardinalnet.northcentralcollege.edu/student-life/sexual-assault-reporting-options).

## Emergency Planning

North Central College is engaged in regular planning to prepare for potential emergencies. You can view the College's Emergency Response Plan on bulletin boards around campus and online at [cardinalnet.northcentralcollege.edu/employees/omc/emergency-response-plan](http://cardinalnet.northcentralcollege.edu/employees/omc/emergency-response-plan).

In addition, you'll find a posting of building-specific instructions for fire and severe weather located near light switches or next to the door of most classrooms, offices and residence hall rooms or suites. These postings also contain the street address for each building in the event that you need to make a call for emergency assistance.

## Emergency Notification

In the event of an emergency, the College may communicate with you in a number of ways:

- » Text message alerts (see details below to sign up for this service)
- » Notices posted on the College's website, Facebook page or other sites
- » Pop-up messages on campus computers
- » Verbal announcements from our campus outdoor alert system
- » Voicemails or emails
- » In-person messages from faculty or staff members

**Please note:** The campus outdoor alert/siren system is tested on the first Tuesday of every month at approximately 10 a.m., following the City of Naperville's outdoor warning siren system testing.

## Emergency Alert Text Messaging

North Central College uses a mass notification system from Rave Mobile Safety to alert the campus community in the event of emergencies, weather-related closings and other important notifications. Your North Central email address has been automatically added to the system, but **you will need to manually add a cell phone number** to receive text messages. You may also add additional email addresses and cell phone numbers for family members.

### **Please add/update your emergency contact information at:**

[getrave.com/login/northcentralcollege](http://getrave.com/login/northcentralcollege) (use your North Central user name and password to login).

For more information and step-by-step instructions, visit [cardinalnetnorthcentralcollege.edu/employees/rave](http://cardinalnetnorthcentralcollege.edu/employees/rave).

Please note: The Rave emergency alert system will be used solely to communicate emergency notification messages such as severe weather notices, campus closings and/or serious threats to the campus community.

## What You Can Do

The American Red Cross recommends that all individuals and families keep a disaster preparedness kit that would sustain them for up to 72 hours in the event that immediate assistance cannot be provided. While the College regularly reviews its safety preparedness and response plans, it is also a good idea for you to consider keeping a few items on hand that may prove useful in an emergency.

The American Red Cross recommends that, at a minimum, you have the basic supplies listed below. Keep supplies in an easy-to-carry emergency preparedness kit that you can use at home or take with you in case you must evacuate.

- » Water—one gallon per person, per day (three-day supply for evacuation)
- » Food—nonperishable, easy-to-prepare items (three-day supply for evacuation)
- » Flashlight
- » Battery-powered or hand-crank radio (NOAA Weather Radio, if possible)
- » Extra batteries
- » First aid kit
- » Medications (seven-day supply) and medical items
- » Multipurpose tool
- » Sanitation and personal hygiene items
- » Copies of personal documents (medication list and pertinent medical information, proof of address, passports, birth certificates, insurance policies)
- » Cell phone with charger
- » Family and emergency contact information
- » Extra cash
- » Emergency blanket

Many of these supplies are readily available at local stores; however, should you desire to purchase a kit already prepared for you, the American Red Cross has a variety of options you can choose from. Visit the American Red Cross Store at [redcrossstore.org](http://redcrossstore.org) for more information.

## Recreational Sports and Wellness

The College has a variety of facilities to help you maintain a healthy lifestyle. Most facilities are located on the south end of campus in the Athletic Complex. There you'll find the Residence Hall/Recreation Center, Merner Field House and Benedetti-Wehrli Stadium. All three facilities are open to the campus community at varying times. For up-to-date hours of operation, visit the RecSports website at [northcentralcollege.edu/recsports](http://northcentralcollege.edu/recsports).

### Residence Hall/Recreation Center

Built with 100,000 square feet of usable recreation space, the Res/Rec is the go-to location for our intramural sports, fitness and informal recreation programs. The facility includes a six-lane, 200-meter track; an elevated walking track; four multipurpose courts that have been lined for volleyball, basketball, badminton and tennis; locker rooms; and fitness center. The fitness center has the best cardiovascular equipment, free weights and circuit machines available.

### Merner Field House

Merner Field House has an additional weight room equipped with everything a student needs for free weight training. Whether you're attempting a snatch or a hang clean, the equipment and space available in this facility make it a unique part of the building. The pool is also located in Merner Field House and is available for open swim several hours a week.

### RecSports Program

The RecSports program is a prominent part of many student lives on campus. Getting involved with RecSports is easy. The program runs five intramural sports each term and has certified instructors teaching between 10 and 12 classes of yoga, cycling, total body toning, BOSU blast, Core Crunch and Zumba each week. Intramural teams can be created with friends or floor mates, but not having a team is OK, too! The program allows for independent registrations and is a great way to meet new people who are interested in similar activities. The RecSports program also provides equipment rentals. Want to throw a football around but don't have one? No problem. Equipment can be rented on a day-to-day basis at the Res/Rec front desk.

All the programs offered by RecSports are free to current students, faculty and staff. For more information, check [northcentralcollege.edu/recsports](http://northcentralcollege.edu/recsports) or email [recsports@noctrl.edu](mailto:recsports@noctrl.edu) for up-to-date information on facility hours, classes and upcoming intramural league play.

## Dyson Wellness Center

The Dyson Wellness Center focuses on the physical and emotional well-being of all North Central College students, including residential, commuter, transfer and graduate students. The on-campus center located on the second floor of Benedetti-Wehrli Stadium offers confidential medical and counseling services, violence education, prevention and advocacy, guidance in health choices and health education programs.

### Medical Services

When you're not feeling well, the Dyson Wellness Center can help. You can call and make an appointment to see a nurse, nurse practitioner or physician at no cost. The Center also has a small pharmacy for dispensing prescription and over-the-counter medications. Call 630-637-5550 or stop in during office hours to schedule an appointment.

**Hours:** Monday and Thursday, 8 a.m. to 5:30 p.m., Tuesday and Friday, 8 a.m. to 5 p.m. and Wednesday, 8 a.m. to 6 p.m. Visit [northcentralcollege.edu/dyson](http://northcentralcollege.edu/dyson) for updated hours, which may vary throughout the year.

**Cost:** There is no cost to see a nurse, nurse practitioner or physician. However, there is a fee for prescriptions, immunizations and lab work, which are charged to students' accounts. Visit [cardinalnet.northcentralcollege.edu/student-life/dyson-wellness-center](http://cardinalnet.northcentralcollege.edu/student-life/dyson-wellness-center) to view specific fees.

### Counseling Services

While your college years are a time of tremendous excitement, they also can be demanding and stressful. Balancing academic responsibilities, independence and relationships can seem overwhelming and bring up other emotional difficulties. The Wellness Center can help and offers individual, group and couples counseling services, as well as referrals to off-campus resources and other professionals. Call 630-637-5550 or stop in during office hours to schedule an appointment.



Counselors can help with a range of issues, including, but not limited to: **anxiety and stress, depression, assault and/or abuse (physical or sexual), relationships, substance abuse, eating issues, sexual identity, loss and grief, confidence, personal growth and more.**

**Hours:** Monday through Wednesday, 8 a.m. to 7 p.m., Thursday and Friday, 8 a.m. to 5 p.m. Visit [cardinalnet.northcentralcollege.edu/student-life/dyson-wellness-center](http://cardinalnet.northcentralcollege.edu/student-life/dyson-wellness-center) for updated hours, which may vary throughout the year.

**Cost:** There is no cost for counseling services for students.

## Health Education & Victim Services

The campus' primary on-campus educator, advisor and support for survivors of power-based violence (domestic and dating violence, sexual assault and stalking) is also located within the Dyson Wellness Center and coordinates with the community to prevent and respond to gender-based violence. This includes providing engaging prevention education for the campus community.

**Hours:** Monday through Friday, 8 a.m. to 5 p.m.

**Cost:** There is no cost for health education and victim services for students.

## Emergencies, After Office Hours

In the event of a medical emergency or counseling crisis, students can call:

- » 911
- » Campus safety at 630-637-5911
- » Call the residence life area hall director on duty at 630-816-5298, who may refer you to Edward Hospital or Cadence Hospital Convenient Care Center, 636 Raymond Drive at Ogden Avenue. Both are in Naperville. Transportation may be available to these two locations through Campus Safety.

## Confidentiality

Dyson Wellness Center offers confidential services, which means all services are conducted in the strictest of confidence. Information cannot be shared with others or included in student academic records or personnel records. Rare exceptions exist if the client is a threat to him/herself or others or if abuse of a minor or elderly person is involved.

## Educational Programming and Workshops

Throughout the year, the Dyson Wellness Center offers students a variety of free educational workshops on topics related to health and wellness. Visit the College's online calendar at [northcentralcollege.edu/calendar](http://northcentralcollege.edu/calendar) and [northcentralcollege.edu/dyson](http://northcentralcollege.edu/dyson) for details.

## Student Leadership Opportunities

### Peer Health Educator and Graduate Assistant Positions

Other important members of the Dyson Wellness Center team are the peer health educators and graduate assistants. Full-time students who are enthusiastic about promoting wellness and healthy behaviors among their peers can become peer health educators. These are paid student workers who receive comprehensive

training and certification to assist the Dyson Wellness Center staff in providing health and wellness education to their peers.

A graduate assistant supervises the student workers and spearheads programming for the educational workshops. To learn more about these leadership opportunities visit [cardinalnet.northcentralcollege.edu/student-life/dyson-wellness-center](http://cardinalnet.northcentralcollege.edu/student-life/dyson-wellness-center) or call 630-637-5550.

## Be Part of a Great Community

Your residence hall will quickly become your home away from home. Our residence halls are places where you'll feel part of something special. Over 1,550 students live on campus in 10 different facilities\*. Students enjoy accommodations from traditional-style residence halls to suites and apartments. Regardless of where you will be living, you will quickly find yourself immersed in a community where you'll share memories, learn new things and make friendships to last a lifetime.

\*One of these facilities is The Flats at East-West University in downtown Chicago.

## Residence Life Mission

The Office of Residence Life exists to foster safe, student-centered communities that focus on individual student growth and development. We empower residents to maximize their potential in order to achieve both academic and personal success. Through intentional student development within a living and learning environment, we teach skills relevant for a lifetime. Recognizing and valuing diversity within our community, we promote an atmosphere of appreciation and respect. We are committed to being personally involved in our students' success.

## What Can Residence Life Do for You?

With a focus on developing a sense of community in your home away from home, the Office of Residence Life provides you with an opportunity to make the most of your college experience. The Residence Life staff will assist you in all aspects of your on-campus living experience and provide opportunities for social and academic pursuits that complement your coursework. Our residence halls are places where you'll learn independence, self-confidence, decision-making skills, respect for diversity and responsibility. With plenty of opportunities to study, make new friends and learn, the halls will truly become your home.

The Office of Residence Life can assist you with questions and concerns regarding your housing assignment, housing fees, and Room and Board Agreement. The staff members in the main office are also able to help with questions regarding move-in, vacation periods, summer housing and move-out.

Additionally, Residence Life employs a number of student and professional staff members who are committed to helping you make the most of the learning opportunities available while living in the residence halls. These staff members want to get to know you on an individual level and are a wonderful first point of contact for questions or concerns that may arise during your time living on campus.



## Who Are the Staff in Your Residence Hall

### **Area Hall Director (AHD)**

Your area hall director is a professional staff member who lives either in your residence hall or in an adjacent residence hall. AHDs are dedicated to creating a supportive and healthy environment for residents. Because your AHD is committed to your personal and academic success, he/she may contact you to discuss problematic mid-term grades, to celebrate your academic accomplishments, or just to check in and see how you are adjusting to the North Central life.

