2023-2024 HOUSING APPLICATION GUIDE FOR NEW INCOMING STUDENTS



HOW TO SUBMIT YOUR HOUSING APPLICATION



Step 1.

Login to your eRezLife account at noctrl.erezlife.com using your North Central login credentials.

• This guide contains screen-shots from prior years but will walk you through the current process.



Step 2.

Click on Housing Overview. Using the dropdown menu:

- Enter your current student status.
- Enter the start term (2023FA) you begin at North Central.
- Click Save.



Step 3.

Click the Apply Now button to start your application.

Applications & forms	Search for peop	le or form #			
🔒 Home	Last, FII Housing applicant,	School Administrator			
General		External auth id	0000000		
My profile		Student ID	0000000		
Assessments		Birth Date			
		Gender (Import)			
Housing		Gender (Self Identi	fy)		
Housing overview		more			
My meal plans	This user is linked	to the school's authent	ication system. Li	nked fields are read-	only.
Academic Year 2022-2023 (Section 2022-2023)	Picture	Choose File No fil	le chosen		
	External auth id	0000000			
*THIS YEAR, SELECT	Gender (Self Identify)				
THE 2023-2024 HOWSING	Major *	Management, B.S.			٠
APPUCATION (FAU 2023)	Address *	123 Main Street			
	City *	Anytown			
	State *	State			

Step 4.

Complete your housing profile and roommate profile questions (SEE PAGE 3 FOR DETAILS) to proceed to the housing application form.

• Some fields are required—these fields must be completed to save your progress.

Academic Year 2022-2023 (Fall 2022) (Incoming Students) Applications & forms Applications define Wy 1, 332 Image: State Barborn Market Wy 1, 332 Image

Step 5

On the left side of the screen, click on 2023-2024 Housing Application (Fall 2023) to complete your housing application.

Academic Year 2022-2023 (Fall 2022) (Incoming Students)

Application deadline: May 1, 2022



Your application overview:

- You are applying for Academic Year 2022-2023 (Fall 2022) residence
- Your first choice for housing is Rall Hall
- To complete your application, read the enclosed contract below . Please check off the two items below indicating that you understand and agree with all statements.

I have opened, read, understood, and agree to the enclosed terms & conditions file
 I declare all information I have disclosed throughout this application process is correct



Step 6

You may save your progress or click to confirm your housing application.

- Read the information under terms and conditions and check the box.
- Check the box to confirm your information is correct and click to submit application.

Academic Year 2022-2023 (Fall 2022) (Incoming Students)

Application deadline: May 1, 2022

Residence building preference

Residence building preference

Thank you! Your application has successfully been completed. Please keep your receipt id for your reference. A copy of this receipt was sent to mfkoy@noctrl.edu.

Application form

Confirm application

Receipt #17341 Submission Date*: Dec 31, 2021 * may change upon updating application details

Step 7

You will see a confirmation message on your screen and you will receive a confirmation email sent to your North Central email.

ROOMMATE SELECTION PROCESS



Step 1.

On the left side of the screen, click to start your roommate profile.

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housing application fields ow what information you'd like to share from your housing application.			
The same and a short meet approximation your profile.			
This text will be shown when applicants view your profile.			
Write more about yourself or what you are looking for in a roommate			
Care to elaborate? Tell us more.			
Other applicants will be able to see this when they see a list of possible roommates.			
HIS time to get creative, time an elevator pitch about yoursen. How would you describe yoursen in one senter HIST am excited to live or	ncer		
My Name			
What name would you like other applicants to see when viewing your public profile? *			
Choose File No file chosen			
Change photo			
This will make your profile viewable by other applicants. If you disable it, applicants will not be able to see you disable it, your contacts will still be able to view your profile.	u and you will not	be able to se	e them. If
Turn on my profile			
Please fill out the following profile information. This information will be used to help connect you with the po have completed an application form will be able to view this information.	ossible roommate:	s. Only those :	tudents v

Step 2.

Create your roommate profile by completing the prompts.

• You can decide on how much information you would like to share with other students.

Turn on your profile and you can search for other students who you'd like to live with!

Applications & forms	Roommate search
🛧 Home	
Seneral	Here's a chance to look for other applicants you might be interested in rooming with.
ly profile	Search public name, con
	Major
Housing	Roommate Matching - Are you interested in living with an international or study abroad student?
Housing overview My housing profile questions My meal plans	Economata Matchiller, Calculations of Boom General Automatic A Usually reast Very them
	Roommate Matching - Study Environment
My roommate profile Roommate search	Roommate Matching - I'me Roommate Matching - TV
Roommate groups	Roommate Matching - Would you consider yourself an introvert or extravert?
Contacts	Sex
	Student Type

Step 3.

0 0 0

> Search for roommates in this section by clicking specific preferences or by leaving everything as-is and selecting SEARCH to view all profiles.

CONTINUED ON NEXT PAGE

Middle nam

Gender (Self Identify)



Step 4.

Once you find someone who you would like to be roommates with:

- Click send contact request on their profile.
- They will receive an email that you are interested in talking about rooming together. You can connect with them to discuss creating a roommate group.
- If you already know you want to be roommates, click Add to roommate group.

Roommate groups If you choose to join a roommate group, we'll attempt to place you with the other members of your group based on the group's preferences before we consider your individual preferences. Academic Year 2022-2023 (Fall 2022) Create new roommate group My choice Group name Applicants

No group

New roommate group

C



If you choose to join a roommate group, we'll attempt to place you with the other members of your group based on the group's preferences before we consider your individual preferences.

Create new roo	mmate group		
My choice	Group name	Applicants	
0	Roommate Group!	Koyl, Mary (owner)	Delete
		Cardinal, Chippy	
0	No group		

Step 5.

When you know who you want to live with, create a Roommate Group with that person.

Step 6.

Create a name for your Group and enter the exact North Central email address of the person you want to room with. Then click Save.

• An email will be sent to their North Central email address so that they can confirm they want to be your roommate.

Step 7.

Both roommates will be able to see the group in their Roommate Group tab and MUST click the group as My Choice to confirm and be placed in a room together.

• You will know that your roommate has confirmed the group when you both have green check marks next to your names.

REMINDERS AND WHAT'S NEXT

IMPORTANT REMINDERS: ROOMMATE SELECTION

- The deadline to create and select a roommate group as My Choice is April 30. We cannot guarantee roommate preferences after that date.
- In order to create a roommate group, both students must submit their housing applications first. Then the system will allow you to create a roommate group.
- If you selected to live in the International Living-Learning Community, do not create a roommate group. We will choose an international student roommate for you.
- Students who want to live in Ward Hall in the College Scholars Living-Learning Community must apply for the College Scholars program and be accepted.
- If you do not create a roommate group and prefer that we select someone for you, the housing system will match you based on the answers to your profile questions.

WHAT'S NEXT?

- Once your COMPLETE your application, a confirmation email will be sent to your North Central inbox. You may edit your application until the April 30 priority deadline.
- Roommate group selections must be confirmed by April 30. We cannot guarantee roommate requests received after this date.
- A notice will be sent to your North Central email account when assignments are complete and ready for you to view on eRezLife. Housing applications received by the April 30 priority deadline will receive their assignment by June 1.

Housing placements are determined based on the following criteria prioritized in this order:

- 1. Housing Deposit Date
- 2. Living Learning Community preferences (pending student eligibility)
- 3. Roommate group
- 4. Residence Hall location preferences

QUESTIONS? CONTACT US:

Office of Residence Life reslife@noctrl.edu. 630-637-5858 northcentralcollege.edu/housing-dining/live-here



NORTH CENTRAL COLLEGE 1861