### **Resident Assistant (RA)**

Your RA is a North Central student who lives on your floor or nearby in your building. Your RA will help you and your floor mates get to know one another and establish a sense of community in your new home. Your RA is a great resource if you have questions or need help with a problem. Throughout the year, your RA will also put together a variety of fun and engaging activities for you and other members of your floor or building.

## Housing Options and Special Communities

There are a variety of housing options for students at North Central College. Your first year you will be placed in housing designed for new students. Your housing packet and room/roommate assignment will arrive in the mail at your home address during the summer, usually mid- to late July or early August.

After your first year, you'll choose your own building and room. Housing selection for upper-class students is conducted in late April or early May and students who have earned the most academic credit hours are given priority in the housing selection process.

### **Honors Housing**

First-year students who are either already admitted to the College Scholars Honors Program or who are interested in living in an academically focused environment are invited to live in the Honors Housing community in Ward Hall. Students living in this community enjoy the friendships they develop with other academically motivated students and regularly participate in events and activities sponsored by both their resident assistants and the College Scholars program.

### **Launch Community**

The Launch Community is designed for North Central College upper-class students who want to live together and focus on the transition between college and post-college life. Through events, lectures and off-campus outings, the Launch Community focuses on applying the life skills they've learned as college students and preparing them to enter the world as informed, involved, principled and productive citizens. Currently the Launch Community is located in Schneller Hall.

### **Premier Scholars**

Students who choose to participate in North Central's summer bridge program, Premier, now have the opportunity to extend their experience through the rest of the academic year by living in the Premier community. Students living in this community will continue to enjoy the friendships they developed during the Premier

program throughout their first year residential experience. The Premier community is comprised of one male and one female floor of Premier students living in two of our first-year residence halls. On and between these floors, the hall staff will work to create events and activities for this community that focus on campus resources, involvement and academic success.

## Residence Halls

North Central College has a variety of living options for students. Most first-year students live in traditional double- or triple-occupancy rooms; while upper-class students enjoy traditional, suite-style and/or apartment living. In our residence halls with shared bathroom facilities, students live on floors or wings with other students of the same gender. In our buildings with private bathrooms inside the suites or apartments, students share their rooms or apartments with other students of the same gender, but may live on the same floor as students of the opposite gender.

**Geiger Hall** is coed by floor and houses 75 first-year students in double-occupancy rooms. This three-story building is near Wentz Concert Hall and Madden Theatre.

**Rall Hall** houses approximately 150 first-year women in double-occupancy, air-conditioned rooms. This three-story building, situated steps from downtown Naperville, is connected to Kaufman Dining Hall.

**Seager Hall** is home to 150 first-year male students. It is home to Jefferson Lounge, which is open to all students and offers a TV lounge, game room and small computer lab. Seager is located across the street from Kaufman Dining Hall.

**Kimmel Hall** houses 118 men and women in air-conditioned, double-, triple- and quadruple-occupancy rooms. Located at the north end of campus, each room in Kimmel has its own kitchenette and bathroom. Classroom buildings and Oesterle Library are both close by.

**New Hall** is North Central's newest residence hall and is home to 229 residents. Close to athletic facilities, Kaufman Dining Hall and downtown Naperville, the building offers suite-style living with single-, double- and quadruple-occupancy options. The common areas of the building feature a large breakout meeting space, public kitchen and central computer lab, in addition to individual floor lounges and laundry rooms.

**Patterson Hall** is a coed residence hall, housing 180 first-year and upper-class students in air-conditioned, double- and triple-occupancy rooms. Patterson is located near downtown Naperville, the Athletic Complex and Kaufman Dining Hall.

**Res/Rec Center** houses 392 upper-class men and women in single and double occupancy rooms. Featuring environmentally conscious construction, this building also contains generous lounge space, a competition-sized indoor track, a recreation and fitness center, and an elevated walking and jogging track.

**Schneller Hall** is a coed residence hall that features 19 bi-level, air-conditioned units that accommodate between three and eight students in single- and double-occupancy rooms. The suites include a living room, kitchen and private bathroom. This building also includes a multipurpose room, central kitchen and lounges. Schneller Hall is home to the Launch Community.

**Ward Hall** is home to the College Scholars Honors community and houses men and women on alternate floors in suite-style, single- and double-occupancy, air-conditioned rooms. Ward features a large, multipurpose gathering room, a classroom and community kitchens

## About Your Room

Each residence hall room is equipped with an extra-long twin bed, dresser, desk and chair for each resident. In some rooms the dresser is one large piece to be shared among roommates; in other rooms a smaller dresser is provided for each student. Each room also has a space for you to hang your clothes in either a closet or a stand-alone wardrobe. The actual size for an extra-long twin mattress is 80" long, 7" high and 38.5" wide. Keep this in mind when buying bed linens. The average room dimensions for our halls can be found on the College's website at [northcentralcollege.edu/housing-dining/live-here](http://northcentralcollege.edu/housing-dining/live-here).

## Telephone and Voicemail

Local telephone service will be set up when you arrive on campus. For long-distance calling, bring a phone card or cell phone. Each room is equipped with one phone jack. For emergency communication purposes, a landline phone is strongly suggested. Given that only one phone is needed per room, communicate with your roommates regarding who will bring the phone. Calls made from your residence hall room to other phones on campus or calls within the 630 area code are free of



charge. For voice messages, each resident will receive an individualized voicemail box that can be accessed from any phone on or off campus. Your voicemail messages are also forwarded to your North Central College email account so you may listen to them via a computer or smartphone.

## Cable TV

Cable TV access is ready in your room when you arrive and basic cable is provided through WOW!Cable free of charge. There is only one cable jack per room, so you may want to coordinate with your roommate on who will be bringing the TV. TVs must be digital cable-ready. Please remember to bring a coaxial cable to connect your TV to the cable jack.

## Internet

All campus buildings (including residence hall rooms and lounges) are equipped with wireless internet. Your wireless device must support 802.1x authentication in order to connect to the wireless network. Each residence hall room is also hard-wired for one Ethernet network connection per student. For more information about technology, visit the Nuts and Bolts chapter.

## Room Maintenance

Should something become damaged or any issue arise with the day-to-day functioning of a residence hall room, our friendly maintenance staff is more than happy to address any concern in a timely fashion. Students must simply report any issue with their room to their RA or AHD and Residence Life staff will contact maintenance to promptly resolve the issue.

## Housing Policies

### Vacation Periods

Residence halls close several times a year during school vacations. If you're a resident student, you'll be required to leave campus housing during the following periods:

**Thanksgiving Break:** Wednesday of fall term after final exams to Sunday after Thanksgiving

**Winter Break:** Last day of D-Term final exams to Sunday before winter term

**Spring Break:** Wednesday of winter term after final exams to Sunday before spring term

**Summer Break:** Wednesday of spring term after final exams (except graduating seniors)

When residence halls are closed for break periods, the exterior locks will be changed and/or card access will be deactivated. For mid-year breaks, students are not required to move belongings out of their rooms. They should plan to take everything needed during the break period upon checkout.



### December Term (D-Term) Housing

The three weeks after the Thanksgiving holiday and before winter break are referred to as D-Term at North Central. If you live on campus, you are invited to stay on campus during this period at no extra charge for housing or meals. During D-Term, you can take advantage of a condensed class (billed to your winter tuition), a unique Verandah course, a short-term study abroad course or community service trip experience. The Offices of Student Involvement, Residence Life, and the RecSports program also host a variety of fun social and recreational events during D-Term for those remaining on campus.

### Contract Liquidation

Room and board agreements are valid for one full academic year (September to June). Room and board fees are billed each term; however, the room and board agreement is for fall, winter and spring terms. If you decide to withdraw from the College or move off campus, you will need to cancel your housing with the Office of Residence Life. We also ask that you notify your roommate(s) if you decide to move out of your residence hall room. A \$500 liquidation fee is charged for early termination of your room and board agreement. It is also important to note that financial aid packages can be affected when a student chooses to live off campus. We would encourage you to check with the Financial Aid office at [finaid@noctrl.edu](mailto:finaid@noctrl.edu) or 630-637-5600 before making a final decision to live off campus.

### First- and Second-Year Housing Requirement

Research shows college students connect better to campus, experience greater academic success and are more likely to continue on to graduation if they live on campus. It is College policy that first- and second-year students not living with their families are required to live in campus housing. If you need to request an exception to this policy, you must submit an appeal in writing to the Office of Residence Life.

### Commuter Student Services (CSS)

If you commute from home or live off campus, you're not alone. Students who commute make up almost half the undergraduate student population. North Central provides services and programs to help increase your connection to campus through CSS, a subdivision of the Office of Student Involvement.

## Commuter Assistants (CAs)

CAs are undergraduate students who have experience as commuters themselves. Though their primary focus is on assisting new transfer commuter students with transitioning to North Central, they provide support for all commuter students, including mentorship, programming and other resources. Every term, the CAs host Commuter Appreciation Day, when you can enjoy free food and prizes while socializing with other commuter students.

You can often find the CAs in the Rolland Center Boilerhouse Café, which is a great hub for commuters to hang out, study or grab a bite to eat. The Boilerhouse has three floors with seating, food and coffee for purchase on the main floor, a computer lab on the upper level, and a flat screen TV, ping pong table, board games, and community refrigerator and microwave on the lower level.

To contact CSS, email [icommute@noctrl.edu](mailto:icommute@noctrl.edu), call 630-637-5400, follow on Twitter @NCCiCommute, or like NCC Commuter Student Services on Facebook.

## Events and Entertainment

### Weekend Events

Weekends are fun times to be on campus. The offices of Ministry and Service, Residence Life, and Student Involvement, along with the student-run College Union Activities Board (CUAB) offer a variety of events to keep you involved and entertained every weekend. Whether you're interested in catching a comedian, playing bingo or listening to live music, the diversity of weekend offerings is sure to grab your attention. For weekly campus event updates, check your email for the "Get Involved" newsletter sent to you by the Office of Student Involvement.

### College Union Activities Board (CUAB)

CUAB is a student-run programming board that plans campus-wide events every Saturday evening. You'll see musicians, magicians, hypnotists, comedians, movies and more at CUAB programs. You won't want to miss the annual Homecoming dance during fall term or Springfest, the outdoor fair and music event held during spring term.

### Fine Arts

Experience extraordinary art, dance, music, theater and speakers in our beautiful campus facilities through the fine arts program. North Central College regularly hosts campus music and theater productions, as well as world-renowned artists and lecturers and frequently offers special student discounts. For a complete schedule of upcoming events visit the North Central College fine arts website at [northcentralcollege.edu/show](http://northcentralcollege.edu/show). To view student special offers visit [cardinalnet.northcentralcollege.edu/student-life/fasc](http://cardinalnet.northcentralcollege.edu/student-life/fasc).

### Residence Life Programs

The Office of Residence Life sponsors Friday Night Programs, late-night events on Friday evenings that range from game shows to comedians to the annual block party. These events are a great time to hang out with friends and win prizes.

## The Union

The Union is a weekly, off-campus venue for live music, film and art, featuring local and national guests and tours. Bring a friend and grab some fair trade coffee as you engage your heart and mind in socially and spiritually significant expressions of art and culture. For more information or to view the complete schedule and sign up for a regular email newsletter, visit [TheUnionNetwork.com](http://TheUnionNetwork.com). The Union is sponsored by the Office of Ministry and Service.

## #WAC Weekends

Every Friday and Saturday evening, students gather to play games on the Wii or old-school board games, catch up or grab a bite to eat. Hosted at The Cage in the Harold and Eva White Activities Center, WAC is a great place to spend a low-key Saturday night. Periodically, student organizations host special events that include prizes and giveaways. Watch the Get Involved newsletter for these special dates.

## Taking Advantage of Chicago

A short train ride from campus is one of America's most vibrant cities. Rich with cultural events and attractions, Chicago offers an array of activities for you to enjoy. While the College regularly plans group trips to Chicago, you may also find it fun to explore the city with your friends. Below is just a small sampling of what Chicago has to offer. For more information visit Explore Chicago, the City of Chicago's official tourism site, at [choosechicago.com](http://choosechicago.com).

## Friday Night Programs

The Office of Residence Life sponsors Friday Night Programs, late-night events on Friday evenings that range from game shows to comedians to the annual block party. These events are a great time to hang out with friends and win prizes.

## The Union

The Union is a student-run music venue, located off-campus in downtown Naperville, focused on creating social impact. With high quality musical performances, a fair trade cafe, and a unique, socially conscious product line, The Union is a hub for both students and community members to support creative social change initiatives and enjoy great entertainment. Students also have the unique opportunity to be a part of The Union's operations team, a true example of experiential learning. The Union is sponsored by the Leadership, Ethics, and Values program. Visit [theunionnetwork.com](http://theunionnetwork.com).

## Events and Entertainment in Naperville and Beyond

Want to check out a movie or go bowling with some friends? Naperville and the greater Chicagoland area have many entertainment venues for your recreation and enjoyment. A sampling of popular student hangouts is provided in this section.



# NUTS BOLTS

## NUTS AND BOLTS

Read this chapter carefully to make sure you understand the “business” end of your college experience. This section will introduce you to the many offices that will assist you with questions from tuition and financial aid to campus dining and student employment.



# NUTS AND BOLTS

## Your Student ID

All students are required to have a student ID card. Student ID cards are available in the Department of Campus Safety on the lower level of New Hall, Monday through Friday, between 8 a.m. and 5 p.m. In order to receive your card, you'll need a photo ID (driver's license, passport, state ID, etc.). Your ID card will allow you to access certain buildings on campus, check out books and other materials from the College library, print across campus and gain access to some campus events. Your ID also will serve as your meal card and, in most cases, your laundry card.

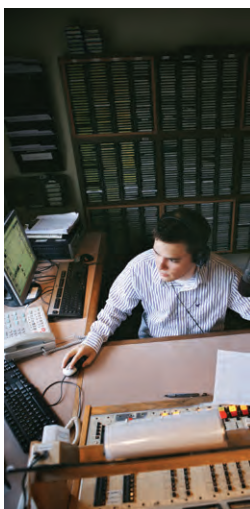
## Replacement ID cards

A lost/replacement ID costs \$10 and can be paid by cash in the Office of Student Affairs. It also can be charged to your student account or paid by card by stopping at the Business Office on the 3rd floor of Old Main.

For an ID card that is no longer functioning, you'll need to bring it to the Department of Campus Safety to have a new card printed.

## ManageMyID.com

ManageMyID.com is a website where you can view and/or manage your student ID card account. It provides valuable information about your account balances and spending history. You also can use ManageMyID.com to add value to your card using a credit card. If you lose your ID card, you can deactivate your account using ManageMyID.com.



## On-Campus Dining

At North Central College you'll have a variety of dining options across campus to accommodate your tastes and lifestyle. We offer an all-you-care-to-eat dining hall (Kaufman) with a four-week rotating menu, a made-to-order fast food-style restaurant (The Cage), a "We proudly serve" Starbucks café and convenience store (Rolland Center Boilerhouse Café), café bakery Au Bon Pain (Science Center) and Freshëns (Res/Rec Center). Campus dining services are under the management of Chartwells, the college and university dining service division of Compass Group, USA.

### Where to Eat

#### **Kaufman Dining Hall**

*221 S. Brainard Street*

North Central's main dining facility is Kaufman Dining Hall. It's the place to "see and be seen" since many students eat most of their meals there. If you're a big eater or you desire a great deal of variety, Kaufman is the place for you. All meals at Kaufman are all you can eat.

#### **The Cage**

*Harold and Eva White Activities Center*

*325 E. Benton Avenue*

The Cage features a short-order grill, Papa John's Pizza and a Moe's Southwest Grill. In addition, grab-and-go items, including fruit, salads and yogurt make The Cage a popular dining location for both resident and commuter students.

#### **Rolland Center Boilerhouse Café**

*29 N. Loomis Street*

The Rolland Center Boilerhouse Café not only provides that jolt of morning coffee, it also houses a convenience store. The store offers grab-and-go salads and sandwiches, a variety of bottled beverages, candy bars, canned soups, cereal, chips and much more. The Boilerhouse Café proudly serves Starbucks coffee.

#### **Au Bon Pain**

*Science Center*

*131 S. Loomis Street*

Au Bon Pain café bakery is a great place to grab coffee on the go, a morning pastry, or stop in for a full lunch menu with items ranging from salads, soups, sandwiches, desserts and more.

#### **Freshëns**

*Residence Hall/Recreation Center*

*440 S. Brainard Street*

Freshëns is the perfect place to grab a smoothie on your way to class or after your workout. With an array of healthy options, choose from salads, bowls, mac n' cheese and more.

#### **Hours of Service**

Hours of service are subject to change. Please refer to [dineoncampus.com](http://dineoncampus.com) for up-to-date information.

## Meal Swipes

Each residential meal plan consists of a combination of Meals and Bonus Bucks. Meals or “swipes” can be used at Kaufman Dining Hall, The Cage, Freshens or Au Bon Pain whenever they are open.

## Bonus Bucks vs. Flex Dollars

Both Bonus Bucks and Flex Dollars are similar to a debit account and are linked to your student ID. When you buy items with your ID, the price is deducted from your account. Bonus Bucks are included with meal plans and can only be used at Chartwells locations. They are good for the academic year and roll over from term to term. Bonus Bucks expire at the end of the academic year. If you no longer reside in campus housing and are not on a meal plan, Bonus Bucks balances are forfeited. You can add Flex Dollars all year at the Business Office on the 3rd floor of Old Main or through ManageMyID.com. There is no minimum or maximum amount you need to meet when adding Flex Dollars to your card. These are good at the Boilerhouse, The Cage, Freshens, Au Bon Pain and Bookstore, and for laundry and vending machines across campus.

## Meal plans

All students living on campus are required to purchase a North Central College meal plan. Many students living in the apartments or commuting from off campus choose to enroll in a meal plan as well. Below you'll find a description of each of the available meal plans. All residential plans cost the same amount; however, each plan is divided up differently. To choose a plan you'll need to make some choices about where you think you'll eat most of your meals. You can alter your meal plan during the first week of each term at the front desk of Kaufman Dining Hall.

### **Commuter Meal Plan**

These plans were created for the commuting students, faculty and staff of North Central College. If you're looking for convenience, flexibility and savings, these plans are for you! There are six different commuter plans to choose from, allowing you to dine at any of our locations on campus. You can choose from hot breakfast, continental breakfast, hot lunch, soup and sandwiches or dinner. Use your meals throughout the entire academic year including D-Term.

### **Residential Student Meal Plans**

#### *190 Meal Plan*

Popular with foreign exchange students, first years and athletes, this plan is for the resident who prefers to dine at Kaufman three times per day. With this plan you'll get 190 meal swipes and \$101 Bonus Bucks per term.

#### *130 Meal Plan*

If you think you'll eat about two meals at Kaufman each day, this plan is for you. With 130 meal swipes and \$148 Bonus Bucks per term, this plan tends to work for students who are off campus most weekends or who simply desire greater dining flexibility.

### *70 Meal Plan*

This plan includes 70 meal swipes and \$235 Bonus Bucks per term. If you think you'll only eat about one meal per day at Kaufman, this plan may be a perfect fit. This plan is designed for the student who needs that daily morning coffee at the Boilerhouse and/or late-night snack at The Cage, Freshens or Au Bon Pain.

## Special dietary needs

North Central College food services is committed to providing the highest quality service for all students. We make every attempt possible to meet your special dietary needs. If you have food allergies or require other special dietary considerations, please contact Steve Martens, director of dining services, at 630-637-5645 to arrange a time to meet to discuss your specific needs.

## Vending options with card access

Through the ManageMyID program students can add value to their ID cards and use them at soda and vending locations. Not only do the new machines offer healthier food options, but they are also Energy Star compliant because of energy efficiency features such as LED and occupancy sensor lighting. Students may add money to an ID card by going to the Business Office located on the 3rd floor of Old Main, or by visiting the student page at [cardinalnet.northcentralcollege.edu](http://cardinalnet.northcentralcollege.edu).

## School Closures

When the College is faced with a forecast for harsh winter weather or severe spring/summer weather, several procedures will be followed to communicate with the campus community. The College's status (open, delayed open, evening classes canceled, day classes canceled, College closed) may be communicated in the following ways:

- » **Website.** A "Campus Status" message will be posted on the homepage.
- » **Text alert.** Information may be sent to registered student, faculty and staff cell phone numbers. Members of the campus community are encouraged to update their cell phone information to ensure receipt of emergency communications. Students can maintain their cell phone information using the Rave website at ([getrave.com/login/northcentralcollege](http://getrave.com/login/northcentralcollege)).
- » **Email.** A broadcast email message may be distributed to all @noctrl.edu email accounts regarding the College's status.
- » **Social Media.** Information may be posted to the College's official Facebook ([facebook.com/NorthCentralCollege](http://facebook.com/NorthCentralCollege)) and Twitter (@northcentralcol) pages.
- » **WONC-FM 89.1.** The College's radio station may broadcast closing information via the radio at FM 89.1 and via web stream at [wonc.org](http://wonc.org).

### Additional Information Sources

- » **Emergency Closing Center.** The College's status may be posted to the Emergency Closing Center at [emergencyclosingcenter.com](http://emergencyclosingcenter.com). Visit the site and search for "North Central College."
- » **Voicemail.** An all-campus broadcast voicemail may be sent to all campus telephone numbers and a message may be posted at the main College telephone number: 630-637-5100.

These same communication procedures will be followed if a non-weather incident necessitates closing or delaying the opening of the College.

### **Winter Weather**

While closures, delays or cancellations can occur at any time, winter weather forecasts typically provide more lead time. Therefore, the College will follow a revised winter weather timeline for communicating delays, cancellations and closures. North Central College will communicate winter weather decisions no later than 6 a.m. for day classes and no later than 3 p.m. for evening classes.

## **Computing on Campus**

### **Your North Central computer accounts**

In most cases, your username is your first initial, middle initial, full last name. Be sure to verify your actual username with the information you were sent when you were accepted to North Central. All new North Central accounts are created with a temporary password.

Your default temporary password is NCC plus your 7-digit ID number, e.g., NCC0000000 (password is case sensitive).

Your North Central username and password will be used to access all of the major systems on campus, including campus computers, email, Merlin, Blackboard, North Central's wireless network, North Central Box and more.

### **Change your password**

All accounts are created with a temporary password that only allows you a limited number of logins before the account becomes locked. Upon receiving your username and initial password information, you should first login to the College's email system to change your password away from the temporary password to one of your choosing.

- » Go to <https://webmail.noctrl.edu>.
- » Enter your North Central username.
- » Enter your initial North Central password (NCC + 7-digit ID number - example: NCC0000000).
- » Click "Sign In."
- » If this is your first time logging in, you'll be prompted to change your password.
- » Enter your temporary password in the "old password" field.
- » Enter a new password, and then retype that password in the "confirm password" field (see password requirements below).

## Password requirements

Passwords expire every 120 days. New passwords must meet these requirements:

- » A minimum of eight (8) characters
- » Contain at least one number
- » Must be different than any of your previous passwords
- » Must not contain your name or username
- » Should not contain the characters "&" or "<"

## Network space

Network space is provided to all students so they can effectively manage their educational activities. This space is active as long as you are continuously enrolled at North Central College; summers do not count as an enrollment term.

- » **F-drive:** Each student is provided 500 MB of network storage. This space can be accessed from anywhere on or off campus. Students are encouraged to use network storage instead of flash drives or other unreliable media for their work.
- » **W-drive:** Each student is provided space to use for a personal website. This site can be viewed from on or off campus. The address of a student's website will be username.students.noctrl.edu.
- » **K-drive:** Many times a course will have shared drive space for students to work on group projects. This space is accessible from on or off campus.

## Wireless connectivity

Wireless connectivity is available in all residence halls and in all academic buildings on campus. Detailed instructions on how to connect to the North Central College wireless network using Windows 10, Windows 8, Windows 7, Mac OS 10.11 or newer, Apple iOS, Android and ChromeOS can be found on the ITS webpage at [its.noctrl.edu/network-wireless](http://its.noctrl.edu/network-wireless).

## Technology on Campus

The College provides many technological resources to help you succeed in your time as a student. Below is a short description for each of the three main technologies you'll use most regularly. For more information about technology on campus and policies regarding technology, visit the Information Technology Services (ITS) website at [its.noctrl.edu](http://its.noctrl.edu).

## CardinalNet

CardinalNet is the College's intranet site. It is your personal portal to internal news, tools, information and links all in one convenient location. At the top of CardinalNet, you'll notice a link to the College's homepage and a Students tab. Take some time to look around and get familiar with the many resources and information available to you in the Students tab. You can access CardinalNet at [cardinalnet.northcentralcollege.edu/students/home](http://cardinalnet.northcentralcollege.edu/students/home). A link is also available at the bottom of the College's home page; select "CardinalNet."

## Merlin

Merlin is a website the College uses to allow you to transact business and review student information online. Financially, it can be used for online bill payment and financial aid management. Academically, it allows you to search and register for classes, check your grades, complete a program evaluation and contact your academic advisor. You may also update contact information in Merlin.

### Logging in to Merlin

- » Go to [merlin.noctrl.edu](http://merlin.noctrl.edu).
- » Select “Log In.”
- » Type in your username in the “User ID” field (username is case sensitive).
- » Type in your North Central password in the “Password” field.
- » Select “Submit.”
- » Select “Students” to get to the student menu.
- » You are now logged into Merlin.

## Blackboard

Blackboard is a learning management system that the College uses to enhance the collaboration and communication between students, professors and staff members. Blackboard allows professors to post syllabi, assignments, research materials and even collect assignments. Your professors’ use of Blackboard will vary, but it is important to familiarize yourself with it, as you may use it quite regularly. You also may have the opportunity to interact with your fellow commuters, your residence hall staff and members of student organizations through your Blackboard account.

### Logging in to Blackboard

- » Go to [blackboard.noctrl.edu](http://blackboard.noctrl.edu).
- » Type in your North Central username and password (password is case sensitive).
- » Click “Login.”

## College email

Your email account will be a regular means of communication between you and the College. Your professors will use your North Central email address to communicate with you throughout a term and even before classes begin. You are expected to check your college email account regularly to ensure that you have up-to-date information. Network storage space is not infinite, so it is necessary to manage your mailbox size. You’ll have 500 MB of storage space for your email. You should purge old items from your Inbox, Sent messages and Trash. For information on how to archive your email for future use and a full version of the College email policy, visit [its.noctrl.edu](http://its.noctrl.edu).

Logging in to your email account

- » Go to [webmail.noctrl.edu](http://webmail.noctrl.edu).
- » Type in your username (same as Network username) and North Central password. Your initial email password is NCC plus your 7-digit ID number, e.g., NCC0000000 (password is case sensitive).
- » Select "Login."
- » You are now logged in to your North Central email account.

Visit the ITS website for instructions on how to configure your mobile device for North Central email.

## North Central College Mobile App

North Central's mobile app provides easy access to College information and events. It also provides a convenient way to view campus maps, look up important numbers, see daily dining menus, check computer lab availability and more! Download this free app for Android or iOS at [m.northcentralcollege.edu](http://m.northcentralcollege.edu).

## North Central College Get Involved App

Want to know what events are coming up on campus? Download the Get Involved app by searching "North Central College Activities" in your phone's app store. From there, you'll have access to all upcoming student events happening on campus—including locations, time and best contact person for the event.

## Printing on Campus

### Paper management

Waste and escalating costs of paper and printing supplies led the College to institute a paper management system for printing. Each term a student is credited a \$30 print balance; you must purchase additional credits after the initial balance is exhausted. All prints (color or black and white) are \$0.08 per page.

### iPrint and Follow-Me printing

North Central's network print management system allows you to print from your personal computer to any public printer on campus. Visit the ITS website at [its.noctrl.edu](http://its.noctrl.edu) for more information about iPrint and Follow-Me Printing.

## North Central College Print Shop

If you need printing services beyond the typical printing of papers or other homework assignments, the North Central College Print Shop is available for use at a low cost. The Print Shop can print, copy, staple and bind documents in a variety of sizes and colors for your academic or personal use and deliver the finished product right to your campus mailbox. For more information and pricing, visit the North Central College Print Shop website at [cardinalnet.northcentralcollege.edu/printshop](http://cardinalnet.northcentralcollege.edu/printshop).



## Computer Lab Locations

North Central College has multiple computer labs available to North Central students. All labs are equipped with a variety of software and are open during building hours unless otherwise specified. These open labs are also used for instructional purposes at times, so please check the schedules posted outside the lab before entering, so you do not disturb a class that may be in session.

### **Benedetti-Wehrli Stadium**

There is a public computer lab on the second floor of Benedetti-Wehrli Stadium. This lab is equipped with several Windows computers as well as B&W laser printing.

### **Carnegie Hall**

There are three public Windows computer labs on the second floor of Carnegie Hall that are available 24/7 via card access. Carnegie 200, 210 and 211 are often in use for classes, so please check the schedules posted on the doors to each lab. There is also a computer lab located in Carnegie 111, which is available 24/7 for computer science majors and minors.

### **Fine Arts Center**

There is a specialty use computer lab on the first floor of the Fine Arts Center, open 24/7 for music majors and minors. This lab is equipped with Mac computers and B&W laser printing.

### **Kroehler**

There is a small Windows computer lab located on the first floor. This lab is also equipped with B&W laser printing.



### **Meiley-Swallow Hall**

There is a specialty use lab on the first floor of Meiley-Swallow Hall, open 24/7 for interactive media studies and art majors or minors. This lab is equipped with Mac computers, B&W laser printing as well as specialty printers.

### **Oesterle Library**

There are two public computer labs in Oesterle Library, the Class of 1997 lab and the Reference Room Lab. The Reference Room Lab is used exclusively as an open lab, but the Class of 1997 lab is often used for instructional purposes.

### **Residence Halls**

All residence halls have a computer and printer available to students living in the building. The printers in the residence hall labs also can be accessed via your personal computer or laptop using follow-me printing. To configure your computer for follow-me printing visit the ITS website at [its.noctrl.edu](http://its.noctrl.edu).

### **Rolland Center Boilerhouse Café**

There is a public computer lab located on the second floor with black ink printing available. This lab is available during the Boilerhouse's hours of operation.

### **STEM (New Science Center)**

There is a computer lab within the new science building. Policies and procedures for using this lab will be established and posted on CardinalNet under the ITS website.

## Accessing Your **Network Drives From Home**

You can access your North Central network drives via any internet browser.

### **Accessing your North Central drives from off campus:**

- » Type the following URL in your Web browser <https://drives.noctrl.edu>. Make sure you use **https** as that is a secure way to get to your files.
- » After entering your North Central username and password, click OK.
- » Additional instructions on uploading and downloading files using your web browser can be found on the ITS website at: [its.noctrl.edu/network-wireless/network-storage](http://its.noctrl.edu/network-wireless/network-storage).

## Accessing Your **NCC Box Account**

NCC Box is a secure cloud file storage and sharing tool that is available to all North Central students. NCC Box provides unlimited storage, easy access to your files from any internet browser, and rich file sharing and collaboration features. You can access NCC box at <https://noctrl.box.com>.

Additional information on using Box features can be found at: [its.noctrl.edu/box](http://its.noctrl.edu/box).

## Computer **Support**

North Central College operates a Help Desk with walk-in, email and telephone service to assist students, faculty and staff with their computer questions. The ITS service center is located in 110 Carnegie Hall. Call 630-637-5440 or send an email

to [helpdesk@noctrl.edu](mailto:helpdesk@noctrl.edu). Help Desk hours are subject to change, please visit [its.noctrl.edu](http://its.noctrl.edu) for current hours.

## Discounted software

North Central College has partnered with VarsityBuys.com to offer educational discounts to North Central students on many popular software titles. Additional information can be found on the ITS website at [its.noctrl.edu/software-discounts/varsity-buys](http://its.noctrl.edu/software-discounts/varsity-buys).

A free Microsoft Office 365 account is available to all North Central students. More information on the software included with this free account can be found on the ITS website at [its.noctrl.edu/software/microsoft-office-365](http://its.noctrl.edu/software/microsoft-office-365).

## Technology for Your Residence Hall Room

In addition to wireless network connectivity, every College-owned residence hall at North Central College has full 100-MB wired ethernet connection.

To get a wired network connection in your residence hall room, you'll need:

- » Computer that has one of the operating systems listed below
- » Network Interface Card (NIC) installed in your computer
- » Ethernet cable
- » Updated version of virus protection

## Personal computer specifications

While there are no specific computer configuration requirements, our recommendations for any computer being connected to the North Central network can be found below. Older operating systems may no longer be compatible with some of the technologies we use on campus.

### Operating System

- » Windows 10, Windows 8, Windows 7
- » MAC OS 10.12, 10.11

### Software

- » A current version of Microsoft Office or a compatible productivity suite such as Libre Office
- » A current version of an internet browser such as Microsoft Internet Explorer, Mozilla Firefox or Chrome
- » An updated version of virus protection

### Network & Accessories

- » Ethernet cable, we recommend a 25-ft. length
- » 802.11b/g/n wireless card (laptops)
- » USB storage (thumb drive, jump drive, flash drive) recommended

If considering bringing a different operating system to connect to the campus network, please contact ITS.

If you purchase a laptop, we suggest it has an integrated network and wireless network card.

## Ethernet cables

You'll need an Ethernet cable to connect your personal computer in your room to the campus network. If you need a network cable, you can purchase cables in various lengths at computer or electronics stores; ask for an "ethernet" or "Cat5" cable. We suggest either a 14-ft. or 25-ft. length.

## Do I have to own a computer?

The College does not require students to own a computer. There are computers available to students in all residence halls, Carnegie Hall, Oesterle Library, the Stadium, the Boilerhouse, and several departmental/specialty labs. About 98 percent of students living in residence halls bring a computer with them to campus.

## Do I need to have a printer?

Printing is available in all residence halls and at several other computer labs on campus.

## Do you recommend virus protection?

Absolutely. All students must install and use a virus program, such as Sophos, Intel Security (McAfee), AVG or Norton Anti-Virus, all of which should be updated regularly with the latest virus definitions.

North Central offers Sophos Anti-Virus software for free use to currently enrolled students. Computers that are infected with a virus are disconnected from the network and not granted network access until the problem is resolved. Visit the ITS website ([its.noctrl.edu](http://its.noctrl.edu)) to download Sophos.

## Cable TV in residence halls

As part of your on-campus housing accommodations, basic cable television service is waiting for you in your room when you arrive. All you need is a digital cable-ready TV with a QAM tuner. Most TVs sold after 2006 come with a digital tuner; however, you may want to verify it is a QAM tuner. You also need to bring a standard coaxial (or coax) cable to connect your TV to the wall outlet. If you don't already have these, you can purchase the standard coax cable at any local department or electronics store. Prices for coax cable vary depending on the length of the cable.

## North Central special events and messages

When you want to find out what is happening on campus, turn to TV Channel 70 for North Central Happenings, which broadcasts information on daily North Central activities and other information relating specifically to North Central College students.

## Technology dos and don'ts

### DO

- » Maintain privacy and security by keeping all passwords confidential
- » Honor all computing security procedures implemented by the College
- » Log off when not using a PC
- » Print only the number of pages needed and store only files you need for future use
- » Delete old and unused email and files on a regular basis

## DON'T

- » Use College computing resources for illegal behavior or activities as defined by federal, state and/or local laws
- » Send, store, print or forward email messages, files or programs that are offensive or in conflict with the Mission Statement of North Central College
- » Use email to engage in "chain letters" or "spamming"
- » Misuse, abuse or otherwise damage College technology equipment
- » Sell or provide access to the College's computing resources to outside individuals, groups or businesses except as authorized by the provost/vice president of academic affairs and the vice president of business affairs
- » Install or use any software or hardware designed to disrupt the security of any technology equipment owned by the College or by others
- » Install software on any student-accessible College computer
- » Use College resources to support political or non-College-related business interests
- » Engage in activities designed to spy on the network traffic or to access passwords, user IDs, files or programs of other users
- » Engage in software piracy or copyright infringement
- » Install any wireless routing devices in the residence halls

## Peer-to-peer file-sharing on the North Central College network

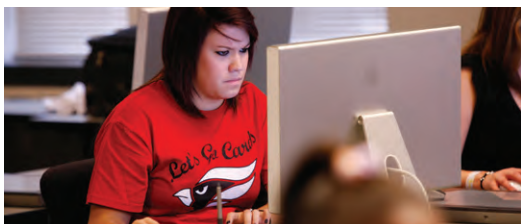
North Central College is committed to supporting the rights of content owners and protecting the data network from security liabilities and misuse. Technology makes it easy to download from the web for the sake of research, class assignments, projects or entertainment. Using your computer to download or share copyrighted material (music, movies, games, software, etc.) without permission from the copyright owner is illegal and violates North Central College policy. For more information on peer-to-peer file-sharing, visit the North Central College ITS website at [its.noctrl.edu](http://its.noctrl.edu).

## Campus Parking

Land is precious in Naperville and parking can get tight on campus. We do our best to provide our students, faculty, staff members and guests with conveniently located, well-maintained and monitored parking lots. For an up-to-date parking map visit [cardinalnet.northcentralcollege.edu/student-life/parking-campus](http://cardinalnet.northcentralcollege.edu/student-life/parking-campus).

### Resident student parking permits

If you are a second, third or fourth-year resident student and you've purchased a resident student parking permit, you may park in a lot designated for resident students 24 hours a day, seven days a week during the academic year. You may



purchase a resident student parking permit in the Campus Safety office. Please note that the Campus Safety office accepts payment in the form of cash, check or credit card (processing fee applies).

### Resident student remote parking

First-year students are required to park in the remote lot; however, any student may purchase a remote lot permit. The lot is located at All Saints Catholic Academy, 1155 Aurora Ave. You may obtain a remote lot parking permit in the Campus Safety office. A shuttle service is provided 14 hours a day (9 a.m.-11 p.m.) to and from the lot and other locations around the Naperville and Aurora area. Vehicles with remote lot stickers may not park on campus. These vehicles must remain in the remote lot and will be ticketed if found on campus.

### Commuter student parking permits

If you are a commuter student and you've purchased a commuter student parking permit, you may park in a lot designated for commuter students from 7 a.m. to midnight during the academic year. You may purchase a commuter student parking permit in the Campus Safety office.

Class/Type	Fall	Winter	Spring
Remote Lot Permit	\$100	\$100	\$100
Sophomore Resident	\$400	\$300	\$200
Junior Resident	\$400	\$300	\$200
Senior Resident	\$400	\$300	\$200
Commuter Permit	\$100	\$75	\$50
Graduate Permit	Free		
Permit costs are prorated on a per-term basis. Once a permit is purchased, it is valid through the entire academic year. Permits <b>do not</b> need to be repurchased at the beginning of each term.			

### Display of Permits

The academic year parking permit is self-adhesive; it must be placed on your vehicle's rear window, in the upper left corner. You must remove expired permits before displaying the current permit. Temporary permits must be displayed under the rearview mirror with the front side of the permit visible from outside the front windshield.

### Handicapped permits

Handicapped or disabled parking spaces are provided in College parking lots in accordance with the Americans with Disabilities Act (ADA). If you park in one of these spaces, you must display an official disabled parking permit issued through the State of Illinois. North Central College cannot issue handicapped parking placards, nor can we authorize parking in those parking spaces. We may only honor official state-issued, handicapped parking placards/plates.

### Daily and visitor permits

If you drive to campus on an occasional basis, the College offers temporary permits. These permits are needed to park vehicles on campus. All students parking on campus must display a valid permit. Currently enrolled students are not considered visitors.

You may request a total of seven days of temporary parking each term from the office of Campus Safety. Permits are available at the cost of \$5 per day.

If you have a visitor on campus, you can pick up a temporary permit at Campus Safety. The current student and visitor must be present together to obtain the permit. All temporary permit hang tags must be displayed under the rearview mirror with the front side of the permit visible from outside the front windshield. Visitor permits are free of charge.

North Central College may revoke or refuse to issue a parking permit without prior notice. You must settle all outstanding parking violations or penalties before a new parking permit will be issued or renewed. Parking permits may be revoked for nonpayment of parking fines.

### Parking regulations

**Parking spaces:** All campus parking lots have designated parking spaces. Parking spaces are specifically striped in yellow. A legal parking space is defined to be a space between two yellow painted lines.

**Parking on the street:** Parking in the neighborhood and on city streets adjacent to the College is restricted to four-hour parking only. Parking overnight on any Naperville street is strictly prohibited. Street parking is regulated by the City of Naperville. The College encourages students to abide by posted signs advising the City's parking regulations. No permits are needed for street parking.

**Fire lanes and handicapped spaces:** No parking is permitted in fire lanes. Cars parked in handicapped-designated spaces must have appropriate legal permits displayed. Striped areas adjacent to posted handicapped spaces ARE considered to be part of the handicapped space and will be enforced as such.

## Alternative Transportation

### Free shuttle

A free shuttle service, available to any student with a current North Central College ID, provides easy access to our remote parking lot and the surrounding community. The shuttle will pick up and drop off students at Wentz Concert Hall. The route takes you to locations in Naperville and Aurora. Find the most up-to-date schedule at [northcentralcollege.edu/shuttle](http://northcentralcollege.edu/shuttle) or pick up a shuttle schedule card at the Campus Safety office.



See the full map with detailed lot information at [cardinalnet.northcentralcollege.edu/student-life/where-park](http://cardinalnet.northcentralcollege.edu/student-life/where-park)



## Cardinal Red Bike Program

Don't have a bike? Don't want to drive? Not a problem! Cardinal Red Bikes are available to students on a term-by-term loan basis. The Red Bike Shop will handle all maintenance. You can use a Cardinal Red Bike for an entire term free of charge. The Cardinal Red Bike loan program provides a Cardinal red cruiser bike and cable lock for your personal use for the entire fall and/or spring term, on and off campus.

The Cardinal Red Bike loan program is operated through the Department of Campus Safety. For more information, call our office (nonemergency) at 630-637-5826 or visit [northcentralcollege.edu/redbike](http://northcentralcollege.edu/redbike).

You can also bring your own bike from home and take advantage of the numerous bike racks located on campus. We recommend everyone register their bike with Campus Safety. To register your bike visit [cardinalnet.northcentralcollege.edu/student-life/personal-bikes](http://cardinalnet.northcentralcollege.edu/student-life/personal-bikes).

## Zipcar (car-sharing program)

If you have decided to forgo the hassles associated with having a car on campus, we have a solution for you.

Since 2008, North Central College has housed two Zipcar vehicles. This is a car-sharing program for drivers over age 18 that allows you to rent a car by the hour. Zipcar offers special rates for North Central College students and employees. Gas, insurance and 180 miles per day are included in the rental fees. Zipcar allows you to reserve a car online or on your mobile phone. All you need to do is join at [zipcar.com/ncc](http://zipcar.com/ncc) and you're on your way.

If you have any questions about the Zipcar program or would like help joining, contact the Parking and Transportation Services Coordinator at 630-637-5664.

## Trains and buses

As part of our commitment to a "green" world, we always encourage our faculty, staff and students to use public transportation.

Metra is the commuter rail service that carries travelers as far west as Aurora and east to downtown Chicago on the Burlington Northern Santa Fe (BNSF) Railway. The local station is just two blocks north of campus and a 45-minute train ride will put you in the middle of one of the world's greatest cities. By taking the train, you can avoid traffic on the tollway, finding and paying for parking downtown and adding to carbon emissions all at once.



Amtrak has four routes that pick up and drop off passengers at the Naperville train station—California Zephyr, Carl Sandburg, Illinois Zephyr and Southwest Chief. Just two blocks from campus, you can step on a train and ride it to Quincy, IL, Emeryville, CA, Los Angeles or any of the stops Amtrak makes in between.

To get around greater Naperville and the surrounding suburbs, you can ride Pace buses. For about \$1.75, you go east and west between the Naperville BNSF Metra station and the Fox Valley Mall on the 530 bus route or north and south between Naperville BNSF Metra station and the downtown Wheaton Metra station on the 714 bus route.

## Financial Aid

We understand that the financial costs of a college education may seem overwhelming; yet, these costs are an important investment in your future. The lifetime value of your experiences and education at North Central will far outweigh the expense. We're committed to helping you understand and sort through the many financial aid options available to you. Financial aid is available to undergraduate and graduate students, as well as international students. Based on your eligibility, you may qualify for a combination of grants, loans, work study employment and scholarships.

We want you to receive every possible benefit when it comes to financial aid, and are committed to working with you. The best strategy in applying for aid is to research all opportunities and apply early. You'll need to reapply each year by completing the Free Application for Federal Student Aid (FAFSA) at [fafsa.ed.gov](http://fafsa.ed.gov) and entering North Central's school code, 001734.

As a continuing student, you'll not receive a paper copy of your award letter. It is highly recommended that you complete your FAFSA before February 1 each year. If your financial aid file is complete (the FAFSA as well as any requested supporting documents) by April 1, you should receive an award announcement in your North Central email around May 1. Once you receive your award announcement email, you'll be able to view and accept or reject your financial aid awards in Merlin.

## Types of Financial Aid

### Scholarships

You've worked hard in school—both in and out of the classroom—and we want to reward you for your achievements. Merit-based scholarships are awarded by Admission during the application review process and are based on your coursework, your grade-point average (GPA) and your ACT or SAT test scores. Academic scholarships are renewable provided you maintain full-time enrollment. Your achievements and special talents in other academic and activity areas, like education, the sciences and fine arts, could result in additional scholarship opportunities.

## Grants

Grant assistance can help make North Central affordable for you. Grants are based on financial need as determined by the FAFSA. Grants do not have to be repaid and may come from state, federal or our own resources. The North Central College FAFSA school code is 001734.

## Loans and employment

Loans and work are considered “self-help” forms of financial aid and can be an important option for you to consider. Loans may come from sources such as the government, banks or private organizations and must be paid back. Employment could be an on- or off-campus opportunity for you to consider. With busy downtown Naperville just two blocks from campus and shopping malls close by, you may find a part-time job easier to manage than you think. Information about on-campus jobs is provided later in this section.

## Federal Work Study

If you qualify for Federal Work Study, it will be listed with your other awards in Merlin. Federal Work Study means a portion of a student’s salary is covered by funds given to us by the federal government. You must demonstrate financial need in order to qualify. Being offered Federal Work Study gives you the ability to work on campus, but does not guarantee employment. If you are interested in working on or off campus, an assortment of student employment opportunities can be accessed through North Central’s Bird Board.

For additional information about the financial aid process, visit the financial aid website at [northcentralcollege.edu/financial-aid](http://northcentralcollege.edu/financial-aid).

## Tuition and General Fees

Your estimated tuition and fee charges are billed four to six weeks prior to the beginning of each term based on your schedule as reported by the Registrar, your room and board charges (if applicable) as reported by Residence Life, and your estimated financial aid as reported by the Financial Aid office. All bills are electronic and can be accessed via your Merlin account. No paper bills are mailed out unless requested each term. Payment is due by the published payment due date as indicated on the online statement. If payment extension is needed, students can sign a Student Promissory Note to defer payment to the end of the term or sign up for the automatic monthly payment plan to spread tuition payments over the term or year.



**North Central College accepts cash, check and debit/credit card payments in person at the Business Office. Payments by check can also be mailed to the Business Office. Visa, Mastercard, Discover, American Express and e-check payments can also be made online through Merlin. A 2.5 percent nonrefundable service fee is assessed on debit/credit card payments.**

Those who do not wish to incur the fee have several alternatives, including paying by electronic check, traditional check or cash. The credit card payment service fee is nonrefundable, even in cases when tuition is fully or partially refunded due to withdrawal from classes or other reasons. For those who choose to pay by credit card and incur the service fee, two separate charges will appear on their credit card statements: one showing the tuition and fee charges from North Central College, and another showing the 2.5 percent service fee charged by Official Payments, the College's electronic payments processing partner (the service fee rate is subject to change by Official Payments in the future). For those choosing to pay tuition balances via the monthly payment plan option and paying by credit card, a 2.75 percent service fee is charged by Nelnet Business Solutions (NBS). Users of this option will see two separate charges on their credit card statements: one showing the tuition and fee charges from North Central College, and another showing the 2.75 percent service fee charged by NBS (the service fee rate is subject to change in the future). Please contact the Office of Business Affairs if you have any questions.

## Tuition

For billing purposes, there are several categories in which students are placed:

**Full-time students** are those registered for 8 to 12 credit hours for the term. A fixed tuition rate is charged to full-time students. The current rate of tuition is available at the North Central College website at [northcentralcollege.edu/tuition](http://northcentralcollege.edu/tuition) to locate the most up-to-date tuition and fees.

**Part-time students** are those registered for less than 8 credit hours for the term. These students are charged per credit hour at the degree rate.

**Overload credit hours** (more than 12 credit hours) are charged at the overload credit hour rate.

**Graduate students** are those enrolled in the graduate program. These students are charged per credit hour at the graduate student rate.

## Tuition deposits

A nonrefundable tuition deposit of \$100 is required of all students. Deposit payments can be made with the Admission Office and will show up on the student's account as a credit that will go toward their first term charges.

## Room charges

Students living in College-operated residence halls are considered resident students. All resident students are billed each term for housing. The specific fees for each type of on-campus housing are available at [northcentralcollege.edu/tuition](http://northcentralcollege.edu/tuition).

## Board charges

All resident students living in College residence halls or houses are required to purchase a meal plan. There are several options available: 190 meals, 130 meals or 70 meals per term at Kaufman Dining Hall, The Cage, Au Bon Pain and Freshhens. All meal plans also include Bonus Bucks for use at The Cage, the Boilerhouse, Au Bon Pain and Freshhens. The cost is the same regardless of which plan you select. Meal plans automatically default to the 130-meal plan; students have the option to change their meal plan at Kaufman Dining Hall through the first week of the term.

## Room deposits

A room damage deposit of \$100 is required of all resident students. Deposit payments can be made with the Admission Office. When students move out of their hall, room damage fees will be deducted from the deposit (if applicable) and any remaining balance is refunded to the student in the form of a check. Room deposits will NOT show as a credit on the student's account as the tuition deposit does. The deposit should be made: a) within 30 days of acceptance by the College or b) prior to the room assignment process.



## Miscellaneous charges

- » A student activity fee is assessed to ALL full-time students. This fee is used to engage student interests and cultivate positive experiences by funding more than 70 student organizations on campus.
- » Lab fees are assessed for courses that require special equipment and/or supplies.
- » Course fees are assessed for private lessons such as music lessons.
- » A late payment fee is assessed to all unpaid account balances after the 8th calendar day of the term.

In addition to the fees mentioned in this book, there are other fees that may apply to you. You can see a comprehensive list of tuition and fees on the website at [northcentralcollege.edu/tuition](http://northcentralcollege.edu/tuition).

## Refund Policies

### Tuition

A student who officially withdraws from the College or from one or more courses may receive a full or partial refund (credit) according to the following schedule computed from the first official day of the academic fall, winter or spring term (which, in general, is the first weekday of the term in which classes are held).

NOTE: The summer term refund schedule differs from the fall, winter and spring term refund schedule.

During the first eight calendar days - 100%

Ninth through 14th calendar day - 90%

15th through 21st calendar day - 50%

After the 21st calendar day - 0%

The date of withdrawal is established by the student's completion of all official steps for withdrawal and will be based on the date that the Registrar's office records the withdrawal. If the student withdraws from the College or any course(s) at any time without having completed the official steps, no refund (credit) will be made. **Not attending class DOES NOT withdraw students from their registration.** Requests for exception to this policy must be made in writing, using the General Petition Form available in the Registrar's office. Exceptions may be granted for reasons such as an institutional error, documented medical condition, death of a family member or other circumstances clearly beyond the student's control, except for employment reasons. In all cases, a complete review of any possible means of completing the course(s) must be explored prior to submitting the petition. Granted petitions may be assessed a \$50 processing fee.

### Room and board

Your room and board agreement is for one full academic year (September-June). If you decide to withdraw from the College or move off campus, you'll need to cancel your housing with the Office of Residence Life by completing a contract

release form. Granting of the release is not automatic and refunds (credits) will be determined in accordance with the agreement. All students should read and understand the Room and Board Agreement before signing. **A \$500 liquidation fee is charged for early termination of your room and board agreement.**

## Business Office Services

The Business Office offers the following additional services to registered students:

- » Honor Loans for up to \$20 may be secured. See the Business Office for an application (student ID is required). Loans must be repaid within 14 days. The Honor Loan Fund is made possible through the generosity of Mr. Belford Howard and Mr. Ward Shiffler, friends of North Central College.
- » Personal checks for up to \$20/day may be cashed at the Business Office (a student ID is required). No third-party checks may be cashed.
- » Promissory Notes, Refund Request forms, Account Authorization forms and Bookstore vouchers are available to complete as applicable.
- » Commuter meal plans are available for purchase for non-resident students.

## Office of the Registrar

The Office of the Registrar, located on the 3rd floor of Old Main, is responsible for student records and registration. This is the office to contact if you have questions about adding or dropping a course; want to declare your major or minor; need to know the deadlines to register for an internship, independent study or directed study; want to transfer coursework from another institution; are applying for graduation; or have questions about academic policies. More information is available online at [northcentralcollege.edu/registrar](http://northcentralcollege.edu/registrar).

## ATMs and Banking

### On-campus ATM location

The College has an ATM on campus for your convenience. Located on the main level of the Harold and Eva White Activities Center and unaffiliated with a specific bank, the ATM can be utilized with any debit card for a nominal fee. There are also several ATMs associated with local banks within walking distance of campus.

### Banking

While the College is unaffiliated with a bank for student banking, there are many banks within walking distance of campus. Throughout the year, many of these banks will come to campus to assist you should you wish to set up a local student banking account.

## Student Employment and On-Campus Jobs

If you plan to work during your time at North Central, an on-campus job might be a good option for you. Many offices on campus hire student employees throughout the year. An on-campus job provides a valuable learning experience as well as a flexible work schedule.



If you have a specific idea of where you'd like to work on campus, one option is to reach out to that department or office to ask if they are hiring. Many students find this personal outreach to be the most successful way of finding on-campus employment.

## How to find student employment

To view all student employment opportunities available on campus go to the College's website and click on the employment link or visit [northcentralcollege.edu/employment](http://northcentralcollege.edu/employment) and click on "student openings on campus."

Once you've been offered an on-campus job, you'll need to complete new hire paperwork. Before you begin to work, you must submit the appropriate original documents (copies will not be accepted) to the Office of Human Resources located in Old Main on the 5th floor. If you have questions about what documentation will be needed, contact Human Resources at 630-637-5757.

## College Bookstore

The North Central College Bookstore is located at 100 E. Jefferson Ave. at the corner of Jefferson Avenue and Ellsworth Street and is operated by the Follett Higher Education Group, one of the largest retail college bookstore companies in the United States. Follett supplies all course materials for North Central College as well as school supplies, North Central clothing and gift items, educationally priced software, art supplies, residence hall supplies, backpacks, trade books (both fiction and nonfiction), faculty author titles, candy, class rings by Herff Jones and





diploma frames by Framing Success. For 24-hour online shopping and the most up-to-date textbook information, visit the bookstore website at [northcentralcollege.edu/bookstore](http://northcentralcollege.edu/bookstore).

## Rent-A-Text

Follett bookstores feature a textbook rental program. Offering rental textbooks through this program:

- » Saves students money. Text rental can save students 50 percent or more on the cost of textbooks.
- » Supports strong learning and study habits. Students can continue to highlight and take notes in their rented textbooks. You'll also have the option to purchase the book at the end of a term.
- » Makes it easier for students to get all their books when they need them. Students will be able to purchase, pick up and return textbooks in the campus store or online. Students will have numerous choices for payment, including their campus IDs and financial aid.

## Book buyback

The Bookstore will buy back your used textbooks at any point during the year; however, the very best time to sell books back is the period immediately before finals or during finals week. By this time, the Bookstore has a majority of the professors' book orders and is buying books for the upcoming term. If the book you are selling is being used for the next term at North Central, the Bookstore will buy back the quantity they need at 50 percent of the current selling price. This is the maximum you'll receive for a book buyback.

If a book is not being used at North Central for the upcoming term or if the Bookstore has already fulfilled their required quantities, you may receive a wholesale price for that book, which is 10 to 33 percent of the current selling price. Wholesale prices are based on the national demand for each book and are subject to change. If a textbook has gone to a new edition or if there is no national demand, the book will have no buyback value.





# RESOURCES

## CAMPUS RESOURCES

This section is loaded with the resources you'll find helpful as a North Central College student. The glossary of terms and acronyms and the list of building codes and addresses are all going to be useful!

# CAMPUS RESOURCES

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## Campus Lingo

### Acronyms, Abbreviations and Nicknames

Every new environment has its own lingo. It may take some time to get accustomed to your new surroundings. You may hear the following terms used as you settle in during your first few weeks. This list will help you navigate the acronyms, abbreviations and common nicknames of places and things on and around campus.

- ACR** . . . . . All College Requirement, classes that every North Central student must take prior to graduation.
- AHD** . . . . . Area Hall Director, a live-in professional staff member who is responsible for the safe running of your residence hall.
- AMP** . . . . . Athletic Mentorship Program, peer leaders who will assist with your adjustment to life as a student-athlete.
- BH/BoHo/Boilerhouse** . . . . . Rolland Center Boilerhouse Café, a place to study and grab coffee and snacks.
- Blackboard** . . . . . Web program that your faculty members may use to keep you informed of relevant information, course documents and assignments.
- CA** . . . . . Commuter Assistant, an upper-class student who serves as a resource for commuter students and plans events and activities specifically designed to keep commuter students connected to campus.
- The Cage** . . . . . Quick-service dining option in the Harold and Eva White Activities Center.
- Card Access** . . . . . Type of locking system that requires your student ID card for you to enter. For your safety, some buildings, rooms or elevator floors on campus remain locked or are locked at certain times of day. If you need access to the building and rooms and have permission to be in the space, waving your student ID in front of the card access reader will allow you to enter the building or room.

<b>Cardinal Crazyies</b> . . . . .	Not just a T-shirt but a way of life! This term is used to identify the most spirited Cardinal fans. It is also a T-shirt the College Union Activities Board (CUAB) hands out annually.
<b>CardinalNet</b> . . . . .	A website devoted to gathering and linking online resources, students and community use. <a href="http://Cardinalnet.northcentralcollege.edu">Cardinalnet.northcentralcollege.edu</a> .
<b>Central Campus</b> . . . . .	Residential area that includes Seager Hall, Rall Hall, Geiger Hall and Schneller Hall.
<b>Championship Plaza</b> . . . . .	Brick plaza patio area between Merner Field House and Benedetti-Wehrli Stadium. Championship Plaza is home to pregame celebrations and other campus events.
<b>Chippy</b> . . . . .	Nickname of the North Central College Cardinal mascot.
<b>Chronicle</b> . . . . .	Campus newspaper, published weeks three, six and nine of each term during the academic year and updated online at <a href="http://ncclinked.com">ncclinked.com</a> .
<b>Convo</b> . . . . .	Opening Convocation, the College's formal and official opening to the academic year; Honors Convocation, the end-of-year formal recognition ceremony, celebration of student academic accomplishments, or other convocation ceremonies.
<b>Core</b> . . . . .	Your core requirements, also referred to as your general education requirements; classes every North Central College student must take prior to graduation.
<b>Cross</b> . . . . .	The sport of men's and women's cross country. North Central has achieved 17 national titles and 50 CCIW championships in men's cross country and nine CCIW conference titles in women's cross country.

<b>CUAB</b> . . . . .	The College Union Activities Board, a student group that provides social programming throughout the year. CUAB hosts events every Saturday night the first nine weeks of each academic term.
<b>D-Term</b> . . . . .	December Term, the three-week time period after Thanksgiving when you can remain on campus to take a class, study abroad, participate in a Verandah, service experience or enjoy the many planned social activities.
<b>Dean's List</b> . . . . .	Honor reserved for full-time students with a grade-point average for the term of 3.6 or higher.
<b>Downtown</b> . . . . .	Downtown Naperville, located just a couple blocks west of campus, or downtown Chicago, easily accessible by train.
<b>Dyson</b> . . . . .	The Dyson Wellness Center, located in Benedetti-Wehrli Stadium, provides health and counseling services to students.
<b>Enactus</b> . . . . .	Formerly known as Students In Free Enterprise (SIFE). This award-winning student organization was established in 1987 to teach how the free enterprise system works. Enactus runs its own business known as NCC's Best, a free- and direct-trade business that markets wares produced in seven countries by entrepreneurs striving to make the free enterprise system work.
<b>Finals</b> . . . . .	Final examinations for courses; takes place Monday through Wednesday after week 10 each term.
<b>Focus</b> . . . . .	Student-led worship service held at Koten Chapel every Wednesday night.
<b>FYE</b> . . . . .	First-Year Experience, designed to help first-year students achieve academic success and encourage a meaningful relationship with their academic advisor.
<b>FYM</b> . . . . .	First-Year Mentor, a peer leader in your First-Year Experience who will work with you to make your transition to North Central College successful.

<b>GenEds</b> . . . . .	General Education requirements (also called core courses) are classes every North Central College student must take prior to graduation.
<b>GetInvolved</b> . . . . .	Email that arrives in your inbox each Sunday and Thursday with the week's campus events and any announcements.
<b>Green Dot</b> . . . . .	A social movement that empowers bystanders to recognize potentially harmful situations and safely respond.
<b>IDS</b> . . . . .	Interdisciplinary Studies or The Interdisciplinary Seminar, a course designed to prepare you to address complex problems that require input from more than one field.
<b>Jefferson Commons</b> . . . . .	The common area in the middle of central campus, which includes Jefferson Lawn, Jefferson Lounge (connected to Seager Hall and accessible to all students), Jefferson Patio and fire pit.
<b>Kaufman</b> . . . . .	Kaufman Dining Hall.
<b>Kindling</b> . . . . .	The campus humor magazine.
<b>Koten</b> . . . . .	Koten Chapel located in Kiekhof Hall.
<b>LAC</b> . . . . .	Larrance Academic Center.
<b>Late Night</b>	
<b>Pancake Breakfast</b> . . . . .	Hosted at 11 p.m. the Sunday night before final exams each term, faculty and staff come together to serve breakfast to students.
<b>LEV</b> . . . . .	The distinctive Leadership, Ethics and Values program at North Central College. LEV offerings include academic minors and concentration areas, courses and cocurricular programs.
<b>Madden</b> . . . . .	Bartley and Maricela Madden Theatre is the blackbox theatre located in the Fine Arts Center.
<b>Merlin</b> . . . . .	A web tool used by the College that allows you to search and register for classes, check your grades and manage your student account.

<b>Merner</b> . . . . .	Merner Field House.
<b>Multicultural Student Center</b> . . . . .	The Multicultural Student Center provides a space for students to gather. This space also serves as a meeting location for several of the multicultural student organizations.
<b>New Hall</b> . . . . .	The newest residence hall, located on the south end of campus features suite-style living with single-, double- and quad-occupancy options, a kitchenette and private bathrooms.
<b>NCTV</b> . . . . .	Naperville Community Television, the local television station that often partners with North Central College and where many broadcasting majors begin their trade.
<b>North End</b> . . . . .	Residential area that includes Kimmel Residence Hall and Seybert Hall.
<b>OL</b> . . . . .	Orientation Leader, your guide through the Orientation Program, who will serve as a resource during your first days on campus as a new student.
<b>OMC</b> . . . . .	Office of Marketing and Communications.
<b>The Pond</b> . . . . .	The Fort Hill Pond is located at the base of New Hall.



<b>RA</b> . . . . .	Resident Assistant, an upper-class student living in your residence hall who serves as a resource and plans events to help you get to know other students.
<b>Rall Symposium</b> . . . . .	Held the morning of Honors Day each spring term, the Rall Symposium for Undergraduate Research provides students a chance to present their research projects to peers as well as faculty and staff.
<b>RecSports</b> . . . . .	Also referred to as intramurals, provides students with the opportunity to compete in traditional and nontraditional athletic activities in a fun and informal setting. RecSports also hosts a variety of fun and motivating fitness classes available at no extra cost.
<b>Res/Rec</b> . . . . .	The Residence Hall/Recreation Center is an environmentally friendly, dual complex home to 400 sophomore, junior and senior students and a competition-size indoor track and recreation center.
<b>Richter</b> . . . . .	An independent study grant program that funds research efforts for students conducting projects of unusual creativity, merit or scope. Entry into the Richter Grant program is gained through an application process.
<b>SAAC</b> . . . . .	The Student-Athlete Advisory Committee includes representatives from each athletic team and meets to plan events and discuss current issues facing student-athletes.
<b>SGA</b> . . . . .	The Student Governing Association is a group of students who serve as a voice of the student body and support initiatives to improve the college experience.
<b>Shuttle</b> . . . . .	The free shuttle to the remote parking lot, Fox Valley Mall, Target and more provides regularly scheduled transportation to all students with an ID.



<b>South Side</b>	Residential area that includes New Hall, Ward, Patterson and Res/Rec residence halls.
<b>Student-Athlete Success Stories</b>	Required of all first-year student-athletes, the series introduces student-athletes to the challenges and opportunities this special population experiences, while preparing them for leadership on and off the field.
<b>Swipes</b>	The equivalent of one all-you-can-eat meal at Kaufman Dining Hall. Meal swipes also can be used to eat at The Cage and Au Bon Pain. Each residential meal plan consists of a combination of meals (or swipes) and bonus bucks.
<b>The Union</b>	A student-run, off-campus music venue focused on inspiring social change through the arts. Events are hosted Friday nights at 129 W. Benton Ave. For more information visit <a href="http://TheUnionNetwork.com">TheUnionNetwork.com</a> .
<b>Verandah</b>	Verandah experiences are courses designed by faculty members to be personally stimulating for both students and faculty. Operating on a pass/no pass basis, Verandah courses may offer academic credit, without traditional exams, papers or course evaluations. Offered throughout the year, most courses are held during D-Term.
<b>WAC</b>	Harold and Eva White Activities Center.
<b>#WAC Weekends</b>	Friday and Saturday nights at The Cage, from 10 p.m. until midnight during academic terms, a time when you can enjoy food from The Cage and games with your friends.
<b>Week 10</b>	The last week of the 10-week term, and the week prior to final exams.
<b>Wentz</b>	Wentz Concert Hall, located in the Fine Arts Center.
<b>WONC</b>	WONC-FM 89.1 is the student-run campus radio station, operated from Oliver Hall.

## Campus Building Abbreviations

<b>STAD</b> . . . . .	Benedetti-Wehrli Stadium	<b>NH</b> . . . . .	New Hall
<b>C</b> . . . . .	Carnegie Hall	<b>LIB</b> . . . . .	Oesterle Library
<b>FAC</b> . . . . .	Fine Arts Center	<b>OM</b> . . . . .	Old Main
<b>GR</b> . . . . .	Geiger Hall	<b>WONC</b> . . . . .	Oliver Hall
<b>G</b> . . . . .	Goldspohn Hall	<b>PRH</b> . . . . .	Patterson Hall
<b>WAC</b> . . . . .	Harold and Eva White Activities Center	<b>PPH</b> . . . . .	Peter and Paul Hall
<b>JC</b> . . . . .	Jefferson Commons	<b>PH</b> . . . . .	Pfeiffer Hall
<b>K</b> . . . . .	Kaufman Dining Hall	<b>RL</b> . . . . .	Rall Hall
<b>KH</b> . . . . .	Kiekhofner Hall	<b>RRC</b> . . . . .	Res/Rec Center
<b>KL</b> . . . . .	Kimmel Hall	<b>RC</b> . . . . .	Rolland Center Boilerhouse Café
<b>KSC</b> . . . . .	Kroehler Science Center	<b>SSH</b> . . . . .	Schneller Hall
<b>LAC</b> . . . . .	Larrance Academic Center	<b>STEM</b> . . . . .	Science Center
<b>MS</b> . . . . .	Meiley-Swallow Hall	<b>SR</b> . . . . .	Seager Hall
<b>MF</b> . . . . .	Merner Field House	<b>ST</b> . . . . .	Seybert Hall
		<b>WH</b> . . . . .	Ward Hall

## Dean of Students Office

**In the Dean of Students Office we care about students.** From Orientation to Commencement, through the joys and challenges of the college experience, the Dean of Students office is here to make your time at North Central the best it can possibly be. We know that learning happens not just in the classroom, but also in residence halls, on sports fields, at campus activities and through service experiences. We'll be your advocates, your cheerleaders and your mentors. We'll help you navigate the college system and support you through personal, family or health issues. We'll also challenge you, hold you accountable to our community expectations and stretch you to grow academically and personally in ways you never thought possible. Whatever you might need, the Dean of Students office is always a great place to start. We are located on the 5th floor of Old Main or call 630-637-5151.

## Campus Postal Center

The Campus Postal Center is located at the northwest entrance of New Hall (451 S. Brainard St.), offering a variety of services to residents. These services include:

- » Processing resident's packages and mail
- » Assisting with outgoing packages
- » Selling stamps and envelopes

Each resident student at North Central College receives a campus mailbox number once they arrive on campus. Resident students will be able to obtain their mail box number through their Merlin account, located in the directory list. To retrieve packages or mail from the Campus Postal Center please present your ID and mailbox number at the counter and the Campus Postal Center staff will retrieve your items for you. If any changes in residency occur please be sure to update your mailing information through the United States Postal Service.

### Campus Postal Center Hours of Operation

- » Monday - Friday 8 a.m. - 5 p.m.
- » Saturdays noon - 2 p.m. (when classes are in session.)

Packages are received Monday through Friday during Campus Postal Center hours of operation; packages scheduled to be delivered over the weekend will be received the following Monday.

**To ensure proper delivery of your items to campus, please address packages and mail in this format:**

Student Name  
Student mailbox #  
North Central College  
30 N. Brainard St.  
Naperville, IL 60540

**Physical address of Campus Postal Center (please do not use this as your mailing address):**

451 S. Brainard St.  
Naperville, IL 60540  
(Entrance is on the NW side of New Hall)



## Amazon Locker

The Campus Postal Center also offers the campus community the opportunity to utilize the Amazon Locker, located on the south exterior of the Campus Bookstore (100 E. Jefferson Ave.), facing the Fine Arts Center. This locker allows Amazon customers to select the Amazon Locker “Buddy” as a shipping address. This locker allows for recipients to retrieve their packages at any time by entering a code at the locker, which will open the door to their individual package. Once retrieved, simply close the door and the transaction is complete.

Further information regarding this service can be found at [Amazon.com](https://www.amazon.com).

### Locker location:

“Buddy”

100 E. Jefferson Ave.  
Naperville, IL 60540

(Buddy is located on the south exterior of the bookstore)



## Campus Phone Numbers

When using a campus phone you can call other students and campus offices by dialing the last four digits of the number, e.g., dial 5410 if the campus number you are trying to reach is 630-637-5410. At North Central it is common to see phone numbers abbreviated with an “X” which stands for extension, such as x5410. If you live on campus, your phone number will be sent to you during the summer with your housing assignment.

## Campus Directory

Following this page you’ll find an abbreviated version of the campus directory. A complete directory can be found online at [cardinalnet.northcentralcollege.edu/phone/DeptPhoneList.pdf](https://cardinalnet.northcentralcollege.edu/phone/DeptPhoneList.pdf).

# Campus Directory

## Academic Affairs

Old Main, 5th Floor  
CM243  
Main Number . . . . . x5353  
Fax Number . . . . . x5360

## Accounting

CM 273  
Main Number . . . . . x5466

## Admission

Old Main, 2nd Floor CM246  
Main Number . . . . . x5800  
Graduate Admission . . . . . x5840  
Fax Number . . . . . x5819  
TDD Device . . . . . x5820

## Alumni

Old Main, 4th Floor  
CM 247  
Main Number . . . . . x5200

## Art

Meiley-Swallow Hall  
CM 259  
Main Number . . . . . x5540

## Athletics

Merner Field House  
CM286  
Main Number . . . . . x5500  
Fax Number . . . . . x5521

## Biology

Science Center  
CM 244  
Main Number . . . . . x5181

## Bookstore (Follett)

100 E. Jefferson Ave.  
CM242  
Main Number . . . . . x5635  
Fax Number . . . . . x5640

## Box Office

Fine Arts Center  
CM309  
Main Number . . . . . x7469

## Business Office

Old Main, 3rd Floor  
CM266  
Accounts Payable . . . . . x5683  
Student Accounts . . . . . x5682  
Fax Number . . . . . x5690

## Campus Safety/Security

451 S. Brainard Street  
CM202  
Campus Safety . . . . . x5911  
On-Duty Campus Officer  
630-816-5447  
Fax Number . . . . . x5611

## Career Development

Benedetti-Wehrli Stadium, Room 235  
CM262  
Main Number . . . . . x5141  
Fax Number . . . . . x5146

## Center for Global Education

Abe House, 48 E. Jefferson Ave.  
CM276  
Main Number . . . . . x5132  
ESL . . . . . x5271  
Fax Number . . . . . x5295

## Center for Student Success

Larrance Academic Center, 2nd Floor  
CM354  
Main Number . . . . . x5266

## Chartwells (Campus Dining)

Kaufman Dining Hall  
CM271  
Boilerhouse Café . . . . . x5567  
The Cage . . . . . x5643  
Catering & Cage Manager . . . . . x5644  
Main Number . . . . . x5645

## Chemistry/Physics

Science Center  
CM 244  
Main Number . . . . . x5181

## College Honors Programs

Rall House, 329 S. Brainard St.  
CM298  
Main Number . . . . . x5269

## Dispute Resolution Center

Abe House, 48 E. Jefferson Ave.  
CM287  
Main Number . . . . . x5160

## Economics

CM 273  
Main Number . . . . . x5240

## Education

Benedetti-Wehrli Stadium  
CM 277  
Main Number . . . . . x5740

## English

Kiekhofner Hall, 2nd Floor  
CM 277  
Main Number . . . . . x5130

## Financial Aid

Old Main, 3rd Floor  
CM245  
Main Number . . . . . x5600  
Fax Number . . . . . x5608

## Graduate & Professional Studies

Old Main, 1st Floor  
CM265  
Main Number . . . . . x5555  
Fax Number . . . . . x5844

## History

CM 278  
Main Number . . . . . x5614

## Human Resources

Old Main, 5th Floor  
CM 274  
Main Number . . . . . x5757

## Information Technology Services (ITS)

Carnegie Hall, 1st Floor  
CM272  
Main Number . . . . . x5440  
Help Desk . . . . . x5440  
Resicom . . . . . x5412  
Fax Number . . . . . x5465

## Jr./Sr. Scholars Program

Benedetti-Wehrli Stadium, 2nd Floor  
CM253  
Main Number . . . . . x5359

## Language Resource Center

Larrance Academic Center, Lower Level  
CM414  
Main Number . . . . . x5129

## Leadership, Ethics & Values

Abe House, 48 E. Jefferson Ave.  
CM287  
Main Number . . . . . x5157

# Campus Directory

## Library

320 E. School St.  
CM248  
Main Number . . . . . x5700  
Periodicals Desk . . . . . x5713  
Reference Assistance . . . . . x5715  
Fax Number . . . . . x5716

## Main Campus

Main Number . . . . . x5100  
Fax Number . . . . . x5989

## Maintenance

999 E. Chicago Ave.  
CM251  
Main Number . . . . . x5660

## Management & Marketing

CM 273  
Main Number . . . . . x5466

## Marketing & Communications

Old Main, 4th Floor  
CM263  
Main Number . . . . . x5300  
Sports Information . . . . . x5302  
Fax Number . . . . . x5304

## Mathematics

Science Center  
CM 324  
Main Number . . . . . x5181

## Ministry and Service

Kiekhofler Hall, 1st Floor  
CM252  
Main Number . . . . . x5417

## Modern and Classical Languages

Kiekhofler Hall, 1st Floor  
CM 344  
Main Number . . . . . x5131

## Multicultural Affairs

White Activities Center, 2nd Floor  
CM241  
Main Number . . . . . x5156

## Music

Fine Arts Center  
CM 254  
Main Number . . . . . x5372

## Orientation

White Activities Center, Lower Level  
CM258  
Main Number . . . . . x5410

## Philosophy/ Religious Studies

225 N. Loomis House  
CM278  
Main Number . . . . . x5614

## Political Science

CM 264  
Main Number . . . . . x5308

## President's Office

Old Main, 4th Floor  
CM255  
Main Number . . . . . x5454  
Fax Number . . . . . x5457

## Print Shop

999 E. Chicago Ave.  
CM279  
Main Number . . . . . x5350

## Postal Center

New Hall  
Main Number . . . . . x5120  
Fax Number . . . . . x5121

## Psychology

Science Center  
CM 302  
Main Number . . . . . x5325

## Registrar

Old Main, 3rd Floor  
CM275  
Main Number . . . . . x5252  
Fax Number . . . . . x5257

## Residence Life

451 S. Brainard Street  
CM253  
Main Number . . . . . x5858  
Fax Number . . . . . x5905

## 24-Hour Residence Life Hall Director

630-816-5298

## Hall Directors

Ward/Patterson Halls . . . . . x7766  
Seager . . . . . x5889  
Kimmel Hall . . . . . x5847  
Rall/Geiger Halls . . . . . x7454  
Schneller Hall . . . . . x5852  
Res/Rec Center . . . . . x5914  
Switchboard . . . . . x5100  
New Hall . . . . . x5853

## Sociology and Anthropology

116 S. Brainard House  
CM 326  
Main Number . . . . . x5308

## Speech Communication

Goldspohn Hall  
CM 301  
Main Number . . . . . x5385

## Student Affairs

Old Main, 5th Floor  
CM241  
Main Number . . . . . x5151  
Judicial Office . . . . . x5151

## Student Involvement

White Activities Center, Front Desk  
CM258  
Main Number . . . . . x5400  
Fax Number . . . . . x5405

## Theatre

Fine Arts Center  
CM 254  
Main Number . . . . . x5372

## Wellness Center, Dyson

Benedetti-Wehrli Stadium, 2nd Floor  
CM267  
Main Number . . . . . x5550  
Fax Number . . . . . x5554

## WONC

Oliver Hall, 232 E. Chicago Ave.  
Main Number . . . . . x5960  
Music Department . . . . . x5965  
News Department . . . . . x5961  
Programming Department . . . . . x5969  
Request Line . . . . . x4689  
Fax Number . . . . . x5900

## Writing Center

Larrance Academic Center, 1st Floor  
CM384  
Main Number . . . . . x5351

## Final Exams Schedule

Usual Course Meeting		Final Course Meeting	
Day	Time	Day	Time
<b>MWF</b>	8 - 9:10, 8 - 10:30 a.m.	<b>Monday</b>	7:30 - 9:30 a.m.
<b>MWF</b>	9:20 - 10:30 a.m.	<b>Wednesday</b>	7:30 - 9:30 a.m.
<b>MWF</b>	10:40 - 11:50 a.m.	<b>Monday</b>	10 a.m. - noon
<b>MWF</b>	12 - 1:10 p.m.	<b>Monday</b>	1 - 3 p.m.
<b>MWF</b>	1:20 - 2:30 p.m.	<b>Wednesday</b>	10 a.m. - noon
<b>MWF</b>	2:40 - 3:50 p.m.	<b>Monday</b>	3:30 - 5:30 p.m.
<b>MWF/MW</b>	4 - 5:50 p.m., 4 - 5:50 p.m.	<b>Wednesday</b>	1 - 3 p.m.
<b>MW</b>	6:30 - 8:20 p.m.	<b>Monday</b>	6 - 8 p.m.
<b>M</b>	6:30 - 10 p.m.	<b>Monday</b>	6 - 8 p.m.
<b>W</b>	6:30 - 10 p.m.	<b>Monday</b>	8:30 -10:30 p.m.
<b>TTH</b>	8 - 9:50 a.m.	<b>Tuesday</b>	7:30 - 9:30 a.m.
<b>TTH</b>	10 - 11:50 a.m.	<b>Tuesday</b>	10 a.m. - noon
<b>TTH</b>	2 - 3:50 p.m.	<b>Tuesday</b>	1 - 3 p.m.
<b>TTH</b>	4 - 5:50 p.m.	<b>Tuesday</b>	3:30 - 5:30 p.m.
<b>TTH</b>	6:30 - 8:20 p.m.	<b>Tuesday</b>	6 - 8 p.m.
<b>T</b>	6:30 - 10 p.m.	<b>Tuesday</b>	6 - 8 p.m.
<b>TH</b>	6:30 - 10 p.m.	<b>Tuesday</b>	8:30 -10:30 p.m.

All final examinations are administered in the regular class meeting room unless a change is announced by the instructor. Final exams for first five-week courses will be given at the last regular class meeting. Final exams for graduate sections are also given at the last regular class meeting.

